

**Village of Bailey Lakes  
Regular Meeting Minutes  
April 10, 2023**

The meeting was called to order at 6:00 PM and began roll call.

Roll call of those present:

Mayor: John Benshoff

Council members: Jeff Ling- Council President, Randy Ramsthaler, Anne Ramsthaler, Dottie Scott, Krissy Kauf, Tina Killion

Fiscal officer: Leighanna Cawrse

Operators: David Pitsenbarger and Tim Hickey

**CHANGES TO AGENDA**

**MINUTES APPROVAL**

Anne Ramsthaler moved to approve the February 13, 2023 regular meeting as written. Tina Killion seconded the motion.

Dottie Scott moved to approve the March 13, 2023 regular meeting minutes as written. Krissy Kauf seconded the motion.

**FISCAL – NEW BUSINESS**

**Fiscal Report M-T-D**

The fiscal report month to date for March 2023 read by Leighanna Cawrse.

**Invoice Approvals (Expense/Check Detail Report)**

Dottie Scott moved to approve the check detail report from March 1, 2023 to March 31, 2023 as presented by the fiscal officer. Anne Ramsthaler seconded. Roll call: All ayes; No one opposed.

**Purchase Order Requests**

Dottie Scott moved to approve purchase order request for Tim Hickey in the amount of \$16,969.50 (April-December) as submitted by the fiscal officer. Krissy Kauf seconded the motion.

Roll call: Jeff Ling yes, Krissy Kauf yes, Randy Ramsthaler yes, Tina Killion yes, Dottie Scott yes, Anne Ramsthaler yes

Dottie Scott moved to approve purchase order request for Dave Pitsenbauger in the amount of \$18,472.50 as submitted by the fiscal officer. Krissy Kauf seconded the motion.

Roll call: Jeff Ling yes, Krissy Kauf yes, Randy Ramsthaler yes, Tina Killion yes, Dottie Scott yes, Anne Ramsthaler yes

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Dottie Scott moved to approve purchase order request for Aqua Doc Lake & Pond Management for the 2023 Season in the amount of \$9,290.00 as submitted by the fiscal officer.

Tina Killion seconded the motion. Roll call: Jeff Ling yes, Krissy Kauf yes, Randy Ramsthaler yes, Tina Killion yes, Dottie Scott yes, Anne Ramsthaler yes

Note: Season cost stayed the same as last year.

Dottie Scott moved to approve purchase order request for Whitaker-Myers Group-Woo 2023 policy renewal from 3/31/2023-3/31/2024 in the amount of \$6,084.00 as submitted by the fiscal officer.

Krissy Kauf seconded the motion. Roll call: Jeff Ling yes, Krissy Kauf yes, Randy Ramsthaler yes, Tina Killion yes, Dottie Scott yes, Anne Ramsthaler yes

**COUNCIL REPORTS/COMMENTS**

- Jeff Ling-
  - Need to meet to figure out where to place the benches, possibly by the memorial monuments, how to fasten them down, purchase of concrete or mix ourselves, where to put them, 3x5 concrete pad 4" thick, gravel base (estimated \$200 in material)
    - Krissy Kauff, Anne Ramsthaler, and Randy Ramsthaler will assist. Will also ask Ervin Yoder to see if he will help.
  - Flag pole replacement, 25' tall pole, unsure on cost to replace
- Anne Ramsthaler-None
- Randy Ramsthaler- Fish order from Soil and Water will be delivered 4/11/2023 around 5pm
- Dottie Scott- None
- Krissy Kauf-
  - Need to start working on getting contracts on things that need to get done in the village, for instance road bids, and other projects that Tim Hickey and Dave Pitsenbarger are unable to do and get a game plan on what to and what order to do them.
    - Council discussed motor paving and chip seal on the roads that will need to be done such as Ridge Road and Lake Drive are the worst, Boulevard Road is not in that good of shape either. John Benshoff will obtain estimates for these roads.
- Tina Killion- None

**MAYOR REPORTS/COMMENTS**

- Update on the county grant for the sewer project breakdown of the cost for \$230,000 estimate discussed at last meeting. One of those cost was \$1,825.00 for EPA application and the other was for equipment. Unsure of the actual cost for the project will be when it goes out to bid and the village will have to look for alternative financing for the additional cost above the original estimate.

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- Would like to set aside April 24, 2023 at 6:00 PM for a special meeting for the purpose of RCAP to come in and discuss financial guidance with council.

**OPERATORS REPORTS/COMMENTS:**

**March 2023:**

- Wastewater
  - Processed .785 million gallons wastewater
  - Filed monthly EPA reports
  - Performed all required and operational testing
  - Routine equipment maintenance
- Water
  - Filed monthly EPA reports
  - Performed all required and operational testing
  - Read water meters
- Projects
  - Worked on water loss accounts
  - Quote for sewer projects
  - CCR Reports is ready
  - Replaced 3 water meters
  - Started lake blowers
  - Cleaned Nida and McClain manholes
  - Cleaned ditch at Countryfair Apts.
  - Unplugged sewer line on Ridge Road
  - 5 OUPS locates- AEP electric for new pole install
- I&I Report
  - Highest daily flow reported was .2145 MGD (million gallons/day)
  - Monthly average flow was .0454 MGD
  - Total of 11 days above design flow rate of .040 MGD
  - Reported CBOD 3 mg/l
  - Reported suspended solids 6 mg/l
- Water line extension project should be starting on Wednesday May 10, 2023

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**SEWER – NEW BUSINESS**

Sewer infiltration project estimates

McClain/Ridge Road-Sewer line replacement

Two bids were submitted for this project:

- 1) Walter Dreibelbis bid amount \$16,350.00
- 2) Soup Enterprises bid amount \$6,550.00

Jeff Ling made a motion to award the bid for McClain/Ridge Road, sewer line replacement project, with additional work of two new frame and grates for sanitary manhole (2 manholes) set and seal at \$588.00 each and additional work of flow channel install in existing manholes (3 manholes), clean and pour at \$300 each, village to provide vac truck, in the amount of \$8,626.00 to Soup Enterprises.

Dottie Scott seconded the motion. Roll call: Jeff Ling yes, Randy Ramsthaler yes, Anne Ramsthaler yes, Dottie Scott yes, Krissy Kauf yes, Tina Killion yes

Jeff Ling will inspect the work and authorize any field work order/change orders under \$3,000.00. No one opposed.

Note: The pipe and connections for this project village have already been purchased and ready for installation.

Nida Ave/Helen Ave-Sewer line and manhole replacement

Two bids were submitted for this project:

- 1) Walter Dreibelbis bid amount \$23,950.00
- 2) Soup Enterprises bid amount \$9,450.00

Krissy Kauf made a motion to award the bid for Nida Ave/Helen Ave, sewer line and manhole replacement, with additional work of two new frame and grates for sanitary manhole (2 manholes) set and seal at \$588.00 each in the amount of \$10,626.00.

Dottie Scott seconded the motion. Roll call: Jeff Ling yes, Randy Ramsthaler yes, Anne Ramsthaler yes, Dottie Scott yes, Krissy Kauf yes, Tina Killion yes

Jeff Ling will inspect the work and authorize any field work order/change orders under \$3,000.00. No one opposed.

Note: The pipe and connections for this project village have already been purchased and ready for installation.

Note: There are three manholes in this project area.

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**TOWN HALL- NEW BUSINESS**

Council discussed to have Cindy Gaubantz authorized to have access and post on the village's Facebook account. All agreed except Dottie Scott.

**PUBLIC INTERACTION**

Troy Hoffman 1250 Wesley Road resident would like to put up a 25x50 garage steel structure. There is an alley that goes between both his properties and would like to tie this alleyway into his current residence property.

Troy Hoffman asked to have "No Jake Break" signs installed at the corporation line on St. Rt. 250. John Benshoff said signs were installed last year however does not stop semi drivers from doing this.

Patrick Miller 810 James Street resident inquired if anything was going to be done about the junk at the house on the corner of St. Rt. 250/McClain Road. John Benshoff responded that a complaint form needs to be signed per the villages ordinance.

Since there was no further business Dottie Scott moved to adjourn the regular meeting. Tina Killion seconded. Roll call: All ayes; No one opposed. Meeting adjourned at 7:41 PM

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Mayor- John Benshoff

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Fiscal Officer- Leighanna Cawrse