

**Village of Bailey Lakes
Regular Meeting Minutes
June 9, 2025**

The meeting was called to order at 6:00 PM and began roll call.

Roll call of those present:

Mayor: John Benshoff

Council members: Ariel Isaacs, Dottie Scott, Krissy Kauf, Tina Killion, Tom Dilgard, Justin Isaacs

Fiscal officer: Leighanna Cawrse

Operators: Tim Hickey, David Pitsenbarger

Zoning Inspector: Patrick Miller-absent

Meeting was held via Facebook live.

PRESENTATION

Anne Strouth, M.S., from the Ashland County Emergency Management Agency discussed Ashland County EMA's role and resources they offer. Ms. Strouth also informed council that they are now using CodeRed for weather and other emergency alerts, and that the Village of Bailey Lakes will be receiving a solar-powered tornado siren, to be installed by Vasu Communications.

EXECUTIVE SESSION

Dottie Scott made a motion to enter into executive session under ORC 121.22 G(1) To consider the dismissal of a public employee. Ariel Isaacs seconded. Roll Call: All ayes, no one opposed. Council and Mayor recess their regular meeting and entered into executive session at 6:18 p.m.

Cindy Gaubatz was invited to the executive session at 6:30 p.m.

Council and Mayor returned from executive session. Dottie Scott made motion to resume the regular meeting. Ariel Isaacs seconded. Roll Call: All ayes, no one opposed. Council resumed the regular meeting at 6:47 p.m.

ZONING

New/Pending Business

None

WATER/SEWER OPERATORS

MAY REPORT 2025:

- Wastewater
 - Processed 1.173. million gallons wastewater

**Village of Bailey Lakes
Regular Meeting Minutes
June 9, 2025**

- Filed monthly EPA reports
 - Performed all required and operational testing
 - Routine equipment maintenance
- Water
 - Filed monthly EPA reports
 - Performed all required and operational testing
 - Read water meters
 - Replaced 6 meters
- Projects
 - Metric report due by the end of June
 - 2024 CCR sent
 - Marked an OUPS request
- Jobs Completed
 - Burned brush pile at water treatment plant
 - Strine sewer repair (Ridge Road)
 - Water plant drive
 - NeilCo tap
 - Shamrock Drive
 - Water line replaced site on 250
 - Groundhog holes at water treatment plant
 - Water repair on McClain
 - Catch basin on Wesley
 - Gave John a list of Tim & Dave's duties
 - Water/Sewer areas to be seeded.
- Jobs To Be Completed
 - Potholes in main road
 - List of sump pumps and actions that have been taken.
 - Catch basin at Friendly Express
- I&I Report
 - Highest daily flow reported was .1125 MGD (million gallons/day)
 - Monthly average flow was .0378 MGD
 - Total of 8 days above design flow rate of .040 MGD
 - Reported CBOD 6 mg/l
 - Reported suspended solids 2 mg/l
 - Reported NH3 0.4 mg/l

Water/Sewer Operator

Tim Hickey and Dave Pitsenbarger provided council 60 day notice and their last day will be the end of July 2025.

MINUTES APPROVAL

May 12, 2025 regular meeting minutes were discussed and corrections were made. Ariel Isaacs made a motion to approve the May 12, 2025 meeting minutes with the correction on Page 1 under

Village of Bailey Lakes
Regular Meeting Minutes
June 9, 2025

operators “Will get the garage cleaned out and organized for the next person”, seconded by Dottie Scott. Roll Call: All ayes, no one opposed.

FISCAL

New Business

M-T-D Check Register Report/Invoice Approvals

Krissy Kauf moved to approve the bills for April 2025 as submitted by the fiscal officer. Tina Killion seconded. Roll call: All ayes; No one opposed.

Fiscal Report M-T-D

Ending balances for May 2025 was read by Leighanna Cawrse.

Tax Budget 2026 set hearing date

June 26, 2025 Regular meeting is cancelled and a special meeting for the purpose of the tax budget will be held on June 16, 2025 at 6:00 p.m.

In the absence of - appoint

Appointment of council member to take notes and read agenda was discussed. Tom Dilgard made a motion to appoint Krissy Kauf to the position. Dottie Scott seconded. Roll Call: All ayes, no one opposed.

Pending Business

None

TOWN HALL

New Business

Asset Management Program- Section 1.0-8.0

Council discussed and updated the areas needed throughout Sections 1.0 – 8.0.

Agenda-Meeting Procedure

Council discussed and made minor changes and would like the 5th bullet reworded. Also added council member to be appointed at the organizational meeting to read the agenda and take notes in the event of the fiscal officers absence. Ariel Isaacs would like it written as an ordinance. Leighanna Cawrse will work on creating an ordinance and sent to solicitor for review.

Village Administrator

Ariel Isaacs and John Benshoff met with a couple of people however still looking for potential candidates.

Pending Business

Social Media Policy - Resolution

**Village of Bailey Lakes
Regular Meeting Minutes
June 9, 2025**

Council discussed the policy and a resolution is needed. Leighanna Cawrse will create a resolution and send to Village Solicitor for review.

WATER/SEWER/WASTEWATER TREATMENT PLANT

New Business

Missed meter readings

Council discussed when missed meter readings occur due to pets discussed. Some options were to put a door hanger on the door and/or mailbox. The other option was to contact the homeowner and/or go back later. The operators typically read the meters in the village between the 19th – 21st each month. However if it is a Sunday it will be the day prior or after.

Pending Business

None

ROADS/STORM SEWER

New Business

None.

Pending Business

Catch basin at SR 250/Wesley Road (Westside)- still pending
Culvert replacement SR250/McClain (Westside)- still pending

PARKS/LAKE

New Business

County Grant Update

Ariel Isaacs informed the village will receive grant funding from the Community Development Block Grant for 2 parks in the amount of \$140,000; “Ringler Park” at the corner of Highland Road and James Street, and “Lakeview Park” on Lake Drive. Construction is tentatively scheduled to begin in the spring of 2026.

MAYOR REPORTS/COMMENTS

- ARPA reporting has been completed as of June 6, 2025.
- Melway Paving road project will begin mid-July, weather permitting, to start chipseal and motor paving. The patch project on Wesley will be done first.
- Norwalk Concrete sealed up the cracks on the trash trap.

COUNCIL REPORTS/COMMENTS

Dottie Scott:

- Office Computer update? Leighanna Cawrse response: Deciding between two computers desk top all in one and looking for another monitor.

**Village of Bailey Lakes
Regular Meeting Minutes
June 9, 2025**

- Road Projects- In mayors report
- Village Administrator and Water/Sewer Operators- we need to get moving on both of these.

Krissy Kauf:

- Would like to remind council members to be conscious of what they post on Facebook either on the village and/or personal page because they are representing the entire village.

Tina Killion:

- Spaghetti dinner flyer and date is July 19th

Ariel Isaacs: None.

Tom Dilgard: None.

Justin Isaacs:

- To hold events can the village set something up? Overall response: The village would need to have a 501 3(C) entity to host village events however the village cannot accept money for events.

PUBLIC INTERACTION

No public interaction in-person at the meeting.

Live-streaming comments were addressed.

Since there was no further business Tom Dilgard moved to adjourn the regular meeting, Krissy Kauf seconded. Roll Call: All ayes; No one opposed.

Meeting adjourned at 8:02 P.M.

Council President, Ariel Isaacs

Fiscal Officer- Leighanna Cawrse