

**Village of Bailey Lakes
Regular Meeting Minutes
July 14, 2025**

The meeting was called to order at 6:05 PM and began roll call.

Roll call of those present:

Mayor: John Benshoff

Council Members: Ariel Isaacs, Dottie Scott, Krissy Kauf, Tom Dilgard, Tina Killion

Fiscal Officer: Leighanna Cawrse

Water & Sewer Operators: Tim Hickey and David Pitsenbarger

Public: Christine Barker, David Kauf

Meeting was held via Facebook live

CHANGES TO AGENDA

- Bates Outdoor Management – Snow plowing proposal
- Open Zoning Inspector position and post notice of opening

BUDGET HEARING

New Business

Krissy Kauf made a motion to recess from the regular meeting to enter into the 2026 tax budget hearing. Dottie Scott seconded. Regular meeting recess at 6:38 p.m. Discussion commenced.

Dottie Scott moved to close the public hearing. Tom Dilgard seconded. All ayes, no one opposed. Regular meeting resumed at 6:56 p.m.

Budget hearing is scheduled for August 5, 2025 8:40 a.m. for Bailey Lakes at the Auditor's Office.

WATER/SEWER OPERATOR

JUNE 2025 REPORT

- Wastewater
 - Processed .6405 million gallons wastewater
 - Filed monthly EPA reports
 - Performed all required and operational testing
 - Routine equipment maintenance
 - EPA inspections
 - Cleaned UV lights
- Water
 - Filed monthly EPA reports
 - Performed all required and operational testing

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- Read water meters
 - Replaced 4 meters
- Projects
 - Marked manhole and valve box for road project
 - Metric report submitted
 - Marked 2 OUPS requests
- I&I Report
 - Highest daily flow reported was .0555 MGD (million gallons/day)
 - Monthly average flow was .02135 MGD
 - Total of 2 days above design flow rate of .040 MGD
 - Reported CBOD 3 mg/l
 - Reported suspended solids 6 mg/l
 - Reported NH3 0.2 mg/l
- Other
 - RCAP will relocate water valves and new maps coming
 - Dam report
 - 2 sink holes by the Lake Drive park by manholes.

Water/Sewer Operator(s)

Council discussed the proposal from Cody Pitsenbarger for water distribution/wastewater operator. Dottie Scott posed questions regarding the "Scope of Service." Discussion ensued.

Ariel Isaacs made a motion to accept the proposal from Cody Pitsenbarger as the water distribution/wastewater operator, there was no second, motion died. Tom Dilgard moved to amend the motion made by Ariel Isaacs to include mowing as part of the proposal from Cody Pitsenbarger, seconded by Krissy Kauf.

Dottie Scott made a motion to accept both proposals (to include additional services) from Cody Pitsenbarger. Tina Killion Seconded. Roll Call on the amended motion: All ayes, no one opposed.

ZONING

New Business

Position Open

Ariel Isaacs has received a few interested individuals. Also has contacted the solicitor to see if able to combine the zoning and village administrator position. Solicitor said it could be combined. Notice will be posted on Facebook and website and those interested should submit a letter of interest and send to the mayor. In the meantime, John Benshoff will be the interim zoning inspector until the position is filled.

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MINUTES APPROVAL

June 9, 2025 regular meeting minutes were discussed and corrections were made on page 1 under Executive Session to add "Council and **Mayor**". Tom Dilgard made a motion to approve the June 9, 2025 regular meeting minutes with the correction, seconded by Krissy Kauf. Roll Call: All ayes, no one opposed.

July 16, 2025 meeting for the purpose of the 2026 tax budget minutes were discussed. Ariel Isaacs made a motion to approve, seconded by Dottie Scott. Roll Call: All ayes, no one opposed.

FISCAL

New Business

M-T-D Check Register Report/Invoice Approvals

Ariel Isaacs moved to approve the bills for June 2025. Tom Dilgard seconded. Roll Call: All ayes, no one opposed.

Fiscal Report- M-T-D

Ending balances for June 2025 read by Leighanna Cawrse.

Tax Budget 2026

Dottie Scott made a motion to approve the 2026 tax budget with changes, seconded by Krissy Kauf. Roll Call: All ayes, no one opposed.

Pending Business

None.

TOWN HALL

New Business

Village Administrator

Village Administrator, 5 individuals applied. Council discussed setting a salary range for the Village Administrator.

Dottie Scott moved to set the salary range from \$600 to \$1,200.00 per month based on experience. Tina Killion seconded. Roll call: Ariel Isaacs yes, Tom Dilgard yes, Tina Killion yes, Dottie Scott yes, Krissy Kauf no.

Vacant Council Seat- Term 2022-2025

Council seat vacancy for the unexpired term until December 31, 2025 and is \$50 per meeting. The person appointed will have to run in November 4, 2025 election and starting in January 2026 will be \$75 per meeting.

Pending Business

- Meeting/agenda procedure awaiting ordinance
- Social Media Policy resolution - pending for the solicitor to review.

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WATER/SEWER/WASTEWATER TREATMENT PLANT

New Business

None.

Pending Business

None.

ROADS/STORM SEWER

New Business

Snow/Ice Removal

Bates Outdoor Management submitted a proposal for snow plowing and ice will remain \$2,500.00/month from December 2025 through March 2027.

Dottie Scott made a motion to approve the 2-year snow plowing proposal. Tom Dilgard seconded.

Roll Call: Ariel Isaacs no, Tom Dilgard yes, Tina Killion yes, Dottie Scott yes, Krissy Kauf yes

Pending Business

None.

PARKS/LAKE

New Business

None.

Pending Business

None.

MAYOR REPORTS/COMMENTS

- Motor Paving began and then chip seal

COUNCIL REPORTS/COMMENTS

Dottie Scott:

- A resident would like to have a 21-gun salute during a memorial on August 31st.
- Recommended anyone running for council to pick up a candidate packet from the Ashland County Board of Elections, it has valuable information.

Krissy Kauf: None.

Tina Killion: The spaghetti dinner to benefit the parks and village hall updates is July 19th.

Ariel Isaacs:

- Leaving 4th of July décor up until end of July.
- Meeting with someone this Thursday with a possible donor to match the park grant.

Tom Dilgard: Pat Warner and her sister is willing to supply books for little libraries

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PUBLIC INTERACTION

Helen Street property owner Christine Barker inquired about vacating a portion of First Street and allowing property owners to claim it.

No Facebook live-stream questions.

Since there was no further business Ariel Isaacs moved to adjourn the regular meeting. Tom Dilgard seconded.
Roll Call: All ayes; No one opposed.

Meeting adjourned at 7:58 PM

Council President, Ariel Isaacs

Fiscal Officer- Leighanna Cawrse