

**Village of Bailey Lakes
Regular Meeting Minutes
July 8, 2024**

The meeting was called to order at 6:02 PM and began roll call.

Roll call of those present:

Mayor: John Benshoff

Council members: Council President Randy Ramsthaler, Anne Ramsthaler, Dottie Scott, Krissy Kauf, Tina Killion, Ariel Isaacs

Fiscal officer: Leighanna Cawrse

Operators: David Pitsenbarger and Tim Hickey

Zoning Inspector: Patrick Miller, Absent

Meeting held via Facebook live.

CHANGES TO THE AGENDA

Water/Sewer/Wastewater Treatment Plant- New Business- 60+ past due accounts

MINUTES APPROVAL

June 10, 2024 regular meeting minutes- tabled

FISCAL – NEW BUSINESS

M-T-D Check Register Report/Invoice Approvals

Ariel Isaacs moved to approve the bills from June 1, 2024 to June 30, 2024 as presented by the fiscal officer. Krissy Kauf seconded. Roll call: All ayes; No one opposed.

Fiscal Report

Ending balance for June 2024 was read by Leighanna Cawrse.

Basic Audit 2022-2023

Draft of the audit was sent and will be posted for the public soon. Council discussion with Leighanna on some of the State Auditors findings.

2025 Tax Budget Hearing

Leighanna Cawrse discussed with council the budget for 2025.

Council discussion on increasing Cindy Gaubantz from \$50 to \$100 per month to post and maintain the villages Newsletter, Facebook page, and website. Anne Ramsthaler moved to increase Cindy to \$100 per month starting August 2024. Krissy Kauf seconded. Roll call: All ayes; No one opposed.

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Council discussion on the expenses with the following changes to the budget:

A1 3 B 230 Parks Contractual Service increase from \$15,000.00 to \$20,000.00

A1 7 H 230 Solicitor Contractual increase from \$5,000.00 to \$10,000.00

A1 7 X 230 Other Gen Govt Contractual reduced from \$25,000.00 to \$20,000.00

B1 6 C 230 SCMR ST Clean Snow & Ice Contractual reduced from \$7,500.00 to \$7,000.00

B2 6 E 230 Contractual Services increase from \$11,000.00 to \$11,500.00

Krissy Kauf moved to approve 2025 tax budget with changes. Ariel Isaacs second the motion. Roll call: All ayes; No one opposed.

Purchase Order Request

Krissy discussion on additional tap fee at the last meeting. John said we are not going to make a tap fee because we can do that at any time.

Krissy asked when does he plan on starting? John said once the PTI is approved by EPA.

Dottie does not want to exceed the estimate submitted and the village will not pay for any equipment, which is not listed on the estimate. Should Mr. Dreibelbis run into issues council is to be made aware of the issues and will hold an emergency meeting, if needed.

Krissy Kauf moved to approve the purchase order for Water Dreibelbis Excavating in the amount of \$17,775.00 and if any issues arise will have an emergency meeting. Ariel Isaacs second the motion. Roll call: All ayes; No one opposed.

Note: This PO will come out of line item E2 5 X 272 Sewer Other Capital.

COUNCIL REPORTS/COMMENTS

- Anne Ramsthaler-
 - Lake Drive former abandon house the new owners are doing great improvements.
 - Park projects bi-annual grants, gave information to Krissy
 - Talked to other surrounding villages about Village Administrator and how much they make per year. The village is required to have either a Village Administrator or a Board of Public Affairs (BPA)
 - Junk violation letters when are they going out? John responded they are going out the end of this week.
- Randy Ramsthaler-
 - Had a resident ask if the stop sign at the intersection of James and Schultz could be a yield sign instead of a stop sign since no one stops there.
- Dottie Scott-
 - Question on the reason to have another smoke test done when we haven't really done anything with the previous smoke test. John responded there were items

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indicated on the previous smoked test that we have already fixed and repair. Going to get flow meters that work off main and lateral to determine what areas to focus on.

- Discussion about the pipe at the curve of Wesley Road (East side of 250). Estimate from Tim to fix the old pipe and hook it back up into the existing pipe with the catch basin \$3,000.00.
- Dottie passed out paper on Ohio Drainage Laws stating where the village cannot run water on to private property.
 - The pipe belongs to the village however it is on private property and there is no easement. The pipe needs to be moved into the villages right-of-way.
 - Causes flooding during rain events/
- Unable to talk with someone at Ashland ODOT about putting up signs along ST. RT. 250 by the lake and will not continue to try and make contact. Anne Ramsthaler will contact ODOT.
- Will not answer phone after 6:00PM this point forward
- Krissy Kauf-
 - Thank you to Tim and Dave for carrying in the heavy bench box.
 - Did get the playground book and looking for spec on picnic tables- no restrictions on picnic tables
- Tina Killion-
 - Along the Wesley Road side (south side of lake) there is a dead tree and brush overgrowth is there any way we could clean up around the lake.
 - Muskrats can be trapped on Sandy Killion property Tim Hickey will contact Steve Burns to have them removed.
 - Jennings will be moving in 30 days
- Ariel Isaacs-
 - Approached by the residents receiving the dog barking violation. There needs to be something put in place a procedure.
 - Leighanna asked if that is something that could be written up and presented at the next meeting for discussion and then send to village solicitor for review.
 - In addition to the procedure will have a violation warning letter template and Leighanna would send out.

MAYOR REPORTS/COMMENTS

- Everything has been filed with the EPA
- Did get notice from Ashland County funds need to be spent by the end of this year. The village has about \$204,000.00 and this will be spent on the UV project prior to the village spending their money.
- Stone in the flower beds in front of the town hall.

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- Krissy Kauf made the motion to take the dirt out, place the large stones in the flower beds. Tim Hickey will perform the work at an estimate of \$700-\$800. Ariel Isaacs seconded the motion. Roll call: Randy yes, Anne yes, Ariel yes, Tina yes, Krissy yes, Dottie abstain.
- Been looking into Village Administrator and gathering that information. Council will have to figure out a salary per year and the position should be part-time.

OPERATORS REPORTS/COMMENTS:

June 2024

- Grate repaired at Willow and Wesley Road
- Manhole repair McClain and Lake - pictures provided- one of the areas identified on the smoke test.
- Repaired meter on James Street
- Replaced check valve at 823 Lake Drive
- Started the lead and copper reports.
- Read meters

Krissy Kauf inquired if the village has received the EPA inspection report. Tim responded no still waiting to receive the EPA report back.

Town Hall- Pending Business

Discussed in Mayors report/comment

Water/Sewer/Wastewater Treatment Plant

60+ days past due accounts

Council discussed and general agreement to have letters sent out July 22nd with notice of August 2nd as the shut off date.

Water/Sewer/Wastewater treatment plant- Pending Business

Special Meeting July 13, 2024 at Wesley Road (East side of ST. RT. 250)

Zoning- Pending Business

Letters are going to be sent out the end of this week (7/12/24)

Public Interaction

Sandy Killion last meeting husband Chris brought up about allowing chickens in the village.

Sandy Killion mention about the muskrats and the tree on the eastside of the lake has an orange cone by it is where muskrats are and going under as well as on Sandy's corner towards Goods property.

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Sandy Killion records request on the cost to the village was for the letter sent to them that was brought on by another village resident.

Leighanna responded the information requested will be provided after the meeting.

Sandy Killion records request how many letters have been sent to from the lawyer to residents within the last 5 years- number only.

Sandy Killion records request how many letters has the village sent regarding ordinances- numbers only.

Facebook Live comments

None

Special Meeting

Saturday July 13, 2024 at 10:00AM at location Wesley Road.

Dottie Scott left at 7:54PM

Since there was no further business Krissy Kauf moved to adjourn regular meeting.

Randy Ramsthaler seconded. Roll call: All ayes; No one opposed. Meeting adjourned at 7:58 PM

Council President- Randy Ramsthaler

Fiscal Officer- Leighanna Cawrse
