

**Village of Bailey Lakes  
Regular Meeting Minutes  
May 13, 2024**

The meeting was called to order at 6:01 PM and began roll call.

Roll call of those present:

Mayor: John Benschoff

Council members: Council President Randy Ramsthaler, Anne Ramsthaler, Dottie Scott, Krissy Kauf, Tina Killion, Ariel Isaacs

Fiscal officer: Leighanna Cawrse

Operators: David Pitsenbarger and Tim Hickey

Zoning Inspector: Patrick Miller, absent

Meeting was held via Facebook live.

**CHANGES TO THE AGENDA**

Fiscal-New Business- M-T-D Check Register Report- March

**MINUTES APPROVAL**

Tina Killion moved to approve March 11, 2024 regular meeting minutes as submitted. Dottie Scott second. Roll call: All ayes; No one opposed.

Dottie Scott moved to approve April 1, 2024 special meeting minutes with correction to page 2 at the bottom removed property 216A and replace with former restaurant. Tina Killion second. Roll call: All ayes; No one opposed.

**FISCAL – NEW BUSINESS**

**M-T-D Check Register Report/Invoice Approvals**

Anne Ramsthaler moved to approve the bills from March 1, 2024 to March 31, 2024 as presented by the fiscal officer. Krissy Kauf seconded. Roll call: All ayes; No one opposed.

Krissy Kauf moved to approve the bills from April 1, 2024 to April 30, 2024 as presented by the fiscal officer. Ariel Isaacs seconded. Roll call: All ayes; No one opposed.

**Fiscal Report**

Y-T-D report for April 2024 was read by Leighanna Cawrse.

Presented to council a public notice from Ashland County Solid Waste District that came in the mail to the village and provided council with a copy of the letter.

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**COUNCIL REPORTS/COMMENTS**

- Anne Ramsthaler-
  - Community Trash Clean-Up day. Provided the cost and other information from three different trash removal companies.
  - The date for the event is not determined.
  - Savannah's community garage sales is June 22<sup>nd</sup>
  - Question on if the Property on Ridge Road and Lake Drive sell?
    - Leighanna responded yes the Ridge Road property sold and currently talking with title companies for the Lake Drive property.
  - The streetlight by the church is on during the day and reported it to the electric company.
  - People pulling off St. RT 250 to go fishing at the lake and John responded will inquire with the state to see what is needed to get no parking signs put up from Shamrock to Wesley Road. Dottie will contact ODOT.
- Randy Ramsthaler-
  - AquaDoc started on April 24 treating the lakes and did the second treatment on the lakes. Overall the lake looks good.
- Dottie Scott-
  - Would like to know if Tim and Dave has figured an estimate for a culvert and catch basin on Wesley Road. Tim responded yes they can. Tim said that he also talked with a homeowner and their concerns on the direction of the water flow.
  - Would like to know if Tim and Dave will be submitting a cost for their work to perform the Lead and Copper spreadsheet.
  - Should start spraying mosquitoes now. John will call Valleyview Spraying to have them start spraying this week or next week.
- Krissy Kauf-
  - Any update on sending the junk ordinance violation letters yet? John responded they have not gone out yet.
  - Resident for the parks and assisting Krissy with the grants. He would like to build picnic tables for the parks. Council was in general agreement to proceed with building tables.
  - The village received a non-compliance letter from the EPA. Was that from the review that we had? Dave responded it was for the 228 thousand gallons over due to several rain events during rain events in April. The problem was the village went over the monthly limit and weekly limit.
    - The village never did receive the annual inspection report back from the EPA.
  - Has the manhole on McClain with storm sewer the infiltration been repair? Dave responded that it appears that it has been repaired when they pulled manholes on Saturday.
- Tina Killion-

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- Spoke to Stephanie caddy corner to the Friendly Express. She would like to be annexed into the village. John responded that there is a process to annex into the village. Also, if annex into the village would have to pay for the tap in fee for water and sewer. John will inquire with the solicitor if the process is the same or different for residential vs. commercial.
- Last week some work was done to the main water line. Tina would like to have the operators provide a 24-hour notice to the residents that the water will be shut off due to repairs if it's a scheduled project.
  - The repair work was done on Shamrock by the dry hydrant
- Ariel Isaacs-None

**MAYOR REPORTS/COMMENTS**

- Project extension off Lake Drive (Northeast of ST. Rt. 250), Cherly Hines signed the letter.
- 15 foot right-of-way for the residents to tap into.
- Date for survey will be within two weeks.
- UV Improvement Project is to start October 1<sup>st</sup> and has 60 days to complete it.
- Water and sewer will not be interrupted during this project.
- Request to RCAP to be put on a list for flow meters.
- Going to look at the problem areas identified by the smoke test and put it into a project.

**OPERATORS REPORTS/COMMENTS:**

**April 2024**

- Wastewater
  - Processed 1.40 million gallons wastewater
  - Filed monthly EPA reports
  - Performed all required and operational testing
  - Routine equipment maintenance
- Water
  - Filed monthly EPA reports
  - Performed all required and operational testing
  - Read water meters
- Projects
  - Meeting with contractor and engineers on sewer plant project
  - Lake Drive sewer extension
  - Cleaned storm grates on Shults and McClain
  - Picked up new water meters.

**Other:**

- Lead and copper spreadsheet due in October
  - Note: Tim and Dave to provide estimate on cost to perform this work (going door to door and putting together the spreadsheet).

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I&I report

- Highest daily flow reported was .228 MGD
- Monthly average flow was .0469 MGD
- Total of 11 days above design flow rate of .040 MGD
- Reported CBOD 6mg/l
- Reported Suspended solids 9 mg/l
- Reported NH3 .3 mg/l

**Water/Sewer/Wastewater treatment plant-Old Business**

Past Due Accounts 90+ days

- 01410 currently shut off

**Water/Sewer/Wastewater treatment plant-New Business**

Past due accounts 60+days

There are 10 accounts past due. Shut off letters will be sent Friday May 24<sup>th</sup> and shut off date will be May 30<sup>th</sup>.

Lake Drive sewer extension-discussed in Mayor's reports/comments

Other

There is a hold behind the Lakeview Apartments. Tim and Dave will do the repairs and charge for time and materials, however unsure of the cost.

Krissy moved to have Tim and Dave repair the hole. Anne Ramsthaler seconded.

Roll call: Randy Ramsthaler yes, Anne Ramsthaler yes, Ariel Isaacs yes, Tina Killion yes, Dottie Scott no, Krissy Kauf yes.

**Water/Sewer/Wastewater treatment plant- Pending Business**

- Easement- Restaurant & Ringler former property- Discussed in Mayors report/comments- this is now complete
- Wastewater treatment plant UV Disinfection Improvements- Start date October 1<sup>st</sup>.
- Awaiting estimate for cost to perform lead and copper reports-Discussed in Dottie's comments.

**Roads/Storm Sewer- Pending Business**

- Awaiting estimate for culvert and catch basin replacement on Wesley- Discussed in Dottie's comments.
- Pot holes filled on Center Street, Lake Drive, Boulevard Road, Ridge Road, and Water treatment plant drive.

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- Tim responded the water treatment plant was done today, ordered cold patch material to fill in potholes, and took care of Shamrock. Waiting on Sarver for reground millings to top dress the holes.
- McClain Road Storm sewer infiltration update. This has been fix.

**Parks/Lake- Pending Business**

Community Grant- Estimate for lighthouse from Amish  
Not discussed/no changes.

**Public Interaction**

None

**Facebook Live comments**

None

Since there was no further business Dottie Scott moved to adjourn regular meeting.  
Tina Killion seconded. Roll call: All ayes; No one opposed. Meeting adjourned at 7:15 PM

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Council President- Randy Ramsthaler

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Fiscal Officer- Leighanna Cawrse

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