

**Village of Bailey Lakes
Regular Meeting Minutes
February 12, 2024**

The meeting was called to order at 6:05 PM and began roll call.

Roll call of those present:

Mayor: John Benshoff

Council members: Council President Randy Ramsthaler in at 6:19 PM, Dottie Scott, Krissy Kauf, Tina Killion, Anne Ramsthaler absent

Fiscal officer: Leighanna Cawrse

Operators: David Pitsenbarger and Tim Hickey

Zoning Inspector: Patrick Miller

Meeting was held via Facebook live.

CHANGES TO AGENDA

- New Business- Town Hall- Package Policy Application
- Zoning - New Business

PRESENTATION

Kurt Schneider discussed how he is running for Ashland County Sherriff (Primary March 19th) and presented his message for candidacy.

MINUTES APPROVAL

January 15, 2024 special meeting minutes- Tabled

FISCAL – NEW BUSINESS

M-T-D Check Register Report/Invoice Approvals

Dottie Scott moved to approve the bills from January 1, 2024 to January 31, 2024 as presented by the fiscal officer. Tina Killion seconded. Roll call: All ayes; No one opposed.

Fiscal Report

M-T-D report for January 2024 read by Leighanna Cawrse. Leighanna reminded council that we are still operating on temporary appropriations and permanent appropriations will be ready at the next meeting.

The village is in a full audit for 2022-2023. The village will work with Charles and Hesse on providing the information needed. Randy and Krissy volunteered to be available if needed.

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COUNCIL REPORTS/COMMENTS

- Anne Ramsthaler- Absent
- Randy Ramsthaler- None
- Dottie Scott-
 - Thank you, John, for staying on top of the sewer project and looking out for what was in the best interest of the village. John is the lead person on the sewer project since he has the most information about it and understands the process on the PCA. However, we should all be working together to get it done.
 - As a council member no longer want to attend meetings to settle disputes amongst neighbors. It should not fall back on council nor should council implement an ordinance to solve a neighbors dispute. Council has higher priorities such as the sewer project.
 - Actions of council members reflect on the village and on the council members. We are all here to move the village forward and what council thinks is in the best interest of village and our residents. We should conduct ourselves in a respectful manner to each council member and residents. We don't always have to agree on everything but we do need to compromise and find the best solution to the issues for the village and our residents. We are all here doing our jobs to the best of our ability and what we think will move the village forward for future generations. We all need to work together.
- Krissy Kauf-
 - Chickens on Lake Drive by the sewage plant have not seen out lately.
 - Are there any updates on the sewer project from the engineers? John said yes we do and going to discuss it here in a little bit.
- Tina Killion-
 - There are several dogs defecating in his yard and tired of cleaning it up. They are also running around loose off leash.
 - Have two signed complaints from a resident of two council members using fowl language towards a minor child. Tina would just like these instances to stop. There are police called for loud music for one resident but not other residents that also play loud music.
 - How are we handling the water leak in February found at a residents outbuilding? John responded that we are going to wait for the billing to see how many gallons were used and then go from there.
 - Tina Killion moved to waive the sewer usage when the billing is done. Dottie Scott seconded. Roll call: All ayes; No one opposed.
 - April 8th eclipse inquired if the village is doing anything. John responded no.

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MAYOR REPORTS/COMMENTS

- Sewer project bid needs to be awarded by March 22, 2024 or will lose the bid and have to re-bid the project.
- EPA did not receive a permit for the sewer upgrade project by Engineering Associates. John paid for the EPA permit in the amount of \$1,667.00.
- John is willing to send out emails to council to keep them more informed.
- RCAP is still waiting to hear back if the village has been awarded the OWDA loan.
- Engineering Associates provided their recommendation for the lowest bidder.
 - Kelstin, Inc. is being recommended as the lowest bidder in the amount of \$377,300.00. The total base bid amount exceeds the 20% limit of the engineers' estimate and therefore non-awardable.
- The trash trap will need to be replaced.
- Attended a Mayors meeting recently and part of the discussion was 2026 it will be the 250th celebration of 1776. They are in planning stages to have activities within the 250 corridor, which spans from Wayne County to Huron County. There are things that we can do and prepare however we all need to start thinking and talking about it.
- EPA Survey for lead and copper pipe for every house, will need to identify the waterlines and material into the house, how long the service line is, the longitude and latitude after 1986.
 - John provided paperwork of the questions of what the EPA is asking for.
 - Tina asked what happens if the resident does not comply. John responded that they haven't reached that yet.
 - John has asked Tim and Dave to provide an estimate of the cost to perform this work.
 - Note: no estimate was provided, and this compliance needs to be completed by October 2024.

OPERATORS REPORTS/COMMENTS:

January 2024

- Wastewater
 - Processed 1.4265 million gallons wastewater
 - Filed monthly EPA reports
 - Performed all required and operational testing
 - Routine equipment maintenance
- Water
 - Filed monthly EPA reports
 - Performed all required and operational testing
 - Read water meters
 - Looked for water leak- which was found Saturday 1/27/24
 - Leak was in a residents outbuilding and leaking into a pond.
- Projects
 - Rewired soffit lights at town hall

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- Video and jetted plant the influent line from the trash trap to the pumps.
 - Trash trap to pumps blockage (10" pipe is half blocked), baffle that holds back the solids is now broken off which allows debris to come into the plant.
- Video Mary Webb (Wesley road east side at the curve) storm culvert and jetted. The pipe is deteriorated and needs replaced.
 - There is another pipe that goes down into the creek and found a dead racoon blocking the flow.
- Tuckers (866 Wesley) access to the road the pipe needs replaced and the catch basin due to the flow line is higher than the (2) 6" lines that go into the catch basin. The street will need to be cut into and replaced to put a new pipe in.
 - Note: Unknown cost for this work/project. Dottie would like some proposals on the cost to perform this work.
- Contacted EPA about Permit to Install (PTI) for sewer plant.
 - Note: Previously discussed paid by Mayor.

Other:

- Lead and copper spreadsheet due in October
- Get new estimate for Lake Drive sewer connection into new screen system.

I&I report

- Highest daily flow reported was .1455 MGD
- Monthly average flow was .046 MGD
- Total of 12 days above design flow rate of .04 MGD
- Reported CBOD 3mg/l
- Reported Suspended solids 1 mg/l

Town Hall-New Business

Insurance Renewal Policy Application

Dottie Scott moved to have the mayor sign the policy package application for renewal. Randy Ramsthaller seconded. Roll call: All ayes; No one opposed.

- Note: March 11, 2024 insurance representative will be present to go over the policy and any questions.

Town Hall-Pending Business

Fill Vacant seat on Council-John has not contacted the solicitor however sure will find someone but will have to put more effort into it. Therefore no changes.

Water/Sewer/Wastewater treatment plant-Old Business

Past Due Accounts 90+ days

- 01410 currently shut off
- 00270
- 00360

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- 00690
- 00700

Shut off letter to be sent on the February 21st and shut off will be on the 28th

Water/Sewer/Wastewater treatment plant- New Business

- Update for UV disinfection sewer improvement projects- Discussed in mayor comments.
- Sewer credit-Lake Drive- Discussed in council comments.

Water/Sewer/Wastewater treatment plant- Pending Business

- Easement- Restaurant & Ringler former property- Not discussed/no change
- Wastewater treatment plant UV Disinfection Improvements-Engineering Associates currently have bid and waiting to award Not discussed/no change
- Sewer infiltration project- Lake Drive towards McClain-Sewer line & manhole replacement- Going to receive an estimate soon.

Parks/Lake- Pending Business

Community Grant- Estimate for lighthouse from Amish
Not discussed/no changes.

Zoning - New Business

Patrick Miller provided a sample letter to send to residents in violation of the rules/regulations in the Village. The draft letters are what would be sent to the Mayor and then the village solicitor prior to being sent to the resident.

Correspondence Received

None

Public Interaction

None

Facebook Live comments

None

Since there was no further business Randy Ramsthaler moved to adjourn regular meeting.
Tina Killion seconded. Roll call: All ayes; No one opposed. Meeting adjourned at 7:24 PM

Council President- Randy Ramsthaler

Fiscal Officer- Leighanna Cawrse