

**Village of Bailey Lakes
Regular Meeting Minutes
May 08, 2023**

The meeting was called to order at 6:00 PM and began with a moment of silence to honor late Councilman, Jeff Ling and his family. Roll call then commenced.

Roll call of those present:

Mayor: John Benshoff

Council members: Randy Ramsthaler, Anne Ramsthaler, Dottie Scott, Krissy Kauf, Tina Killion

Fiscal officer: Leighanna Cawrse

Operators: David Pitsenbarger and Tim Hickey

Public: Mary Dilgard

CHANGES TO AGENDA

Discussion of town hall trash removal when rented, and past due water accounts receiving latters

MINUTES APPROVAL

April 10, 2023 regular meeting minutes were tabled per Leighanna Cawrse

FISCAL – NEW BUSINESS

Fiscal Report M-T-D

The fiscal report month to date for April 2023 read by Leighanna Cawrse

Invoice Approvals (Expense/Check Detail Report)

Anne Ramsthaler moved to approve the check detail report from April 1, 2023 to April 30, 2023 as presented by the fiscal officer. Dottie Scott seconded. Roll call: All ayes; No one opposed.

Purchase Order Requests

Randy Ramsthaler moved to approve purchase order request for Soupy Enterprises - Ridge Road & McClain Drive in the amount of \$8,626.00 (Federal Grant Fund) as submitted by the fiscal officer. Krissy Kauf seconded the motion. Roll call: Krissy Kauf yes, Randy Ramsthaler yes, Tina Killion yes, Dottie Scott yes, Anne Ramsthaler yes

Krissy Kauf moved to approve purchase order request for Soupy Enterprises Nida & Helen Ave \$10,626.00 (Federal Grant Fund and Sewer Fund) as submitted by the fiscal officer. Randy Ramsthaler seconded the motion. Roll call: Krissy Kauf yes, Randy Ramsthaler yes, Tina Killion yes, Dottie Scott yes, Anne Ramsthaler yes

Note: Dottie Scott agreed to oversee approval of change orders to project in lieu of late Councilman Jeff Ling

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COUNCIL REPORTS/COMMENTS

- Anne Ramsthaler-
 - Follow-up on complaint of dumpster for dog waste removal at residence on McClain that the dumpster was removed from residence, but there are still bags of dog waste in the resident's pickup truck
- Randy Ramsthaler-
 - Received a resident complaint regarding a neighboring property being host to rats, as well as multiple vehicles at another resident's home at night. Petitioner declined to sign a formal complaint.
 - Informed council that James Lake was treated for the first time this year on Friday, May 5, 2023. Will be taking courses next month to become an Ohio Certified Park Naturalist, would like to use grant funds, or money from council to put up bluebird houses on the walnut trees in the park.
- Dottie Scott-
 - Should post the vacant council seat on Facebook.
 - Expressed need for appointing a new president in light of the loss of Jeff Ling, and suggested council appoint a new position of vice president as well.
 - Does have a contact for someone who can inspect the current sewer projects
- Krissy Kauf- None
- Tina Killion-
 - Looking into grant for the parks and working on drawing of the parks for council.
 - Secured the village hall for September 9th fall craft show parks fundraiser.
 - Placed a call to Willo'dell Nursery Garden regarding a 6' Norway Spruce tree to plant at village hall
 - Community garage sale in Savannah Village and Beyond Measures is June 17th
 - Nate Young will contact Soupy Enterprise for an estimate on tree removal for Nida/Helen project.

MAYOR REPORTS/COMMENTS

- Council should be looking for a zoning officer either hired or shared from neighboring areas. Anne Ramsthaler agreed to research details regarding the hiring of a zoning inspector.
- Sewer plant project is at the EPA, as soon as the answer is returned, we can take the next step. It will cost the village approximately \$2,000 to obtain permit from EPA. Engineering Associates is submitting the project to the EPA.
- Council members Krissy Kauf and Dottie Scott, Mayor Benshoff along with Tim Hickey and Dave Pitsenbarger met Saturday, May 6, 2023 to mark a location on each side of the lake to install the foundations for the benches. Cement will be delivered via truck and the benches and flagpole along with a drain project on Wesley (East) will be done simultaneously. Costs for materials and labor per Tim Hickey are approximately \$487 for bench project and \$532 for

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the flag pole, leftover concrete will go to the street drain on Wesley (labor cost for the street drain was not provided).

- A request for a motion to proceed with above-mentioned projects was made. Motion was made by Dottie Scott. Seconded by Randy Ramsthaler. Roll Call: All ayes; no one opposed
- Need to decide on date to meet with RCAP. Leighanna Cawrse will provide the reports needed the past 5 years (2017-2022) of revenue and expenditure for water and sewer.
- Rural Lorain sent notice of price increase for water purchase beginning January 1, 2024.
- Sam's grant has been reported and submitted before the deadline.

OPERATORS REPORTS/COMMENTS:

April 2023:

- Wastewater
 - Processed .939 million gallons wastewater
 - Filed monthly EPA reports
 - Performed all required and operational testing
 - Routine equipment maintenance
- Water
 - Filed monthly EPA reports
 - Performed all required and operational testing
 - Read water meters
- Projects
 - Quote for bench pads and flagpole-provided at the meeting
 - CCR Report is posted on village website
 - Replaced 3 water meters
 - Cleaned Nida and McClain manholes
- I&I Report
 - Highest daily flow reported was .1065 MGD (million gallons/day)
 - Monthly average flow was .0313 MGD
 - Total of 5 days above design flow rate of .040 MGD
 - Reported CBOD 7 mg/l
 - Reported suspended solids 6 mg/l
- Other
 - Filled pot holes
 - Water treatment drive needs a couple of loads of millings to fill in pot holes
 - Water line 4" line put in 5 years ago at Mr. Kline- claims that there is a tile broken due to the installation of water line.

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- Council discussed and request verification that there was in fact a tile broken due to the water line install. Anne Ramsthaler moved to approve sink hole repairs by the village should there be damage due the water line install. Randy Ramsthaler seconded. Roll call: Anne Ramsthaler yes, Randy Ramsthaler yes, Tina Killion yes, Dottie Scott no, Krissy Kauf no.

TOWN HALL- NEW BUSINESS

Trash removal from village hall rentals will be picked up by Randy Ramsthaler after the event and drop off to the trash bins the day prior to trash pick up (Wednesday nights)

WATER- OLD BUSINESS

Account #00590 is paid in full as of this meeting

Account #01420 owes \$1,412.00 and is currently shut off

Account #01410 owes \$1,270.00 and is currently shut off, \$827.00 is already assessed to proper taxes

There is one past due account that will be receiving shut off letters.

Since there was no further business Dottie Scott moved to adjourn the regular meeting.

Anne Ramsthaler seconded. Roll call: All ayes; No one opposed. Meeting adjourned at 7:19 PM

Mayor- John Benshoff

Fiscal Officer- Leighanna Cawrse