

**Village of Bailey Lakes
Regular Meeting Minutes
July 10, 2023**

The meeting was called to order at 6:00 PM and began roll call.

Roll call of those present:

Mayor: John Benshoff

Council members: Randy Ramsthaler - Council President, Anne Ramsthaler, Dottie Scott, Krissy Kauf, Tina Killion, Cindy Gaubatz

Fiscal officer: Leighanna Cawrse

Operators: David Pitsenbarger and Tim Hickey

Public: Attorney Joe Olecki, Betty Owsley, Patrick Miller
Meeting is also via Facebook live.

CHANGES TO AGENDA

- ROADS/STORM SEWER-NEW BUSINESS: ODOT Contract
- TOWN HALL-NEW BUSINESS: Charles E. Harris & Associates, Inc., audit contract extension.

MINUTES APPROVAL

Randy Ramsthaler moved to approve the May 8, 2023 regular meeting as written with correction. Krissy Kauf seconded the motion. All ayes, no one opposed.

Randy Ramsthaler moved to approve the June 12, 2023 regular meeting minutes as written. Tina Killion seconded the motion. All ayes, no one opposed.

June 26, 2023, and June 27, 2023 special meeting minutes were tabled per Leighanna Cawrse.

FISCAL – NEW BUSINESS

Fiscal Report M-T-D and Y-T-D

The fiscal report for June 2023 read by Leighanna Cawrse.

Invoice Approvals (Expense/Check Detail Report)

Dottie Scott moved to approve the check detail report from June 1, 2023 to June 30, 2023 as presented by the fiscal officer. Tina Killion seconded. Roll call: Anne Ramsthaler yes, Randy Ramsthaler yes, Tina Killion yes, Dottie Scott yes, Krissy Kauf yes.

2024 Budget Hearing

2024 Budget hearing set for August 7, 2023 at 9:20 AM with Ashland County Budget Commission

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Regular meeting recessed at 6:11 PM to discuss the 2024 budget.

Leighanna Cawrse discussed the 2024 tax budget and the proposed wage increase for council at \$75.00 per meeting and mayor annual increase to \$2,500.00. Leighanna Cawrse opted-out for an increase in wage.

Patrick Miller asked a question about the wage increase for council and mayor would not take effect until their next term, which is correct.

Dottie Scott moved to increase Fiscal Officers wage from \$1,200.00 per month to \$1,300.00 per month starting in 2024. Krissy Kauf seconded the motion. No one opposed.

Regular meeting resumed at 6:25 PM.

2024 Tax Budget

Dottie Scott moved to approve the 2024 tax budget with council, mayor, and fiscal officer wage increase. Tina Killion seconded the motion. Roll call Randy Ramsthaler yes, Anne Ramsthaler yes, Cindy Gaubatz yes, Tina Killion yes, Dottie Scott yes, Krissy Kauf yes.

COUNCIL REPORTS/COMMENTS

- Anne Ramsthaler-None
- Randy Ramsthaler
 - Randy made a motion to take legal action against the property owner/tenant of the residence on the corner of McClain and ST RT 250 for violation of the village junk ordinance
 - Mayor John Benshoff responded that the village has no one in place to enforce the action and oversee the court proceedings. After discussion, Randy's motion was withdrawn.
 - Joe Olecki will look into this and get up to speed on the current situation.
 - Patrick Miller suggested to council to send a letter to the resident that they are in violation.
 - Trash removal after town hall rentals there needs to be an alternative way/location of where to dispose of the trash after the groups.

Discussion on hiring a zoning inspector and village administrator. Leighanna Cawrse asked Joe Olecki if the village is unable to hire two people for the two vacant job positions, is it possible to hire one person as a village administrator and this position would take on the role of a zoning inspector. Joe Olecki responded yes. Council will needs to look into and discuss this further another time.

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- Dottie Scott- None
- Krissy Kauf
 - Discussed the need for a Council Vice President
 - Krissy Kauf moved to nominate Dottie Scott for Council Vice President. Tina Killion seconded the motion. Roll call Randy Ramsthaller yes, Anne Ramsthaller yes, Cindy Gaubatz yes, Tina Killion yes, Dottie Scott yes, Krissy Kauf yes.
- Tina Killion
 - Receiving good response for the craft show on September 9th and proceeds will go towards the villages parks.
- Cindy Gaubatz
 - Inquired as to the bidding process for snow and ice removal services
 - Council was in general agreement to post a notice that the village is accepting bids for 2023-2024 snow/ice removal and will open at the next regular meeting, August 14th, Leighanna Cawrse will show perspective contractor the areas to removed snow/ice.
 - Discussed helping Savannah Lions Club save plastic film to recycle and obtain more benches for the parks from the Trex Company.
 - Inquired regarding 2023 Christmas Lights Contest. Dottie Scott agreed to coordinate again this year.
 - Contacted the State auditor's office about hard copies of the village handbook and they are mailing 7 copies.
 - Inquired if Cindy's daughter could take over the newsletter.
 - Request received via Facebook messenger about getting married by James Lake. Cindy responded with no due to there is no place to park.

MAYOR REPORTS/COMMENTS

- Brandon Evans from RCAP is working on 5 year look back on the village's financial and also putting together a water loss audit.
- Would like to start working on the problem areas within 100' of the identified smoke test infiltration.
- Received ODOT right-of-way permit for the work performed on ST RT 250 water line extension project.

OPERATORS REPORTS/COMMENTS:

June 2023:

- Wastewater
 - Processed .8565 million gallons wastewater
 - Filed monthly EPA reports
 - Performed all required and operational testing
 - Routine equipment maintenance

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- Water
 - Filed monthly EPA reports
 - Performed all required and operational testing
 - Read water meters
 - Replaced Hammond water meter
- Projects
 - Bac T on new water line
 - Worked on State right-of-way permit
 - RCAP Mtg. Asset Management and Inventory
 - Mowing of the dam
- I&I Report
 - Highest daily flow reported was .1125 MGD (million gallons/day)
 - Monthly average flow was .02855 MGD
 - Total of 11 days above design flow rate of .040 MGD
 - Reported CBOD 3 mg/l
 - Reported suspended solids 2 mg/l

TOWN HALL-NEW BUSINESS

Leighanna Cawrse received an email from the State auditor for a response on the interest to extend the audit contract with Charles E. Harris & Associates, Inc. for the period January 1, 2022 through December 31, 2023.

Dottie Scott made a motion to have the fiscal officer respond to the State auditor that the village would like to extend the contract with Charles E. Harris & Associates. Krissy Kauf seconded the motion. All ayes, no one opposed.

WATER-OLD BUSINESS

There are two accounts that are shut-off and over a year past due, however the base charge and late fees are still applied.

The options the village can do is either certify delinquent water & sewer charges to the County Auditor or sue civilly in court for the amount.

ROAD/STORM SEWER – NEW BUSINESS

ODOT Contract for snow and ice agreement on ST. RT. 250 within the village limits.

Dottie Scott moved to approve the mayor to sign the ODOT contract. Krissy Kauf seconded the motion. All ayes, no one opposed.

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PUBLIC INTERACTION

- Betty Owsley 1319 Highland Road resident informed council of a sink hole at a storm catch basin on the corner of James and Highland that is a hazard to pedestrians or bicyclists. She also believes that it may be contributing to backup of water in her basement.

- Patrick Miller 810 James Street resident
 - Inquired again regarding the status of the junk at the house on the corner of St. Rt. 250 and McClain Road.
 - John Benshoff responded that a complaint form needs to be signed per the village's ordinance.
 - Inquired about a "cattle truck" that he witnessed driving up James that he believed went to a residence on Ridge Road. Wanted to know if this resident was keeping livestock within the village limits.
 - John Benshoff responded that the residence in question is not within the village limits just the house is.
 - If the village would like more benches from Savannah Lions Club to let him know.

Since there was no further business Dottie Scott moved to adjourn the regular meeting. Tina Killion seconded. Roll call: All ayes; No one opposed. Meeting adjourned at 7:52 PM

Mayor- John Benshoff

Fiscal Officer- Leighanna Cawrse