

**Village of Bailey Lakes
Regular Meeting Minutes
September 11, 2023**

The meeting was called to order at 6:04 PM and began roll call.

Roll call of those present:

Mayor: John Benschoff

Council members: Randy Ramsthaler - Council President, Anne Ramsthaler, Dottie Scott, Krissy Kauf, Tina Killion, Cindy Gaubatz

Fiscal officer: Leighanna Cawrse

Operators: Tim Hickey

Public: Steve Dinsmore, Troy Hoffman

Meeting is also via Facebook live.

CHANGES TO AGENDA

- Water/Sewer-New Business- Late fees-September
- Water- New Business- Newsletters
- Fiscal Resolution-PWC Application

MINUTES APPROVAL

Dottie Scott moved to approve the August 14, 2023 regular meeting as written. Krissy Kauf seconded the motion. All ayes, no one opposed.

FISCAL – NEW BUSINESS

Invoice Approvals (Expense/Check Detail Report)

Anne Ramsthaler moved to approve the check register report from August 1, 2023 to August 30, 2023 as presented by the fiscal officer. Dottie Scott seconded.

Roll call: Anne Ramsthaler yes, Randy Ramsthaler yes, Tina Killion yes, Dottie Scott yes, Krissy Kauf yes, Cindy Gaubatz yes

Fiscal Report M-T-D and Y-T-D

The fiscal report for August 2023 read by Leighanna Cawrse.

Audit Contract Extension with Charles E. Harris & Associates, Inc.

At the August 14, 2023 regular meeting council approved the contract extension with Charles E. Harris & Associates, Inc. however, the extension contract hours and hourly rate increased to 100 hours at \$70/hour. If the village decided to go back to the state or have the audit bid the cost could

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be even higher. Council was in general agreement to proceed with Charles E. Harris & Associates, Inc. at the increase rate and hours. No one opposed.

Training

Leighanna Cawrse discussed with council two fiscal officer training events one for CPIM: Leadership in Public Finance and Economic Development and the other was Village Fiscal Officer Training. Each event cost \$100. Council was in general agreement to have Leighanna Cawrse attend both events, no one opposed.

FISCAL – Resolution/Ordinance

Resolution Accepting the Amounts and Rates-2024

Dottie Scott moved to read the title only. Tina Killion Second the motion. All ayes, no one opposed.

Resolution No. 09112023-A was read

**“RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED
BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX
LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR”**

Krissy Kauf made a motion to adopt resolution no. 09112023-A. Dottie Scott seconded the motion.

Roll call: Anne Ramsthaller yes, Randy Ramsthaller yes, Tina Killion yes, Dottie Scott yes, Krissy Kauf yes, Cindy Gaubatz yes

Ohio Public Works Commission (OPWC)

John Benschhoff discussed with council the purpose of this application is for GLCAP-RCAP to be able to apply and submit for grants at a low or zero percent interest loans. Any contracts John Benschhoff would submit would be review by legal.

Dottie Scott moved to read the title only. Krissy Kauf second the motion. All ayes, no one opposed.

Resolution No. 09112023-B was read

**“A RESOLUTION AUTHORIZING JOHN BENSCHOFF, MAYOR TO PREPARE
AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC
WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL
TRANSPORTATION IMPROVEMENT PROGRAMS(S) AND TO EXECTUTE
CONTRACTS AS REQUIRED”**

Dottie Scott made a motion to adopt resolution no. 09112023-B. Anne Ramsthaller seconded the motion. Roll call: Anne Ramsthaller yes, Randy Ramsthaller yes, Tina Killion yes, Dottie Scott yes, Krissy Kauf yes, Cindy Gaubatz yes

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Anne Ramsthaler made a motion to allow John Benschhoff send the letter to OPWC “RE: Permission for Representation in “WorksWise” 005-03562. Krissy Kauf second the motion. All ayes, no one opposed.

COUNCIL REPORTS/COMMENTS

- Anne Ramsthaler- None
- Randy Ramsthaler-
 - AquaDoc is treating the lake every two weeks and they are doing a good job.
 - Ashland SWCD is holding an event about dam safety on September 14, 2023 at artesian lake at 6:00pm
 - Would like to increase Bailey Lakes mayor’s wage before the election in November to \$5,000/year.
- Dottie Scott-
 - Resident at 815 Ridge Road inquired if the village would install a catch basin in their backyard. There is no ditch out front and would like to tie into the 6” existing main. The village is not responsible to install and/or perform work since the problem in question is in the backyard.
 - Leighanna Cawrse will contact the resident to see if they can attend the October 9th meeting to provide more information to council.
- Krissy Kauf-
 - Thank you to all that came out to the craft show.
- Tina Killion-
 - Inquired as to what the village is going to do at the property for Betty (on 1319 Highland Dr)
 - Tim Hickey will perform the work estimated cost of \$300-\$400 for the total project to include a plastic 24” grate and will perform the work similar to Lake Dr. to possibly solve the problem. Council was in general agreement for Tim Hickey to perform this work.
 - Would also like to thank everyone that helped and attended the craft show. The amount brought in is unknown at this time.
 - Mowing concerns at residents properties, Tim and Dave perform the mowing however there was a substitute during this instance. The village has a contract pricing with Tim and Dave therefore the village was not charged extra for this.
 - Inquired who takes care of the landscaping at the lake. The monuments are falling apart, the stones are barely visible because of the tall grass and there are tree limbs about 4’ off the ground.
 - Would like to have the town hall updated. The restrooms need painted, the bushes need to be removed out front. It needs to look nice inside in order to possibly increase the rental rates.
 - Would like to discuss other ways to get the community involvement.

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- Cindy Gaubatz- None

MAYOR REPORTS/COMMENTS

- Lake Drive update
 - Would like to thank all that that was involved with this project where the basement was flooding due to unable to drain towards the street. Tim and Dave extended the pipe towards the lake and provided pictures and cost of work. If the lake rises again this would not be the village's responsibility.

OPERATORS REPORTS/COMMENTS:

August 2023:

Report verbal by Tim Hickey:

- Cleaned out the trash trap
- Cleaned pump station
- Installed 200' of 8" pipe for drainage on Lake Drive due to flooding in basement.
- 6" rain in a 24 hour period sewer treatment plant took on 300,000 gallons of water.
 - Krissy Kauf inquired about when we can start address the sump pumps going directly into the sewer plant. Tim Hickey responded that there is a list and some have been taken care of.
- Mowed the St. Rt. 250 E dam for the second time this year.
- Landscape around newly installed park benches.
- Cleaned grate at McClain Rd. and Lake Dr.
- Burning brush pile at water treatment plant this week
- Waiting for account set to purchase motor for blower on south end- James Lake
- 6" drainpipe unable to locate cleanout on McClain Rd. and Ridge Rd.
 - Steve Dinsmore responded that he only patched and there was no grate in there where the 4" line ran up to the 6" line. There are two grates closer to the pole and by the ditch line.

WATER – NEW BUSINESS

Late fee's

Leighanna Cawrse would like for council to consider waiving the September bills \$10.00 late fees due to postage issues. Council was in general agreement to waive late fees for September only.

Newsletters

Leighanna Cawrse discussed with council on reducing the amount of paper copy newsletters sent with water/sewer bills. If anyone would like to receive a paper copy of the newsletter they will have to submit request, there will be a request for on the next newsletter for residents to fill out and return. Otherwise the newsletter can be found on the village's website and Facebook page.

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There will be a special meeting for the purpose of Ashland SWCD event about dam safety held on September 14, 2023 at Artesian lake at 6:00pm

PUBLIC COMMENTS

Troy Hoffman, Wesley Road resident, would like a permit to build a garage on his property next to his existing garage. Troy will mark the area out and John Benshoff, Tim Hickey, Dottie Scott, and Tina Killion will look at it.

Steve Dinsmore inquired about the snow/ice bids from the last meeting and what councils reason was for not accepting Soupy Enterprise bid when it was lower than Bates Outdoor Management. Council responded that Bates Outdoor Management offered a two year price lock and has performed well in past years for the village.

Steve Dinsmore advised council about the sanitary manhole that he tied into across the street on the northside. The sewer line that goes to the back of the adjacent apartment going to the apartments, it angles to where the wet hole is, someone ran 6" SDR-35 and is leaking uncontrollably in the manhole right on top of the pipe. This was noticed before the 6" rainstorm occurred and was outside of his contract.

Tim Hickey will take a look the village has some lids.

Dottie Scott inquired if Steve Dinsmore would fix this repair and how much. Steve's response was \$300.00.

After inspection is completed by Tim Hickey and John Benshoff after the meeting tonight, John, will contact Steve to proceed with repairs.

Since there was no further business Anne Ramsthaller moved to adjourn the regular meeting. Tina Killion seconded. Roll call: All ayes; No one opposed. Meeting adjourned at 7:34 PM

Mayor- John Benshoff

Fiscal Officer- Leighanna Cawrse