

**Village of Bailey Lakes  
Regular Meeting Minutes  
April 14, 2025**

The meeting was called to order at 6:00 PM and began roll call.

Roll call of those present:

Mayor: John Benshoff – Absent

Council members: Ariel Isaacs, Dottie Scott, Krissy Kauf, Tina Killion, Tom Dilgard, Justin Isaacs

Fiscal officer: Leighanna Cawrse – in at 6:37pm.

Operators: David Pitsenbarger – Present. Tim Hickey – Present.

Zoning Inspector: Patrick Miller – Present.

Meeting held via Facebook live beginning at 6:37 p.m.

By reason of Mayor John Benshoff's absence, Council President Ariel Isaacs was acting mayor.

**BID OPENING-ROADS**

Melway Paving Co., Inc. the only bid received.

Ariel Isaacs opened the sealed bid from Melway Paving Co, Inc. in the amount of \$135,487.50. Upon Leighanna Cawrse's arrival, council discussed paving, prioritizing roads, and the financial aspects.

\*Note- Ariel mentioned that she had contacted Melway and Ashland County Engineer prior to the meeting to get their opinion on paving verses motor paving and agreed that motor paving seemed like the right decision at this time if the funds were there.

**CHANGES TO AGENDA**

Zoning Appeals Form was presented by Ariel Isaacs. Krissy Kauf made a motion to approve the form as submitted. Tina Killion seconded. Roll Call: All ayes, no one opposed.

**PUBLIC HEARING**

None

**EXECUTIVE SESSION**

None

**PRESENTATION(S)**

None

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**ZONING- ZONING INSPECTOR PATRICK MILLER**

**New Business**

- Patrick Miller spoke on zoning permits that he had received, including (2) fencing permits that were not ready yet.
- Patrick Miller inquired about the chicken ordinance and believes the village should require residents to draw a picture of where the chicken coop will be positioned so that he knows where to locate the coops when he's driving around to make sure they're compliant. Ariel Isaacs reminded Patrick Miller that the chicken ordinance is not part of zoning and that he will not be approving the permits for chickens; therefore, he is only to get involved if someone files a complaint. Justin Isaacs stated that some people prefer mobile chicken coops and might want to move them around the yard. Justin solicited discussion from council and council was in agreement that they do not require a picture of where the coop is at.
- Patrick Miller then stated that he wants/needs a list of all residents applying for chicken permits so that he knows who has them and who does not.
- Zoning appeals form presented and approved by council (see above, changes to agenda).

**Pending Business**

**Permit forms**

Zoning permit (draft) application.

**WATER/SEWER OPERATORS**

**MARCH 2025:**

- Wastewater
  - Processed 1.221 million gallons wastewater
  - Filed monthly EPA reports
  - Performed all required and operational testing
  - Routine equipment maintenance
- Water
  - Filed monthly EPA reports
  - Performed all required and operational testing
  - Read water meters
  - Shut-off (1) currently.
- Projects
  - Metrics report due by end of June
  - CCR due by the end of June
  - Marked 2 OUPS requests
- I&I Report
  - Highest daily flow reported was .084 MGD (million gallons/day)
  - Monthly average flow was .0394 MGD
  - Total of 10 days above design flow rate of .040 MGD

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- Reported CBOD 3 mg/l
- Reported suspended solids 6 mg/l
- Reported NH3 0.2 mg/l
- FYI/OTHER
  - Re-grading needed in multiple locations around the village.
  - Sump pumps and downspouts needing to be removed to prevent overloading the system.
  - Catch basin at Friendly Express needs a new concrete structure.
  - Pot holes in Main roads
  - Burn brush pile at WTP
  - Strine sewer repair-Landscape
  - Tree in James Lake
  - Water Plant Drive
  - Areas to be seeded
  - Shamrock Drive
  - Water line repair site 250
  - Ground Hog Holes at WTP
  - Water repair on McClain
  - Catch basin on Wesley

**MINUTES APPROVAL**

March 24, 2025 Regular Meeting - Tabled.

**FISCAL REPORTS**

**New Business**

**M-T-D Check Register Report/Invoice Approvals**

Krissy Kauf moved to approve the bills for March 2025 as submitted by the fiscal officer. Dottie Scott seconded. Roll call: All ayes; No one opposed.

**Fiscal Report M-T-D**

Ending balances for March 2025 read by Leighanna Cawrse.

**Pending Business**

None

**Purchase Order Requests**

None

**RESOLUTION/ORDINANCE**

None

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**TOWN HALL**

**New Business**

Two bollards are cracked by the village hall drive/parking lot entrance/exit– Justin Isaacs will patch/repair these and village will only pay for the concrete (no labor cost as he is a council member).

Community Trash/Junk Pick-Up Day – Estimate obtained from Countryside Trash for \$330/ton (2,000lbs) and would go through the village on the day chosen by the village. No motion was made.

Asset Management Plan – Krissy Kauf discussed reviewing the Village’s Asset Management Plan in the event on emergency/natural disasters; water, electricity, sewer plant failure, etc. Council will review the plan at next meeting.

**Pending Business**

- Logo
- Village Administrator- Ariel will be sending information to the solicitor to create a resolution for a village administrator.
- Soffit replacement-In Progress waiting on warmer weather

**WATER/SEWER/WASTEWATER TREATMENT PLANT**

**New Business**

Past Due Accounts

(1) Shut off is scheduled to be shut off on April 21<sup>st</sup>. There is currently one still shut off.

**ROADS/STORM SEWER**

**New Business**

(3) stumps on Boulevard Road

Council discussion on stump grinding (\$150/stump) and decided to not proceed.

**RCAP/I&I**

- Krissy Kauf met with RCAP and they will provide a new GIS map with updated water and sewer lines for the village.
- RCAP will work on getting us on schedule for this year for the tracker to locate high infiltration areas, next year for the sewer camera as supplies are limited.
- Need prioritize locating areas of infiltration and fixing them. Based upon the last rain event, the west side of the village should be prioritized first.
- RCAP will put village on the list for flow meters beginning on the west side of SR 250. The village has a total of 55 manholes and start on the west side mid to late summer and work their way though the village.

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- 3 catch basins need fixed, 2 downspouts go into the sewer, and 20 manholes have been identified by the smoke test.

**Pending Business**

None.

**PARKS/LAKE**

**New Business**

Grant

2 villages applied for the grant. County is waiting on funds from the state and moved awarding to the May 7<sup>th</sup> Commissioners meeting.

**Pending Business**

Muskrat removal in James Lake still pending.

Tree(s) removal in James Lake still pending.

**MAYOR REPORTS/COMMENTS**

None

**COUNCIL REPORTS/COMMENTS**

**Dottie Scott:**

- Would like to suggest council has the meeting minutes sent before each meeting.

**Tom Dilgard:**

- Would like the speed limit reduced on side streets from 25 mph to 10 mph.
- A resident is experiencing vehicles driving through part of her yard when they drive around the curve on Wesley Road. Stakes were put up however keep getting knocked down.
- K&M tree service to be on the list for any future estimates needed on tree work.

**Krissy Kauf:** None.

**Tina Killion:** None.

**Ariel Isaacs:**

**Justin Isaacs:**

**PUBLIC INTERACTION**

No public interaction to address in person or on Facebook live.

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Since there was no further business Tina Killion moved to adjourn the regular meeting. Dottie Scott seconded. Roll Call: All ayes; No one opposed.

Meeting adjourned at 7:37 PM

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Council President, Dottie Scott

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Fiscal Officer- Leighanna Cawrse