

**Village of Bailey Lakes  
Regular Meeting Minutes  
November 13, 2023**

The meeting was called to order at 6:00 PM and began roll call.

Roll call of those present:

Mayor: John Benshoff, absent

Council members: Randy Ramsthaler - Council President, Anne Ramsthaler, Dottie Scott, Krissy Kauf, Tina Killion, Cindy Gaubatz

Fiscal officer: Leighanna Cawrse

Operators: David Pitsenbarger and Tim Hickey

Public: Patrick Miller, Zoning Inspector

Meeting is also via Facebook live.

**CHANGES TO AGENDA**

None

**MINUTES APPROVAL**

Dottie Scott moved to approve the September 11, 2023 regular meeting as written. Tina Killion seconded the motion. All ayes, no one opposed.

Anne Ramsthaler moved to approve the October 9, 2023 regular meeting as written. Dottie Scott seconded the motion. All ayes, no one opposed.

**FISCAL – NEW BUSINESS**

**Invoice Approvals (Expense/Check Detail Report)**

Krissy Kauf moved to approve the check register report for October 1, 2023 to October 31, 2023 as presented by the fiscal officer. Dottie Scott seconded.

Roll call: Anne Ramsthaler yes, Randy Ramsthaler yes, Tina Killion yes, Dottie Scott yes, Krissy Kauf yes

**Fiscal Report M-T-D and Y-T-D**

The fiscal report for October 2023 read by Leighanna Cawrse.

**FISCAL – Resolution/Ordinance**

**Ordinance to Increase Water and Sewer Rates-First Reading**

First reading of Ordinance No. 2023-2 was read aloud by Leighanna Cawrse.

**Village of Bailey Lakes  
Regular Meeting Minutes  
November 13, 2023**

Council discussed what the amount should be to increase the water and sewer base rate, minimum gallons of water usage, and volume rate.

Dottie Scott moved to increase the base rate for water and sewer to \$50.00 per month for the first 2,000 gallons of water usage. The volume rate of \$6.00 for each thousand gallons of water over the 2,000 gallons of water usage. Those that are on water only or sewer only \$50 per month.

Randy Ramsthaler seconded.

Roll call: Randy Ramsthaler yes, Anne Ramsthaler yes, Tina Killion yes, Dottie Scott yes, Krissy Kauf no. Motion passed.

Resolution Authorizing Bids for Wastewater Treatment Plant

Dottie Scott moved to read title only. Krissy Kauf seconded.

Roll call: Randy Ramsthaler yes, Anne Ramsthaler yes, Tina Killion yes, Dottie Scott yes, Krissy Kauf yes. Motion passed.

Resolution# R-1113-2023 was read aloud by Leighanna Cawrse.

**“RESOLUTION AUTHORIZING SOLICITATION OF BIDS FOR  
WASTEWATER TREATMENT PLANT UPGRADE IN THE VILLAGE OF  
BAILEY LAKES AND DECLARING AN EMERGENCY”**

Krissy Kauf moved to adopt Resolution# R-1113-2023. Anne Ramsthaler seconded.

Roll call: Randy Ramsthaler yes, Anne Ramsthaler yes, Tina Killion yes, Dottie Scott yes, Krissy Kauf yes. Motion passed.

**COUNCIL REPORTS/COMMENTS**

- Anne Ramsthaler- None
- Randy Ramsthaler-None
- Dottie Scott-
  - Would like to start a fundraiser for the parks will sell T-shirt for \$25.00 and sweatshirt for \$25.00. Each apparel sold \$10.00 will be donated to the village for park expense. For questions and purchases contact Tina Killion.
  - The alley in question between Troy Hoffmans properties on Wesley Road is a vacated alley. The property owners adjacent to this alley will have to get their property surveyed in order for the vacated alley to be added onto their deed.
  - Updated on McClain project Steve Dinsmore to proceed with repair on the Northside.
    - The manholes are on backorder and will be install when they come in.
    - Will landscape and fix the berm along side the road
  - Nida project start date to be determined
    - Tree has been removed and stump ground down.

**Village of Bailey Lakes  
Regular Meeting Minutes  
November 13, 2023**

- Christmas tree contest is on schedule.
  - Cindy will get with Leighanna to coordinate the ballots.
- Dottie and Tina will no longer be part of the cross guarding during trick or treating.
- Leighanna mention that the village order a 5' Norway Spruce from Sugargrove Tree Farm and need to coordinate pick up and planting.
- Krissy Kauf-
  - Would like to start a scholarship in Jeff Ling's name. This would be an annual scholarship of \$500.00 with community donation and/or create a committee.
    - Will contact Crestview Board to get more directions/information
  - Thanked Tim and Dave for touring the sewer plant and recommends anyone to also visit the facility to get a better understanding of the operations.
- Tina Killion-None

**ZONING BUSINESS**

Patrick will need a map of the village with all the individual lots to include the alleys and streets as well as to decipher what is residential and/or commercial. This could be obtained through the county tax map office.

Patrick will need a copy of the zoning rules and regulations. This is posted on the website however Leighanna will look into what can be done on providing a hard copy.

Patrick will need a zoning permit for Troy Hoffman on Wesley road.

**OPERATORS REPORTS/COMMENTS:**

**October 2023:**

- Wastewater
  - Processed .6225 million gallons wastewater
  - Filed monthly EPA reports
  - Performed all required and operational testing
  - Routine equipment maintenance
- Water
  - Filed monthly EPA reports
  - Performed all required and operational testing
  - Read water meters and final reads
  - EPA Inspections done
    - Report not in yet, will take a month to receive back.
- Projects
  - Leaf pick up 13 loads
    - Truck down due to mechanical issues
  - Truck to Abers for repair

**Village of Bailey Lakes  
Regular Meeting Minutes  
November 13, 2023**

- Removed brushes from village hall
- Stone on water treatment plant drive
- Picked up meter that was removed from 768 Main Street
- Waste water treatment plant station needs cleaned
  - The pump station because the trash trap is not working properly due to large amounts of grease and sludge not allowing the floats operate correctly.
- Lake aerator motor purchase
  - Will be installed before the end of this year
- Water meter purchase
  - Currently have two in stock
  - Ordered 8 new meters
- I&I Report
  - Highest daily flow reported was .0465 MGD (million gallons/day)
  - Monthly average flow was .020 MGD (million gallons/day)
  - Total of 1 days above design flow rate of .040 MGD (million gallons/day)
  - Reported CBOD 3 MG/l
  - Reported Suspended solids 1 mg/l

**TOWN HALL-NEW BUSINESS**

**Fill vacant seat on council**

No one in public attend to fill vacant seat.

No one showed interest to any council members.

The mayor will appoint someone to fill the vacant seat for the remaining term.

**WATER/SEWER/WASTEWATER TREATMENT PLANT**

**Past due accounts 90+days**

Account #01410 Leighanna Cawrse has been in contact with someone about the bill however there has not been final bill sent and/or transfer of ownership at this time.

**PUBLIC INTERACTIONS-VIA FACEBOOK**

- When the hole on Shamrock Lane are getting fixed.
  - Response: There is a small portion of the road that is the village responsible for and will get taken care of soon.
- Is anyone certified to back and verified the work that is being done in the village
  - Leighanna Cawrse responded “not exactly sure what work they are referring to and can’t answer that” at this time.
- Court house has maps

**Village of Bailey Lakes  
Regular Meeting Minutes  
November 13, 2023**

Since there was no further business Tina Killion moved to adjourn the regular meeting. Dottie Scott seconded. Roll call: All ayes; No one opposed. Meeting adjourned at 7:32 PM

---

Council President-Randy Ramsthaler

---

Fiscal Officer- Leighanna Cawrse