

**Village of Bailey Lakes  
Regular Meeting Minutes  
June 8, 2026**

The meeting was called to order at 6:00 PM. Began prayer and pledge of allegiance.

Roll call of those present: Mayor John Benshoff. Council Members: Tina Killion, Tom Dilgard, Betty Brown, Dottie Scott, Krissy Kauf, and Alan Bauckman; Village Administrator: Richard Brown; Employee Tyler Brown; Fiscal Officer: Leighanna Cawrse

Public: None

**PRESENTATION**

Trevor Haller from Textmygov presented to council via zoom a web-based text messaging system that provides the ability to reach residents quickly and efficiently for mass communication and alerts with no app download needed. Residents can also send text messages of any issues, concerns or questions to the village 24/7. The system also provides automatic responses and can forward any issues reported to the village administrator to investigate. The cost would be \$1,500.00 annually and a one-time startup and set up fee of \$750.00.

After some discussion council was in general agreement to table this and discuss it at the next meeting.

**CHANGES TO AGENDA**

Town Hall request-Drinks 4 Donations

Loretta Wolfe, owner of Drinks 4 Donations, requested to have the rental fees, resident rate, waived for use of town hall for a celebrate recovery fundraiser (3) days in August during the Lincoln Highway Byway yard sale. Ms. Wolfe did offer to pay for the \$100 deposit, the \$25 day prior set-up fee, and 10% of all money raised during the fundraiser would be donated back to the village. After some discussion council denied the waiving of fees for the August event and did not want to set a precedent to waive fees for vendors. Also, if Ms. Wolfe would like to set up a tent any time of the year to sell lemonade out front of town hall she would have to rent the town hall.

Ohio Municipal Clerks Association

Leighanna Cawrse provided council a registration form to participate in Ohio Municipal Clerks Association. The cost is \$55 annually for full membership and after April 1<sup>st</sup> deadline there is a additional \$15 charge. No one opposed Leighanna Cawrse to sign up for this.

Sump Pump Letter

Leighanna Cawrse provided council with a sample letter to send out to the residents notifying them of sump pumps and downspouts attached to village sanitary sewer system. Council would like to have it on letterhead, put in the wording that if no response received; then someone from the village will go to homes, response can be put in the payment box or emailed and would like to have the solicitor review the letter.

Dam Owner Academy

Leighanna Cawrse provided council with a two courses Dam Owner Academy and Education series free-of-charge designed for non-engineering and focus on a basic understanding of dams.

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PEP Insurance Recommendations

Leighanna Cawrse provided council a list of recommendations from the USI insurance company of the items the insurance company would like to see the village create and implement.

PEP Cyber Risk Assessment/HB96 Visit

Leighanna Cawrse informed council that Eric Adonteng, Cyber Risk Service Advisor, will be at town hall July 2<sup>nd</sup> at 10:00am for free IT Training for all employees and to make sure the village is in compliance with HB96.

**MINUTES APPROVAL**

Krissy Kauf moved to approve May 11, 2026 regular meeting minutes as submitted. Dottie Scott seconded. Roll call: All ayes; No one opposed.

**OLD BUSINESS**

- (2) Culvert estimates John Benshoff is working on obtaining.

**NEW BUSINESS**

- Third and final reading Ordinance 2026-2 Order of Business title read by Leighanna Cawrse. Krissy Kauf moved to adopt Ordinance 2026-2. Betty Brown seconded. Roll call: Dottie Scott no, Tina Killion no, Betty Brown yes, Krissy Kauf yes, Tom Dilgard no, Alan Bauckman no.
- Lake report for May 20<sup>th</sup> and June 4<sup>th</sup> was provided to council and there were no questions.
- Water and Sewer Operator contract renewal is automatic however in the addendum it says it will terminate July 31, 2026. John Benshoff will obtain a letter from Cody Pitsenbarger clarifying the contract will automatically renew for another year.
- America250- Ohio Community Leighanna Cawrse provided council an update on receiving the official community flag and is currently hanging under the American flag out front. If the flag is damaged due to weather wear and tear it can be replaced for free.
- Council set the 2027 tax budget hearing date at the next meeting on June 22<sup>nd</sup>.
- New residents moved into the village at 1320 Lake Drive. Tina Killion will send welcome card.
- Leighanna Cawrse provided council an update on signing the village up for Amazon Business Prime for free for two years and only offered to members of Ohio Municipal League.
- Krissy Kauf discussion with council on updating the Records Retention Policy and provided the current policy to council via email on May 21<sup>st</sup>. No action or changes made and will be placed on the July 13<sup>th</sup> agenda for more discussion.
- Resolution No. 2026-07 title only was read by Leighanna Cawrse. Dottie Scott moved to approve Resolution No. 2026-07 seconded by Tom Dilgard. Roll call: 5 ayes; Krissy Kauf no.
- Ordinance HB96 discussion on the policy draft provided to council via email prior to this meeting. Tabled and will discuss at the next meeting.
- Resolution No. 2026-08 discussion on the Employee Dishonesty and Faithful Performance of Duty Policy provided to council via email prior to this meeting. Tabled and will discuss at the next meeting.

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**REPORTS**

**Village Administrator**

- Provided council with May report and responded to council's questions.
- The storm sewer on Lake Drive by the sewer plant about 7-8' large washout going towards the road.
- Need to purchase more utility marking flags.
- Pit meters are different from the above ground meters and would like to purchase two more and have them on the shelf for backups.

**Water/Sewer Operator**

May Report read by Leighanna Cawrse.

**Fiscal Officer**

- Krissy Kauf moved to approve the reconciliation for May. Betty Brown seconded. Roll call: All ayes; No one opposed.
- Month to Date fund report for May read by Leighanna Cawrse.
- Krissy Kauf moved to approve the bills for May. Dottie Scott seconded. Roll call: All ayes; No one opposed.

**Event Committee**

- May 19<sup>th</sup> meeting was cancelled.
- 250 Event committee is meeting June 12<sup>th</sup> at 6:00pm at Savannah Town Hall

**Mayor**

- New auger arrived for sewer plant and rented a Forklift from NeilCo.; waiting for Kestlin to schedule a boom lift.

**Council**

Tom Dilgard

- Inquired about the stones in yards and if it has been completed. Richard Brown response it is still on the list to get done. Tom Dilgard mention that there is a machine with paddle wheels made by Stihl that can remove stone out of grass. Tyler Brown will obtain a quote from Jones Rental Inc.

Betty Brown

- Brought 4 maps for the 250 celebration.

Tina Killion

- The gas company chain link fence by the lake there are small trees inside the fence that block the view of oncoming traffic. Richard Brown will trim them up from the outside.

Dottie Scott

- Would like to have a "Slow Children at Play" sign on Center Road when going into the village, heading east towards Boulevard Road, similar to the sign at Helen Road and Center Road.
- At the four-way stop would like to have the two stop signs on Center Road removed.

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- Presented the brochures that will be handed out July 25<sup>th</sup> event and will email a copy of the draft for all to review and provide comments or changes.
- Baseball game for the 250 celebration will be July 25<sup>th</sup> at 2:30p.m.; still working on putting a team together.

Krissy Kauf

- HB184 Confidentiality Law there will be a webinar tomorrow June 9<sup>th</sup> from 10:30am to 11:30am through the Ohio Municipal League.
- The EPA has 201.8 million dollar grants to replace lead pipes. John Benshoff response the village had no lead pipes however should look into the grant.
- Would like a copy of the lead service lines that was reported to the EPA.

Since there was no further business Krissy Kauf moved to adjourn regular meeting. Alan Bauckman seconded. No one opposed. Meeting adjourned at 8:24 PM

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Council President, Tina Killion

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Fiscal Officer- Leighanna Cawrse