

**Village of Bailey Lakes  
Regular Meeting Minutes  
May 12, 2025**

The meeting was called to order at 6:00 PM and began roll call.

Roll call of those present:

Mayor: John Benshoff

Council members: Ariel Isaacs, Dottie Scott, Krissy Kauf, Tina Killion, Tom Dilgard, Justin Isaacs

Fiscal officer: Leighanna Cawrse in at 7:15pm

Operators: Tim Hickey, David Pitsenbarger

Zoning Inspector: Patrick Miller

Meeting was held via Facebook live.

## **ZONING**

### **New Business**

- Submitted payment to Leighanna for fence permit and used new permit form.
- Land Bank on Helen Street a portion of the house has been removed.
- Received a complaint about open burning before 6:00PM and a large hole.
- Fee schedule is there an update on this? Leighanna is still looking into it however the only fees able to find currently is the \$250 building and \$25 fence permit(s).

### **Pending Business**

#### **General Zoning Permit Application (draft)**

General Zoning Permit Application was updated to include a drawing discussed.

## **OPERATORS**

### **April Report**

Tim Hickey discussed with council the April report.

John Benshoff read the 60 day written notice resignation letter from Tim Hickey and Dave Pitsenbarger.

Council was in general agreement for the operators to proceed with putting stone down at the entrance of Shamrock Lane.

Will get the garage cleaned out and organized for the next person.

## **MINUTES APPROVAL**

Dottie Scott moved to approve of the March 24, 2025 public hearing/regular meeting minutes with corrections. Ariel Isaacs second. Roll Call: All ayes, no one opposed.

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Note: Corrections were on page 1 under Public Hearing corrected Ariel to “Ariel” and Executive Session removed “Dottie Scott made a motion” and replaced with “Justin Isaacs made a motion”. Page 3 title of ordinance number 2025-0210 corrected REPLEALING to “REPEALING”, ordinance number 2025-03 corrected BALIEY to “BAILEY” and Page 4 ordinance number 2025-05 corrected LEAGAL to “LEGAL” and under Town Hall corrected Gillman to “Gilman”.

Dottie Scott moved to approve of the April 14, 2025 regular meeting minutes as submitted. Ariel Isaacs second. Roll Call: All ayes, no one opposed.

Ariel Isaacs moved to approve of the April 28, 2025 regular meeting minutes as submitted. Tina Killion second. Roll Call: All ayes, no one opposed.

**FISCAL**

**New Business**

M-T-D Check Register Report/Invoice Approvals

Ariel Isaacs moved to approve the bills for April 2025 as submitted by the fiscal officer. Dottie Scott seconded. Roll call: All ayes; No one opposed.

Fiscal Report M-T-D

Ending balances for April 2025 was read by Ariel Isaacs.

Computer

Still looking into it and hoping to have it this weekend.

**Pending Business**

None

**TOWN HALL**

Asset Management Program- Section 1.0-8.0

Tabled

Door locks upgrade

Tabled

**Pending Business**

Village Administrator

Job description discussion and will remove some information due to the operators announcement earlier in the meeting. The job description will be posted on Facebook and website. Interested applicants will contact the Mayor or Council President.

Social Media Policy

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Awaiting solicitors opinion on the wording of the policy and if a resolution is needed. Ariel mention the solicitor sent an email prior to the meeting and a resolution would be needed.

**WATER/SEWER/WASTEWATER TREATMENT PLANT**

**New Business**

None.

**Pending Business**

Gravel at Water Treatment Plant-Update

Council was in general agreement to have the operators put gravel down.

Burn Brush at Water Treatment Plant-Update

Council was in general agreement for the operators burn the brush pile.

**ROADS/STORM SEWER**

**New Business**

Timeframe motor paving/Chipseal project to begin

John advised the village is on Melway Paving's schedule.

Donation- 2nd

Second, \$250.00 road donation from Ms. Ringler received.

**Pending Business**

RCAP/I&I-West side of SR 250

Flow meters on order with RCAP this year.

Catch basin at 250/Wesley Road (Westside of SR 250 by Friendly Express). The solicitor sent an email prior to the meeting and for more information.

Culvert replacement 250/McClain Road (Westside of SR 250). Awaiting solicitors opinion. The solicitor sent an email prior to the meeting and for more information.

**PARKS/LAKE**

**New Business**

Trash removal

Ariel will remove the trash by the lake this week, depending on the weather.

Snow removal and salt patio at James Lake

This area will be closed in winter and will not be salted and/or snow removal.

**MAYOR REPORTS/COMMENTS**

EPA approval to change the testing site at the sewer plant.

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**COUNCIL REPORTS/COMMENTS**

**Dottie Scott:**

- Mosquito spraying needs to be done.
  - Tina Killion moved for John to call and get the village on the schedule for mosquito spraying. Ariel Isaacs seconded. Roll call: All ayes; No one opposed.
- Helen Street land bank meeting and would like to know what happened. John mentioned that Patrick was on suspension and when John went to the meeting no one was there.
  - Did Patrick advise her to put up a fence? Yes, so someone doesn't fall down in the crawl space hole.

**Krissy Kauf:**

- Clarified that the patio and sidewalk was not paid for completely through the parks line item. It was split evenly between the parks contractual service and other gen govt. contractual line items. Both are in the general fund. Did that include the money from the craft show? Will have to ask Leighanna.
- Would like dirt to put around the edges of the driveway apron recently repaired due to settling.
- Would like emails sent to the solicitor also sent to everyone on council.

**Tina Killion:**

- Are the aerators going to be turned on in the Lake? Tim said yes they were turned on May 10<sup>th</sup>.
- Did we pay for the lake cleaning? There is algae and fresh grass clippings if they could point the mower the other direction.
- Spaghetti dinner benefit Saturday, July 19<sup>th</sup> from 4:00pm-7:00pm \$10.00 per plate.

**Ariel Isaacs:**

- Both Little Free Libraries are up at James Lake.
- Will know more about the Park grant towards the end of the month.

**Tom Dilgard:**

- Benches look nice. They should be on a foundation according to the State of Ohio.
- This is the first time this village has received an agenda prior to a meeting and gives people time to look things up, if needed.
- Had a question for Patrick about driving around looking for complaints. Received a couple complaints from residents regarding the zoning inspector driving around looking for violations and going to resident(s) home telling them they have violations.
  - Patrick should remain on the road and not go onto property.
  - Ariel read the zoning inspector duties.
  - Residents that receive a letter from the zoning inspector should be coming to council.

**Justin Isaacs:**

- Removed the tree out of the lake by Shamrock Lane and would like to put a sign out "free wood". If residents do not take it will have it put in the burn pile.
- Facebook comments like them on during the meetings. Krissy does not want the comments on after the meeting.

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- Placing items on the agenda by Friday before the meeting or it won't be discussed until the next meeting would like to still be able to bring up discussion at the meeting without placing it on the agenda.
  - Leighanna clarified that items can still be discussed and/or brought up during the meeting. However, the purpose of the agenda is to keep the meetings on track and use it as a guideline during the meeting. Also there are two weeks in between meetings to place items on the agenda and can be removed if needed.

**PUBLIC INTERACTION**

No public at the meeting.

Facebook live comments read by Leighanna Cawrse.

Since there was no further business Ariel Isaacs moved to adjourn the regular meeting. Dottie Scott seconded.  
Roll Call: All ayes; No one opposed.

Meeting adjourned at 7:34 PM

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Council President, Ariel Isaacs

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Fiscal Officer- Leighanna Cawrse