

Jamie A. Coulter

7440 Leroy-Thompson Road ■ Thompson, OH 44086 ■ Phone: 440-655-1846 ■ Email: jannlizewski@gmail.com

Dedicated Finance Manager with almost twenty years of industry and public accounting experience, seeking a permanent, full time Finance Manager (Finance Controller, Operations Controller, Director of Accounting) position with a manufacturing company.

Technology Skills: SAP FI/CO, IDL Reporting, INFOR LN, Cognos Reporting, JD Edwards, Microsoft Office.

Education

KENT STATE UNIVERSITY — KENT, OH

Master of Science in Accounting, 5/2002

Bachelor of Science in Accounting, 5/2001

- *Volunteerism:* Beta Alpha Psi (KSU Chapter President) ... Accounting Association (KSU Chapter President) ... Freshmen Orientation (Instructor)

Experience

ECKART AMERICA CORPORATION (AN ALTANA CORPORATION) – PAINESVILLE, OH

Controller, 11/2018 to Present

Key results:

- Prepare, analyze and report month-end results to US and European finance managers by Day +5.
- Load and reconcile results to consolidated financial tool, IDL Reporting.
- Evaluate and report product (new and existing) profitability, reporting results to upper management and sales.
- Manage and report financial status of capital projects for \$M 10+ annual budget over three sites.
- Coordinate with external auditors IFRS audits.
- Collect information for preparation of tax returns prepared by external firm.
- Assist with preparation of annual budget.
- Update forecast (quarterly) accordingly.
- Perform internal audit procedures (monthly, quarterly and annually) on internal controls.
- Coordinate and manage internal audits and recommendations from global Internal Audit Department.
- Oversee physical inventory preparation and counts for assigned site(s).
- Manage and prepare financial statements for U.S. holding company that holds regional, self-insured health care contract.

CLEVELAND TRACK MATERIAL, INC. (A VOSSLOH CORPORATION) – CLEVELAND, OH

Controller, 11/2010 to 11/2018

Key results:

- Managed department of four, as many as seven.
- Trained and assist finance personnel of US sister companies on systems or Vossloh accounting practices.
- Prepared, analyzed and reported month-end results to US and European finance managers by Day +4.
- Loaded and reconciled results to consolidated financial tool, Cognos Controller.
- Evaluated and reported project profitability, reporting results to Operations by Day +2.
- Coordinated with external auditors IFRS and US GAAP audits, as well as internal and state sales tax audits.
- Assisted Regional Controller with collection of information for preparation of Group tax returns prepared by external firm.
- Managed and organized preparation and execution of annual physical inventory for four facilities.
- Assisted with preparation of annual budget for three years out.
- Updated forecast (quarterly) accordingly.
- Lead and participate in continuous improvement improvements following Toyota Lean Principles.
- Co-lead, with Regional IT Director, implementation of INFOR LN ERP with 100+ users in four locations. One year implementation under direction of France IT management; go-live October 2015 – Super User.
- Co-lead, with Regional Controller, implementation of SAP FI/CO for four US companies with a combined 11 users. Nine month implementation under direction of German and France IT and Finance management; go-live January 2014 – Super User.
- Assisted IT Manager with writing of 52 interfaces between ERP system and SAP.
- Worked with ADP to write GL interfaces between ADP and SAP for four US companies. Co-lead, with Payroll Manager, implementation of ADP Workforce Now. Three month implementation; go-live January 2013
- Assisted North American CFO and Regional Controller on projects as requested.

MASCO CABINETRY, LLC (AKA KRAFTMAID CABINETRY) — MIDDLEFIELD, OH

Compliance Auditor, 6/2007 to 11/2010

Key results:

- Wrote formal procedures and testing strategies, performed walk-throughs, tested and validated key controls of all mega processes.
- Performed pre-implementation and post-implementation reviews, walkthroughs and tests including change controls around SOX 302 projects with implications on internal controls over financial reporting
- Performed as a Lead on standard cost and JDE to Oracle implementations.
- Performed as a Lead on various company integration projects related to internal controls and contract process.
- Worked with Order to Cash, Inventory, Financial Statement Close and Procurement to Payables process owners to tighten controls around processes.
 - Improved the accuracy of inventory by performing a walkthrough of both the receiving and the Kanban cycle count process.
 - Improved timeliness of price modification review process by creating a paperless review system.
- Performed detail work paper review of tests performed by Compliance Staff Auditor and Intern, as well as Auxiliary Audit Staff.
- Performed risk assessment and audit planning procedures.
- Prepared training documentation and instructed Compliance Staff Auditors and Auxiliary Audit Staff on audit objectives and techniques.
- Participated in month-end close processes using JD Edwards, including booking sales and inter-company journal entries
- Managed contract administration process.
- Managed Sarbanes-Oxley documentation repository and workflow tool (OpenPages).

APPLIED INDUSTRIAL TECHNOLOGIES, INC. — CLEVELAND, OH

Internal Auditor, 5/2005 to 5/2007

CIUNI & PANICHI - CLEVELAND, OH

Staff Accountant, 09/2004 to 05/2005

BOND, SIPPOLA, DEJOY & COMPANY – WILLOUGHBY HILLS, OH

Staff Auditor, 07/2002 to 09/2004

Professional Affiliations

- Beta Alpha Psi, 04/2000 to Present
- VFW Auxiliary Life-Time Member; Leroy-Thompson Post, 09/2021 to Present