

Severn Valley Group Committee Responsibilities at a Rally

- A Committee Member will be appointed to liaise with the Marshalls at every Rally
- The Committee Members role is to train and assist the Marshalls in managing the organisation of the Rally. The Committee Member will be responsible for the Health & Safety of the Rally. In the event of a serious issue this can be referred up to the Chair and/or full Committee
- The Committee Member will liaise with the Stewards to see what equipment and paperwork is required for the Rally
- The Committee Member will discuss and produce any information that is required for the Rally with the Marshalls.
- Any events or entertainment planned for the Rally will be discussed with the Marshalls. The Marshalls can be involved in any activity that they feel comfortable with including withdrawing themselves from the activity.
- The Committee Member will be the point of Contact for any advice, decisions or disagreements from start of Rally to the end. The Committee Member may refer this up to the Chair or even to the full Committee if the issue is of a serious nature.
- The Committee Member or Treasurer will be responsible for reconciling members attendance with monies taken in and safe keeping of all records and monies until banked or passed to Treasurer or Committee Member in the Treasurers absence.
- The Committee will be responsible for any food and drink provided at a rally. This includes the organisation of a Coffee Morning with the Marshalls.
- The Committee will be responsible for the selling of Raffle tickets though Marshalls or other nominated Members can help in the selling of raffle tickets.
- Th Committee will be responsible for the safe collection of all signage and equipment and allocation for the next Rally.