

## SEVERN VALLEY MCC COMMITTEE MEETING

Orleton Village Hall  
10<sup>th</sup> April 2023; 09:00

### Committee Members Present:

Chairman - Dave Blissett  
Secretary – Mike Moloney  
Rally Officer – Chris Windmill  
Treasurer – Bobbie Moloney

Member – Amanda Windmill  
Member – Janet Emeney

Apologies: Tony Barnsley

### Guest/non-committee attendees:

Karen Sheers (notetaker)  
Joanne Hale  
Kirstie Lamberton

## AGENDA

Item No.	Topic	Lead Officer
1	Welcome	DB
2	Approval of minutes of meeting: 1 <sup>st</sup> January 2023	DB
3	Actions arising from meeting: 1 <sup>st</sup> January 2023	DB
4	Plans for upcoming rallies	CW
5	Risk assessment – fire extinguishers	MM
6	Any other business	DB
7	Topics for next meeting	DB
8	Date of next meeting	DB

## **MINUTES OF MEETING** (Non-verbatim)

### **1. Welcome**

Chairman opened meeting (09:00) and welcomed Members and Guests to the meeting.

### **2. Approval of minutes of meeting 1<sup>st</sup> January 2023**

Members were asked for any comments on the accuracy of the minutes.  
Members were asked to accept minutes.

Minutes were approved.

### **3. Actions arising from meeting 1<sup>st</sup> January 2023**

Item 2 – Committee Secretary vacancy  
All actions complete

Item 3 - Rally Programme 2023  
All actions complete

### **4. Plans for upcoming rallies**

- DB            What are the plans for the next rallies. Are we arranging any catering for Ledbury?
- CW            Ledbury is a Committee run rally. On Saturday at 10:30am the EGM will take place in the hall. We're arranging a chicken race outside on the grass Saturday evening, weather permitting. The hall is £150 per night.
- DB            So we just have the hall for the EGM?
- CW            Yes we can't pay £150 each night otherwise the rally will be overspent.
- JH            You'd also then have to do something each day/night in the hall.
- CW            We are having an outside BBQ, games and gin tasting on Sunday.
- DB            Will it be under the club canopy?
- CW            No, it will be on the field.
- JH            Do we have everything we need for the EGM?
- CW            Yes. We've been asked to fill in a form and the Rugby club are re-costing the booking. In the past we've always agreed costs verbally and dealt with Jan but not now. There's a new person, Helen, in charge. Whilst we were able to negotiate with Jan, Helen is charging for all extras and she's not very flexible. Every site is putting their costs up.  
The rally finishes on Monday but anyone wishing to stay on another night can do so but they will need to make the arrangements directly with the rugby club.
- BM            Do they pay us or the rugby club?
- CW            They pay the rugby club. People cannot go early to Hereford; it's fully booked. Next then is Hereford Rowing Club. It is £12 per unit per night. We had to charge £12 as the South and West Wales group are there before us and charging £12 and the Avon group go after and are also charging £12.
- DB            What are they charging us?
- CW            £10 per unit per night. The hall is free to use and they will be offering breakfasts on the weekend.  
Newlands Meadow, we have around 25 booked so far. I have a couple of emails to send on to Kirstie. They are charging us £15 and we are asking £18. There is electric on all of the pitches.

Holding Stables; we are struggling to get hold of the chap. Jeremy has a number for him but has said you've got to call after 9:00pm. He will have the field booked; Kirstie and Tony reserved it when they were there last year.

BM Beryl needs to know where the chap lives to pay him.  
 KL His home is right next to the site.  
 CW We are charging £11 per unit per night. We're hoping he doesn't put his costs up.  
 KL He normally charges us £8.  
 CW The Vineyards; we are charging £8 and paying them £6. It is in the wilderness a bit but it has got a coffee shop, craft huts and a little zoo. People can walk about ½ mile to Bobbington airport; they've got some antiques places and a café where you can watch the planes. There are also fishing lakes. People can book wine tastings with the site but they are expensive. There are no hosts for this at the moment. It's the 23<sup>rd</sup> – 25<sup>th</sup> June.

BM What about Val and Alex? They said they'd like to help.  
 MM Might be worth asking them.  
 CW Raphael's are charging us £8.50 and we are setting the cost at £10. It's the same weekend as the river festival.

JE Is it on the big field?  
 CW Yes.  
 JH Did we have anyone on the notes for hosting?  
 CW Will have to check.

Upton Blues is £14, they charge us £12. We don't have any hosts for this yet.  
Welland are charging us £90 and we are charging the same. The tickets for the show are £16 a day and the show is open from 9am to about 1am. They charge a little less for pensioners so we will have a small margin but it will not be a lot. Jeremy has tried very hard to get the costs lowered but they can't reduce them.  
 Jeremy and Sandy, Mick and Janet and Stewart and Sheila are hosting.  
Newlands pre-Malvern is £18, charging us £15. No hosts again.

JE We should be going there; we can do it.  
 CW Barry and Tina have offered to help but they are away from mid-May until July abroad. We could ask them to do Raphaels?  
Holiday rally; we have 25 spaces, 13 have booked on.  
 BM Do we have to pay for spaces not used?  
 CW Yes, we've paid deposits for all 25 spaces. If we only fill 16 then we will lose the deposits at £100 per space. Park Dean let us carry over the deposits from the previous booking. On 1<sup>st</sup> July we should have all the balances paid to us and we need to do a bank transfer to Park Dean. Park Dean are very hard to work with.

JE For the second Newlands rally, we will find someone to help. Think Sally and Phil were down to help with that one.

AW What's the date for the balance cut-off?  
 KS I've asked for payments by 30<sup>th</sup> June. We have to pay Park Dean by 15<sup>th</sup> July.  
 DB What's happening with the National?  
 CW John Kirby said he would do a day marshalling. We're not going to be there. We've never done a National.

JE Have you let Ann Taylor know you're not going?  
 CW No.  
 MM We've only had one email about it.  
 CW It asks about parking up help/names.  
 MM We're not interested in going.  
 CW That's all at the moment.  
 MM I'll get on to Ron about the Insurance Certificate then email it to Chris for the rally packs.  
 BM The prices are going up.

DB We have to be careful because people can't afford it.  
 JH The price of a rally is still much cheaper than staying on a proper site.  
 BM Some sites are charging over £40 now.  
 KL And some are more than that.  
 JH Rally prices are still cheaper.  
 KL I have a question about the holiday rally costs. We are asking £210 but paying £190 to Park Dean.  
 CW The difference is for dogs.

**Actions arising:**

- Talk through hosting at the Holding Stables with Beryl. **(CW)**
- Hosts needed for The Vineyards, Upton Blues; ask at EGM. **(CW)**
- Get copy of Insurance Certificate from Ron; email to Chris for rally packs. **(MM)**

**5. Risk assessment – fire extinguishers (and other equipment)**

MM I will share the Risk Assessment we have with everyone. My question is that there is nothing in it about fire extinguishers.  
 The Fire Brigade just say get out. Is it still worth having them?  
 JE At Welland, there was a grass fire. Extinguishers were needed there.  
 KL Yes, they are worth having. We had a BBQ go up; I had the fire extinguisher ready to go.  
 MM So, it's agreed we keep them and have them at all rallies.  
 The issue we have then is for people with small vans, they are difficult to carry around.  
 CW We carry lots of equipment; people will have to find room. Tony is our equipment officer but he's not well. He does want to be at the EGM and if he is well enough, someone will bring him. If he's not well enough, we will need to sort out what we are going to do.  
 JE What used to happen was that whoever was hosting the next rally, would pick them up from wherever.  
 KL That's not always going to be possible.  
 DB What equipment do they need to have?  
 CW Two fire extinguishers, the rally signs and reception board. At this one we also needed speakers, the urn and refreshments.  
 DB We need to put some thought into where we store equipment.  
 CW I have a few bits but I can't watch my employees all the time so can't keep it all at the factory or keep running around.  
 BM For the books, I need to get the verifier, your cousin to sign it off. I'd like to have someone else look the figures over first.  
 KL I'm not an accountant, but I'm happy to have a look through first.  
 MM Bobbie needs your cousin's contact details to ask him to sign off the accounts.  
 BM You said he'd do it at the AGM.  
 CW Jack's very busy, but I can ask him to look and give you his details.  
 BM I need to sort out the equipment list for the end of the year. We have a ledger of equipment I can show you.  
 MM Some of the equipment might need to be written off.  
 CW I think some of it may have been thrown away, and some needs throwing.  
 Mandy was given an old computer and printer but the leads were all missing.  
 She wasn't able to use any of it. Before we buy any new equipment, we need to see what members have of their own and are happy to use.  
 BM I can share the list with everyone.  
 CW I'll tick off what I've got. We have walkie talkies for instance, and two of them don't work.

### **Actions arising:**

- Share risk assessment with Committee to review. **(MM)**
- Put thought into where equipment should be stored. **(all)**
- Give Bobbie contact details for Jack Robinson. **(CW)**
- Share equipment list with Committee to indicate what they have. **(BM)**

### **6. Any other business**

#### **EGM**

DB I am hoping I can come but if I'm not fit for Ledbury [EGM], can you take over for me Chris?

CW Yes.

JH Do you want Kirstie and me to book people into the EGM?

CW Yes please.

MM Karen, will you do the minutes?

KS Yes.

AW I can bring the Dictaphone if you need it.

KS It's okay, I have my own.

DB Date of next Committee meeting (date)

#### **First timers**

CW The club's got nothing for first timers.

JE Where is the stuff Alan had?

CW Don't know.

BM Can we order something?

CW What are you thinking? Key rings, badges?

BM Badges would be better.

CW I can look into it.

MM Do we have any first timers?

KL Yes, Julie and John are new members and this is their first rally.

CW Don't mention it this week.

KL You should still thank them.

CW Other members might say something about badges.

#### **Committee**

AW I would like to step down off Committee from today.

Com Agreed.

JH What's happening with the Secretary position?

CW No-one came forward.

MM I don't want to carry on as Secretary indefinitely.

DB We need to mention at the EGM that we need new Committee members.

CW I'm only doing Rally Officer this year. I will be coming off in October.

DB Unless we find new Committee members, the club might fold at the next AGM.

KL We are doing the administration from the Secretary role temporarily but we are not Committee members.

DB You're no different from any other of the club members.

JH Because your name [Mike] is there, people won't come forward for the Secretary role. They're leaving it to you.

KL We [Kirstie, Jo and Karen] are okay to do just this [admin support] but we do not want to have other bits put on us; it's too much. We're doing enough. We want to be able to enjoy the rallies, not work at them all.

DB We might have to start cancelling rallies where we have no hosts.

BM If we do that, we will start to lose sites.

CW Yes. We've already dropped sites that were no longer popular. Where numbers fell and interest was almost non-existent, we took the site off the rally list.

**Actions arising:**

- Look into purchasing badges for first timers. **(CW)**
- Advertise Secretary vacancy on website. **(KS)**
- Committee members needed including Secretary; ask at EGM. **(CW)**

**7. Topics for next meeting**

Rally hosts

Equipment: audit, write offs and storage

New Committee members

**8. Date of next meeting**

Chairman confirmed date of next committee meeting will be the EGM on Saturday 29<sup>th</sup> April 2023 at Ledbury Rugby Club.

Meeting closed (09:50)