

Room No. _____ No. of occupant _____ Transit Register Sl. No _____
Mtr No. 1 (In) _____ Mtr No 1 (Out) _____
Mtr No 2 (In) _____ Mtr No 2 (Out) _____

AFA, SENIOR CITIZENS HOME
62-64, Tughlakabad Institutional Area, M B Road, New Delhi – 110062

APPLICATION FOR TRANSIT ACCOMMODATION

01. Occupants Service No Rank.....
Name..... (Self/others)

02. (i) If others
Name.....Age.....Relationship.....ID Proof
enc..

(ii) if others
Name.....Age.....Relationship.....ID
Proof enc...

(iii) Children above 10 yrs..... Children Below 10
Yrs.....Nationality.....

03. Nationality of occupant..... 04. Martial's
status.....(Self/others)

05. Identity Card No..... 06. AFA member No.....

07. Leave/ T/D Movement order No.....Date..... 08. Present Unit
.....
(A copy of Authority for T/D is to be enclosed)

09. Address (i) Permanent
.....

(ii)
Local.....
.....

10. Telephone Number (Office)..... (Mob.
No.).....

11. Total number of Rooms required..... (Write **in figures**)A/C Non A/C
.....

12. Rooms required For (Period) From Date.....Time.....Hrs. To
Date.....

13. Advance Paid Rsby cash. Miter Reading

Certified that I have read and understood the contents of the rules pertaining to transit facilities and check in/out times. Room tariff will be as on the day of occupancy. The refund of advance, applicable as on the day of occupancy, will be regulated as per Para 4 of Transit facilities. The above room reservation is conditional on the availability of rooms on those particular days.

Note; (1) MORE THAN 02 (TWO) ADULT INCLUDING CHILDREN ABOVE 10 YRS OF AGE ARE NOT PERMITTED TO STAY IN ONE ROOM AFTER 2200 Hrs (R) 2200 Hrs.

(2) VISITORS OF OCCUPANT WILL ALSO BOOK OUT FROM THE MAIN GATE BY 2200Hrs (R) 2200Hrs. IF FOUND STAYING WILL BE CHARGED WITH EXTRA HIGHER ROOM RATES.

(3) NO BAR/FOOD FACILITY IS AVAILABLE.

(4) CHECK OUT TIME IS 24 HRS

Signature of applicant

Signature and Name of Receptionist

Date:

Date:

Remarks by Manager:

Remarks by EO/CEO:

Date:

Date: