

**PROCEDURE TO BE FOLLOWED FOR FAMILY PENSION IN CASE OF DEATH
AFTER RETIREMENT WHERE PPO WAS ISSUED FROM SPARSH**

In the event of death of air veteran after discharge from service, where PPO was issued from **SPARSH**, Spouse/NOK will forward death intimation to PCDA (AF) Prayagraj through online mode. Spouse/NOK is requested to upload death information and initiate family Pension claim from following link:-

- Step 1: Open the SPARSH portal using URL: <https://sparsh.defencepension.gov.in/>
- Step 2: Go to services and select "Initiate Family Pension" Provided under section "For Family Pension".
- Step 3: Fill all details like Pensioners Unique Identifier and related information like Name, relation, mobile number, E-mail ID and upload death certificate issued by Registrar of Births and Deaths.
- Step 4: Submit the form and claimant will get a Token ID for future reference. For tracking service request go to services and select "Track Service Request". Enter the Token No and status of request will be visible to claimant.

In case of any assistance, please approach O/o PCDA (P), Prayagraj on help line number 1800 180 5325.