## REGISTRATION/ENROLLMENT POLICY

Spartanburg Prep School is open for students from all ethnic backgrounds, keeping in practice the provisions of Title IX (see non-discrimination statement under public notices on our website.)

SPS accepts applications for grades K-8 from students during open enrollment in the current school year, for the coming school year. Open enrollment will be from the month of November through February. Please check the school calendar for the specific dates. Class sizes are limited.

To apply for Kindergarten, students must be at least five (5) years old by September 1st of the upcoming school year.

In the event that there are more applications received than spots available, a lottery for the coming school year will be held following open enrollment and will be listed on the school calendar yearly.

As a state approved charter school in the SC Public Charter School District, Spartanburg Prep School may accept students from any school district attendance zone in South Carolina. Proof of South Carolina residency will be requested at registration.

Parents will be expected to provide transportation to school. School hours are 8:00 AM to 3:15 PM. Students may be dropped off beginning at 7:30 AM. Our After School Program will be available on site until 6:00 PM.

## **LOTTERY**

Open Enrollment will be from the month of November to the month of February. Please check the school calendar for the specific dates. Those applying during Open Enrollment are offered placement at SPS on the basis of a lottery conducted in each grade level and class affected. However, children of SPS employees and siblings of children already enrolled at SPS are exempt from the lottery as allowable per state and federal law. After Open Enrollment, students are enrolled on a first-come, first-served basis.

For additional information, please contact Heather Engelhardt, at 621-3882 or heather.engelhardt@spartanburgprep.org