

## **Siu Mobile Signings - Mobile Notary Services Privacy Notice**

At Siu Mobile Signings - Mobile Notary Services ("we," or "us"), we value the privacy of individuals who use our websites and related services (collectively, our "**Services**"). This Privacy Notice explains how we collect, use, and share the personal information of users of our Services ("**users**," "**you**," or "**your**"). By using our Services, you agree to the collection, use, disclosure, and processing of your information as described by this Privacy Notice.

Personal information is information that identifies or could be used to identify a specific person. Personal information does not include deidentified information (anonymized or pseudonymized) or aggregated information derived from personal information.

We may collect a variety of personal information and other information about you or your devices from various sources, as described below.

### **Information You Provide to Us**

**Registration Information.** If you sign up for an account, register to use our Services, or sign up for emails or other updates, we may ask you for basic contact information, such as your name, email address, phone number, and/or mailing address. We may also collect certain demographic information when you register for our Services, including your age, gender, personal interests, income, and/or marital status.

**Communications.** If you contact us directly, we may collect additional information from you. For example, when you reach out to our customer support team, we may ask for your name, email address, mailing address, phone number, or other contact information so that we can verify your identity and communicate with you. We may also store the contents of any message or attachments that you send to us, as well as any information you submit through any of our forms or questionnaires.

**Events.** If you register for an event that we host, whether in-person or online, we may collect relevant information such as your name, address, title, company, phone number, or email address, as well as specific information relevant to the event for which you are registering.

**User Content.** We may allow you and other Users of our Services to share their own content with others. This may include posts, comments, reviews, or other User-generated content. Unless otherwise noted when creating such content, this information may be shared publicly through our Services.

**Payment Information.** If you make a purchase or pay for services through our Services, we may collect payment-related information such as your billing name, billing address, and payment method details. Payment information is processed securely by third-party payment processors. We do not store full credit card numbers or sensitive payment credentials on our servers.

## Information Collected Automatically

When you access or use our Services, we may automatically collect certain information, including:

- Device information such as IP address, browser type, operating system, and device identifiers
- Usage information such as pages viewed, links clicked, referring URLs, and time spent on our website
- Location information inferred from your IP address

We may collect this information using cookies, web beacons, pixels, and similar tracking technologies. You may control cookie preferences through your browser settings.

## How We Use Personal Information

We may use personal information for the following purposes:

- To provide, operate, and improve our Services
- To schedule and perform notary services
- To communicate with you regarding appointments, inquiries, or service updates
- To process payments and transactions
- To send administrative messages, confirmations, or notices
- To send marketing or promotional communications, where permitted by law
- To comply with legal obligations, including recordkeeping and regulatory requirements
- To protect the rights, property, and safety of our business, clients, and others

## How We Share Personal Information

We do not sell your personal information.

We may share personal information in the following circumstances:

- **Service Providers:** With third-party vendors who perform services on our behalf, such as payment processors, scheduling platforms, website hosting providers, email services, or analytics providers
- **Legal Compliance:** When required to comply with applicable laws, regulations, subpoenas, court orders, or lawful government requests

- **Business Protection:** To enforce our terms, protect our rights, prevent fraud, or address security issues
- **Business Transfers:** In connection with a merger, sale, or transfer of all or part of our business

### **Notary-Specific Information**

As a mobile notary public, we may collect and record information required by California law, including information entered into a notary journal. This information is collected and retained as required by law and is not used for marketing purposes. Certain notarial records may be disclosed only as permitted or required by law.

### **Your Privacy Rights (California Residents)**

If you are a California resident, you have rights under the California Consumer Privacy Act (CCPA) and California Privacy Rights Act (CPRA), including the right to:

- Know what personal information we collect, use, and disclose
- Request access to or deletion of your personal information, subject to legal exceptions
- Correct inaccurate personal information
- Opt out of certain data sharing practices, if applicable
- Not be discriminated against for exercising your privacy rights

To exercise your rights, you may contact us using the information provided below. We may need to verify your identity before fulfilling your request.

### **Data Retention**

We retain personal information only for as long as reasonably necessary to fulfill the purposes described in this Privacy Notice, comply with legal obligations, resolve disputes, and enforce our agreements.

### **Data Security**

We implement reasonable administrative, technical, and physical safeguards designed to protect personal information. However, no method of transmission over the internet or electronic storage is completely secure, and we cannot guarantee absolute security.

### **Third-Party Links**

Our Services may contain links to third-party websites or services. We are not responsible for the privacy practices of those third parties, and we encourage you to review their privacy policies before providing personal information.

### **Children's Privacy**

Our Services are not directed to children under the age of 13, and we do not knowingly collect personal information from children. If you believe a child has provided personal information to us, please contact us so we can take appropriate action.

### **Updates to This Privacy Notice**

We may update this Privacy Notice from time to time. Any changes will be posted on this page with an updated effective date. Your continued use of our Services after changes are posted constitutes acceptance of the updated Privacy Notice.

### **Contact Us**

If you have questions or concerns about this Privacy Notice or our privacy practices, you may contact us at:

#### **Siu Mobile Signings – Mobile Notary Services**

Email: [Audra@SiuMobileSignings.com](mailto:Audra@SiuMobileSignings.com)

Phone: 626.274.1056

Service Area: El Monte, Temple City, Arcadia, California