

VACANCY

PROGRAM OFFICER FOR ACCOUNTABILITY

International Accord for Health and Safety in the Textile and Garment Industry

Reports to: Head of Policy & Accountability

ABOUT THE INTERNATIONAL ACCORD

The International Accord for Health and Safety in the Textile and Garment Industry (International Accord) is a legally-binding agreement between garment brands and the global trade unions IndustriALL and UNI Global Union. The agreement builds on the 2013 and 2018 Accord on Fire and Building Safety in Bangladesh, and is implemented by the International Accord Foundation based in the Netherlands. More than 100 garment and textile brands have signed the International Accord thus far.

The International Accord will support the health and safety program established in Bangladesh by the RMG Sustainability Council (RSC) and work on the expansion of additional country-specific health and safety programs.

For more information, visit www.internationalaccord.org and www.bangladeshaccord.org.

ABOUT THIS ROLE

The Program Officer for Accountability is responsible for tracking and supporting the implementation of key Accord provisions, thereby underpinning the Accord's accountability mechanisms. The Program Officer for Accountability will work closely with the Head of Policy & Accountability to design policies and run procedures which ensure accountability for signatories' obligations. The Program Officer for Accountability is also responsible for supporting the Accord's public disclosure commitments.

The Program Officer for Accountability role is based at the International Accord office in Amsterdam.

KEY RESPONSIBILITIES

- Track and support the implementation of policies and procedures agreed by the Accord Steering Committee as they relate to signatory obligations (such as Articles 18, 30 & 31).
- Prepare data and summary information for remediation review meetings with Accord signatory companies and factory finance request meetings.
- Ensure comprehensive and accurate recording of factory escalation and remediation financing meetings.
- Support with implementation of Accord Factory Remediation Fund agreements.
- Coordinate with the Communications Officer and the RMG Sustainability Council in categorising and publishing information on escalations, remediation financing and safety complaints.
- Contribute to policy development on company signatory due diligence and accountability.

SKILLS & EXPERIENCE REQUIRED

Essential

- Bachelor's degree or equivalent, with a master's in law a plus
- Knowledge of global supply chains
- Program coordination including tracking progress, record keeping, minuting meetings
- Excellent attention to detail, such as checking detailed written agreements
- Clear and concise writing skills
- Fluency in written and spoken English
- Cross-cultural sensitivity
- Commitment to the goals of the International Accord

Desirable

- Experience of monitoring policy implementation
- Knowledge of international labour standards and/or occupational health & safety
- Knowledge of human rights due diligence frameworks

EMPLOYMENT TERMS

The International Accord Foundation offers a dynamic, internationally oriented work environment and competitive salary dependent on experience. This position is offered as a one-year renewable contract, subject to successful completion of a one-month probation period. The position is based in the Accord Amsterdam Office. Full time and part time work solutions will be considered. The applicant must have the right to work in the Netherlands.

HOW TO APPLY

Please send your CV (max 2 pages) and a cover letter (1 page) explaining your motivation for this role and demonstrating how you fulfil the required skills and experience for this role to recruitment@internationalaccord.org.

RECRUITMENT PROCESS

The deadline for applications is 11th October 2021 and we will read and respond to all job applications on a rolling basis.

Shortlisted applicants will be invited for initial interview (in Amsterdam or online) to take place between 18th – 29th October.