

## City of Spring Valley – Local CURE’s Economic Support Payments Grant Program

### **Program Overview**

The City of Spring Valley will provide economic support grants, from their General Obligation funds, to bars and restaurants; personal care services; video gaming; and limited retail that have experienced significant disruption or temporary closure attributable to the COVID-19 public health emergency. The city will submit a list of restaurants that have gaming terminals for Department of Commerce and Economic Opportunity approval if the business made 33% or more in gross annual revenue attributable to the gaming terminals for calendar year 2019.

The economic support grants will reimburse costs associated with the costs of mortgage/rent and/or utilities for a maximum 3-month period, between March 1, 2020 and December 30, 2020, during the COVID-19 public health emergency.

The application period will open on December 1, 2020 and close on December 30, 2020 or until all funds are exhausted. A second application period may open if funds remain and funding decisions would be made no later than January 15, 2020.

No reimbursement may exceed \$5,000.00 per application; the total program may not exceed \$150,000.00.

Applications will include a check to ensure recipients are not on the sam.gov excluded parties list (<https://www.sam.gov/SAM/pages/public/searchRecords/advancedPIRSearch.jsf>) The program shall comply with all terms and conditions set forth by the State of Illinois Department of Commerce and Economic Opportunity Local CURE Economic Support Payments Grant Program.

### **Qualifying Businesses and Eligible Reimbursable Costs**

#### **Qualifying Businesses**

A business may be eligible to receive financial support through the program if it:

- Is a for-profit enterprise or non-profit organization conducting business in Illinois;
- Is independently owned and operated;
- Has experienced or is experiencing business interruption due to the COVID-19 public health emergency, resulting in decreases in revenue caused by closing or limiting access to comply with prevention directives or by decreased customer demand;
- Operates a physical location within the corporate boundaries of the City of Spring Valley;
- Operates as food or beverage establishment that is licensed or otherwise permitted to sell food or beverages for on-site consumption in Bureau County, IL.
- Women and minority owned businesses that have experienced disruptive service will be considered a priority.
- Is expected to be fully operational after local and state emergency guidelines are rolled back.

#### **Business Types Excluded**

- A private club or business that limits membership for reasons other than capacity
- A government-owned business entity (unless owned or controlled by a Native American tribe)
- A business engaged in pyramid sales

#### **Ineligible Businesses**

A business shall be ineligible to receive financial support through the program if it:

- Is delinquent on payment of any State of Illinois tax obligation; A copy of the most recent State of Illinois tax form will be required and proof of payment of owed taxes, if applicable.
- Is engaged in a business that is unlawful under Illinois or federal law;
- Has already received assistance, or notice of award of assistance, under the State of Illinois Department of Commerce and Economic Opportunity BIG Program or the Downstate SBSG Program;
- Has any current unpaid code enforcement liens;
- Is on the federal System for Award Management excluded parties list;
- An owner, officer, partner, or principal actor of the business has a felony conviction for financial mismanagement within the last two years for which he or she is still serving a sentence (including prison, parole, and probation); or
- Does not meet any other eligibility criteria established in the application.

**Eligible Reimbursable Costs**

- Must have been incurred between March 1, 2020 and the date of the application, on or before December 30, 2020
- Includes mortgage or rent payments for a maximum of 3 months.
- Includes utility (gas/electric) payments for a maximum of 3 months.

**Ineligible Reimbursable Costs**

- Expenses that have been or will be reimbursed under any State, local, or federal program
- Past due/delinquent costs.

To apply, please complete the following application form.

The City of Spring Valley is responsible for the following form:

1. [NOFO Supplement 2433-1681 Local CURE ES Payments](#)
2. A list of restaurants that have gaming terminals for Department of Commerce and Economic Opportunity approval.

City of Spring Valley

Economic Support Grant Application

General Information

Please provide the following information:

1. Legal Name of Business (as shown in Line 1 of W-9)

\_\_\_\_\_

2. DBA (as shown in Line 2 of W-9) [NOT REQUIRED]

\_\_\_\_\_

3. Principal Business Address

\_\_\_\_\_

\_\_\_\_\_

4. Business Website Address [NOT REQUIRED]

\_\_\_\_\_

5. Taxpayer ID (Need FEIN and DUNS number) (if sole proprietorship, enter social security number of Sole proprietor) (As shown in Part 1 of W-9)

\_\_\_\_\_

6. Mailing Address for Payment (As shown in Line 5 & 6 of W-9)

\_\_\_\_\_

OWNER OR REPRESENTATIVE CONTACT INFORMATION

7. First Name \_\_\_\_\_

8. Last Name \_\_\_\_\_

9. Primary Phone \_\_\_\_\_

10. Primary Email \_\_\_\_\_

11. Business Phone \_\_\_\_\_

12. Date Business Established \_\_\_\_\_

13. Business Legal Entity Type (as shown in Line 3 of W-9)

Individual,  Corporation,  Partnership, also indicate if MBE or WBE

14. Number of Employees \_\_\_\_\_

Amount Requested \$ \_\_\_\_\_

## Required Documentation

Application must include all documentation listed below. The application may not be approved if all required information is not provided in a legible form.

FOR MORE INFORMATION ABOUT REQUIRED DOCUMENTATION, PLEASE REFER TO THE TEXT BELOW.

Completed W9 Form for business. DBA, Tax ID Number (or Social Security Number for sole proprietor), and Mailing Address for Check must match entries in above.

Copy of "active" business registration from the State of Illinois.

If not required to register with State of Illinois, attach documentation showing the business was operating prior to March 1, 2020 and meets all regulatory requirements for the City of Spring Valley. Examples may include certification from the Illinois Department of Business and Professional Regulation or certification from Department of Health.

Invoice/Receipt and proof of payment (canceled check, fund transfer, or credit card statement) for eligible expenses incurred.

Copy of the most recent State of Illinois tax form and proof of payment of owed taxes, if applicable.

Documentation/letter/narrative describing the business interruption you have experienced due to the COVID-19 public health emergency that has resulted in decreases in revenue caused by closing or limiting access to comply with prevention directives or by decreased customer demand.

## Documentation Check List

W-9 Form

Active State Business Registration, or local business registration/license, or other documentation (please refer to the text above for documents needed for applicant)

Invoices/Receipts and Proof of Payment (cancelled check, fund transfer, or credit card statement) for eligible incurred expenses

Copy of the most recent State of Illinois tax form and proof of payment of owed taxes, if applicable.

Documentation/letter/narrative describing the business interruption experienced, specifically the 3 month period payment requested.

## Applicant Certification

The submitted Application, including attachments, is subject to disclosure under Illinois's public records law subject to limited applicable exemptions. Applicant acknowledges, understands, and agrees that, except as noted below, all information in its application and attachments will be disclosed, without any notice to Applicant, if a public records request is made for such information, and the City will not be liable to Applicant for such disclosure. All Social Security /FEIN/DUNS numbers are collected, maintained and reported by the City to be in compliance with

IRS reporting requirements and are exempt from public records.

I certify that, I am authorized to submit this application on behalf of the business, the information provided in this application is true and accurate to the best of my ability, and no false or misleading statements have been made in order to secure approval of this application. The City of Spring Valley is authorized to make all the inquiries deemed necessary to verify the accuracy of the information contained herein. Additionally, applicant agrees that in the event funds are provided pursuant to this application, the City or its agent shall be entitled to access and audit such records as may be necessary to prevent fraud in this process or ensure compliance with federal requirements. I certify that the funding will be used for business purposes only and not for household, personal, or consumer usage. I understand that I may be asked to provide additional information in order to process this application. I understand that eligibility does not guarantee aid, and that funding is limited. I understand that any willful misrepresentation on this statement could result in disqualification from program funding. Under penalties of perjury, I declare that I have read the foregoing application and that the facts stated in it are true. I certify any funds requested/received will not be a duplication of benefits. I certify I have not received any public sources of funds to cover expenses for which I am requesting funds. I understand that any willful misrepresentation on this statement could result in a fine and/or imprisonment under provision of the United States Criminal Code U.S.C. Title 18, Section 1001.

Please Sign Below

\_\_\_\_\_  
Signature

Date: \_\_\_\_\_

\_\_\_\_\_  
Print Name

Submit application and required documentation by Noon, December 29, 2020

to: Debb Ladgenski

City of Spring Valley

215 N. Greenwood Street

Spring Valley, Illinois 61362

Or via email to: sveconomics@comcast.net

All applicants will be contacted upon receipt of application.

Payments to businesses will take place by January 31, 2021.