



The City of Spring Valley and the Spring Valley Boosters will be hosting two musical nights this year, Cinco de Mayo on May 4th from 5 - 10 p.m. and a Jimmy Buffett Tribute night featuring, “The Boat Drunks” on July 13th from 6 - 10 p.m. Food or business vendors interested in participating in either of these events are asked to fill out the attached registration and return it to Debb Ladgenski, Economic Development Director, at City Hall, 215 N. Greenwood Street, Spring Valley, IL 61362.

SPACE It is the City of Spring Valley’s intent to provide adequate space for all vendors. Spaces will be assigned on a first come, first served basis. However, the City reserves the right to limit the spaces used by vendors, if necessary.

SET-UP Vendors are asked to begin setting up no earlier than 4 p.m. Vendors may set up in a parking space on St. Paul Street and sell directly from their vehicle or location as long as that vehicle does not block ingress and egress. No generators allowed. It is the vendor’s responsibility to provide their own tables, chairs, tents, extension cords, etc. All vehicles, goods, and equipment must be removed from the street no later than 11 p.m. after the event. The area must be left clean from any garbage or debris. A Power hook-up area will be provided in front of the former Valley Photo. Please note on the registration if power is needed. Signage is recommended.

TIME The Spring Valley Cinco de Mayo will be held, weather permitting, on May 4th from 5 – 10 p.m. The Boat Drunks will be held July 13th from 6 - 10 p.m. (Music from 7-10 p.m.)

FEE There are no fees associated with these events.

CONTACT INFORMATION Persons with questions regarding the Music Nights may contact Debb Ladgenski, 815.303.4327 or sveconomics@comcast.net.

LIABILITY The vendor must agree to hold harmless and indemnify the City of Spring Valley, the Spring Valley Boosters and all volunteers any and all claims for personal injury or loss of property. Representatives of the City of Spring Valley reserve the right to remove any item(s) which are displayed or offered for sale, which in the opinion of city officials or event organizer are inappropriate or not in keeping with the guidelines. Vendors who do not adhere to the guidelines set forth herein and by the Bureau County Health Department and the State of Illinois may be refused the right to participate in the City of Spring Valley Cinco de Mayo and Italian Night. A registration form containing all necessary information and signatures is required to be submitted to the City of Spring Valley prior to participation in the events.

City of Spring Valley

Food Vendor Registration

Forms must be completed and signed before participating in the
City of Spring Valley Cinco de Mayo or Jimmy Buffett Tribute events.

Return in advance to City of Spring Valley, 215 N. Greenwood Street, Spring Valley, IL 61362

Forms may also be faxed to: 815.664.2114.

BUSINESS _____

CONTACT(S) _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ CELL _____

E-MAIL _____

Check Which Events you are registering for:

_____ Cinco de Mayo, May 4, 2019 _____ Jimmy Buffett Tribute Night, July 13, 2019

_____ Power is needed. _____ Power is needed.

Representatives of the City of Spring Valley reserve the right to remove any item(s) which are displayed or offered for sale, which in the opinion of city officials or event organizer, are inappropriate or not in keeping with the guidelines. Vendors who do not adhere to the guidelines set forth herein and by the Bureau county Health Department and the State of Illinois may be refused the right to participate in the City of Spring Valley Cinco de Mayo or Italian Night events.

I, as a vendor in the City of Spring Valley Music Nights in Spring Valley, Illinois have read and understood the information and guidelines set forth by the City of Spring Valley I will abide by the regulations and guidelines and understand that failure to do so may result in the suspension of this agreement and/or removal from the event.

I will defend, indemnify, keep and hold harmless the City of Spring Valley, its Aldermen, employees, agents, the Spring Valley Boosters and other volunteers, from all damages, judgments, expenses (including reasonable attorney fees) costs or liabilities in law or equity suffered because of the injury to or the death of any person or persons, or because of damage to property that may arise out of, or as a consequence of, my negligent or intentional acts while participating in the City of Spring Valley's Music Nights.

Vendor's Signature _____ Date _____

Signature(s) of any additional person(s) working the event: _____

