Agreement for Supervised Visitation and/or Monitored Exchanges

This is an agreement for:

_____ Supervised Visitation _____ Monitored Exchanges

Made between Safe & Sound Visitation Monitoring, Parents, regarding the Child/ren identified below:

Non-Visiting Parent: _____

Visiting Parent: _____

Child: _____

Child: _____

Child: _____

Child: _____

Who is responsible for payment?

_____ Non-Visiting _____ Visiting _____ Split

Who is responsible for transportation to/from services?

_____ Non-Visiting _____ Visiting _____ Split

General Consents

I consent to Supervised Visitation and/or Monitored Exchange Services ("Services") with Safe and Sound Visitation Monitoring ("SASVM"). The entirety of this contract is a legal and binding agreement. I agree to the following Terms and Conditions:

Liability and Disputes

I agree to release, hold harmless, and indemnify SASVM and any/all employees, contractors and associates for any claims arising from the performance of this Agreement. Should Services be interrupted by any occurrence which is beyond the control of SASVM, SASVM shall be excused from performance of its obligations and undertakings, so long as such condition continues in existence.

I understand there are benefits and risks to Services. I hold SASVM and any/all employees, contractors and associates harmless and not liable for the action of either Parent. The matter shall be resolved through neutral binding arbitration instead of the Court process. Arbitration is a less formal and more private method of handling business disagreements. In the event of an arbitration, each person/representative of the parties will pay for their own legal counsel. Any party named in the arbitrations will split the fees of arbitration.

Laws and Policies

I understand that I may view Standard 5.20 Uniform Standards of Practice for Providers of Supervised Visitation online or I can request a copy from SASVM.

I understand that all employees of SASVM are Mandated Reporters.

I understand that issues related to safety (e.g., abduction, driving under the influence, threats, etc.), may result in suspension (hold) or termination of Services, and authorities may be contacted to ensure Child, Monitor, and public safety.

I understand that my inability or unwillingness to follow SASVM Guidelines may result in suspension (hold) or termination of Services.

I understand I must follow all California and Federal Laws.

Fees

If fees are split between Parents, both must agree, comply, and pay applicable fees in order for Services to occur.

Fees for Services must be paid in full one week in advance of scheduled Services time. Failure to provide payment one week in advance may result in the loss of scheduled Services time.

Intake Interviews

- $200
    - Intake Interviews will not be conducted until payment has been received in full.
    - In the event that my case is not accepted by SASVM, Intake Interview fees will not be refunded.
    - Child/ren need not be present for Intake Interviews.

Monitored Exchanges

- $150 per Service
- $30 Travel Fee may apply

Supervised Visitations

- $120 per hour, with a two-hour minimum, per Service
- $30 Travel Fee for each offsite Service

Observational Reports

- Observational Reports are not included in Service fees.
- Observational Reports can be requested and paid for by either Parent, and are billed at $25 per page.
    - SASVM requires a minimum of two weeks' notice when requesting Observational Reports for Court dates.
- Requested and paid for Observational Reports will be sent to the:
    - Visiting Parent
    - Non-Visiting Parent
    - Attorneys of record, if applicable
    - Minor's Counsel, if applicable
    - Social Workers, if applicable

Incident Reports

- Incident Reports are not included in service fees.
- Incident Reports are created at the discretion of SASVM leadership.
- Incident Reports are billed at $25/page and will be added to the next unpaid Invoice.
- Incident Reports will be sent to the:
    - Visiting Parent
    - Non-Visiting Parent
    - Attorneys of record, if applicable
    - Minor's Counsel, if applicable
    - Social Workers, if applicable

Cancellations

- SASVM requires a minimum of 48 hour notice when cancelling Services.
    - Payment for Services cancelled at least 48 hours in advance can be refunded or rolled over to the next unpaid Invoice.
    - Payment for Services cancelled within 48 hours will not be refunded.
    - Payment for Services that either Parent fails to appear to (i.e., no-show) will not be refunded.
- SASVM requires a minimum of 7 days when cancelling Services scheduled on holidays and/or holiday weekends.
- The Parent responsible for payment may contact their attorney for reimbursement for cancellations made by the other Parent.
-

Holiday Fees

- Fees are doubled for Services scheduled on holidays and holiday weekends.
- Please ask for specific dates as holidays approach.

Additional Services

- To be defined, as necessary.

Acknowledgement

I have read and agree to all Terms and Conditions listed in this document.

Printed Name: _____

Signature: _____ Date: _____

_____ Date: _____

SASVM Leadership

Interview Form for Supervised Visitation and/or Monitored Exchanges

The State of California requires a thorough interview process. This includes a gathering of information to determine safety risks and needs. You will need to provide a copy of your Driver's License or photo ID, proof of insurance, and copies of Court documents relating to your case (Divorce, Custody, Supervised Visitation Order, Protective Order, etc.), as well as reports of allegations of abuse or substantiated abuse, and a report of the Child/ren's health and any special needs. Information received during Supervised Visitation (SV) and/or Monitored Exchanges (ME) is not confidential. Monitors are required to submit Observational Reports when requested and paid for. Requested and paid for Observational Reports will be sent to:

- Visiting Parent
- Non-Visiting Parent
- Attorneys of record, if applicable
- Minor's Counsel, if applicable
- Social Workers, if applicable.

In cases of domestic violence or abuse, it is important to establish a parenting plan with your attorney and have it approved by the Court. This will establish custody, visitation times, and the responsibilities of each Parent.

General Information:

Family Law Case Number: _____ Next Court Date: _____

_____ Supervised Visitation _____ Monitored Exchanges

Can you receive services in English? _____ Yes _____ No

Your Name: _____, ____ Visiting Parent ____ Non-Visiting Parent

Address: _____

Phone number: _____ Alt. phone: _____

Email Address: _____

Driver's License (State and Number): _____

Vehicle Make: _____ Model: _____ Year: _____ Color: _____

License Plate: _____

Other Parent Name: _____

Children:

Name	M/F/N	DOB	Medical Issues

Emergency Contact:

In the event of an emergency and you cannot be contacted, Safe and Sound Visitation Monitoring ("SASVM") has permission to contact and/or release the Child/ren to: *This person may not be a restrained person listed on any Court documents.

Name: _____ Relation: _____

Phone: _____ Alt. Phone: _____

Legal Representation:

Are you represented by an attorney: _____Yes _____No

Attorney's Name, Phone Number and Email:

Non-Visiting Parent: _____

Visiting Parent: _____

Minor's Counsel: _____

Social Worker: _____

General Questions:

1. Is there, or has there ever been, a concern about family violence?

   _____ Yes _____No Please describe: _____

   _____

2. Has a request for a Protective/Restraining Order been filed by either Parent against the other Parent in the past five years?

   _____ Yes _____ No Please describe: _____

   _____

3. Is there currently a Protective/Restraining Order in place?

   _____ Yes _____ No

   If Yes, does the Restrained Person own weapons?

   _____ Yes _____ No _____ Unsure Please describe: _____

   _____

4. Do you have any concerns about the safety of the Child/ren?

   _____ Yes _____ No _____ Please describe: _____

   _____

5. Do you have any concerns about your safety?

   _____ Yes _____ No Please describe: _____

   _____

6. Do you have any concerns about substance use (drugs, alcohol, prescription) by the other Parent?

   _____ Yes _____ No Please describe: _____

   _____

7. Are there any mental health issues impacting the other Parent or Child/ren?

   _____ Yes _____ No Please describe: _____

   _____

8. Is there a written report of suspected or substantiated abuse (physical, verbal, emotional) by the other Parent?

   _____ Yes _____ No Please describe: _____

   _____

9. Do you or your Child/ren have any mental health issues SASVM should know about?

_____ Yes _____ No Please describe: _____

_____

10. What is your understanding of SV and/or ME? Please describe: _____

_____

11. When did you and your Child/ren last spend time together? _____

_____

Please use this space for any additional information you would like to share with SASVM:

_____
_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

Printed Name: _____

Signature: _____ Date: _____

SASVM Leadership: _____ Date: _____

Name: _____ Date: _____

POLICY PROCEDURE GUIDELINES

Each parent is responsible for following the guidelines as stated.

1. The Custodial parent will arrive ten (10) minutes prior to the start of the scheduled exchange and return exactly at the end of the scheduled visit time. If a parent or designee is late, he/she will pay $2.00 for every minute. _____ Initial
2. The Custodial parent will be available during visit for early child/ren pick up should visit be terminated. _____ Initial
3. Custodial parent and/or drop off person must leave the area immediately upon dropping child/ren off with Monitor. No loitering and/or waiting. _____ Initial
4. The Visiting parent will arrive at the exact time of the scheduled visit and will leave exactly at scheduled end of visit. If visit is terminated due to non- compliance of guidelines, safety concerns or child upset, Visiting Parent will leave at that time. _____ Initial
5. If you are unable to bring the child/ren or attend the visit, it is your responsibility to notify the Monitor and the other Parent. If Parents do not have access to each other's telephone numbers, Talking Parent, and/or other method of communication, the Monitor will confirm cancellations. Both parents must confirm mutually agreed upon cancellations with the Monitor. If notice is less than 48 hours before the visits, *the Parent that is ordered to pay for supervision* is responsible for paying the full fee of the cancelled visit. _____ Initial
6. For Saturday or Sunday visits, you must call by Thursday no less than 48 hours to cancel. If notice is less than 48 hours before the visits, *the Parent that is ordered to pay for supervision* is responsible for paying the full fee of the cancelled visit. _____ Initial

   When visits fall on a holiday, cancellation must be made no later than one week prior to the visit. If holiday cancellations are made less than one week in advance, *the Parent that is ordered to pay for supervision* is responsible for paying the full fee. _____ Initial

7. Late arrival. You must call to tell the Monitor that you are running late. _____ Initial

8. If the Visiting Parent is more than 15 minutes (not 15 and a half, not sixteen minutes), the visit will be cancelled, and the Visiting Parent will be responsible for fees. _____ Initial

9. If a visit is cancelled or if Parent no-shows, that parent will be responsible for payment, due immediately. _____ Initial

10. Recurring cancellations or no-shows will be subject to termination of services by Monitor. _____ Initial

11. Monitors do not negotiate rescheduling or making up lost time due to a late or absent Custodial parent. If Parents are cooperative and Monitor has availability, a visit may be rescheduled. This is an issue that will be documented on Visit Notes. You can bring this issue up to your attorney and/or in Court, if you so choose. _____ Initial

12. Parents and/or designees will avoid each other completely during child/ren drop off/ pick up. The Monitor cannot know or anticipate the emotional undercurrent that is present between Parents and/or designees. Parent encounters can create an emotional escalation that could impact the child/ren and/or the visit in a negative manner. It is not the Monitor's job to referee adult relationship / hostility issues. If adults accidently see each other, no eye contact, gestures or conversation will occur. **All efforts will be made to avoid one another.** _____ Initial

13. Court Orders may not be served during visitation. (It may be the only time you ever know where other Parent is. However, this time is reserved for a neutral, safe visit between Parent and Child/ren only.) _____ Initial

14. Do not use your child/ren to relay messages. No communications (regarding child support, divorce documents, sports activities, etc., etc.) nor any types of messages at all shall be sent via child/ren. Even "positive" messages are prohibited (NO "Tell your Mom 'hi' for me" or "Tell your Dad I got that job" and so forth.) Children are not messengers. _____ Initial

15. Monitor is not a 'go-between.' No messages will be relayed by Monitor other than messages specifically related to visit, health and/or welfare of child/ren. _____ Initial

16. The Monitor will be present at all times during the visit. The Monitor must be able to see and hear Parent and child/ren at all times. _____ Initial

17. No whispering, note passing, or hiding behind objects or other people. _____ Initial

18. Parents and children must speak English during the supervised visit unless there is a Monitor present who fluently speaks the language of the family. Parents and child/ren must speak loud enough for monitor to hear. _____ Initial

19. Use of alcohol or non-prescribed drugs during a visitation is prohibited. Any suspicion of use is cause for immediate termination of visit. Prescribed medications that impair functioning or judgement should not be used before or during visit. Speak with your doctor regarding dosage times so that side effects do not occur during visits. _____ Initial

20. Weapons or any articles that could be used as weapons are not permitted during the supervised visit. _____ Initial

21. Phone calls to other individuals are not permitted at any time during the supervised visit- this means dialing out or answering an incoming call. The use of cellular phones is not permitted during the scheduled visit unless there is an emergency. If a cell phone is used as a camera or for a FACETIME call (and this has been allowed by Custodial Parent), Parent will inform Monitor of such. _____ Initial

22. Demands for touching, hugging and/or kissing are not tolerated. Mutual naturally occurring affection is acceptable. _____ Initial

23. Touching, hugging, kissing, diaper changing, etc. is NOT allowed in potential sexual abuse cases. _____ Initial

24. No foul language. _____ Initial

25. No shouting or yelling at ANYONE. _____ Initial

26. No verbal or physical attacks or threats upon ANYONE. _____ Initial

27. No attempts to move child/ren away from the sight and/or hearing range of the Monitor. _____ Initial

28. There shall be no alteration of the child/ren during visitation without prior approval of the Custodial Parent. This includes, but is not limited to haircuts, hair color, tattoos, body/ear piercing, etc. _____ Initial

29. Prescription medication may be sent by Custodial Parent in pre-measured doses. Monitors do not administer medications, change catheters, or perform other routine medical tasks. Custodial and Visiting parents are responsible to meet the care needs of the child/ren while child/ren are in their care. Parents must act as Parents during their parenting time. _____ Initial

30. If additional clothing (swimsuits, etc.) for child/ren to change into during Visit is provided it MUST be returned. All items sent from Custodial Parent's home must be returned and Vice Versa. _____ Initial

31. The Visiting parent may bring a snack or meal for the child/ren. Any special food requests are not monitored or enforced. Custodial and Visiting parents are responsible to meet the care needs of the child/ren while child/ren are in their care. This means that each Parent must be aware of allergies, intolerances, dietary and nutritional needs, etc. Monitor is not a dietician, nutritionist, nor a doctor and cannot claim responsibility for the dietary needs of any person. _____ Initial

32. Use your discretion with sending items of value to the visit. Parents acknowledge that Monitor is not a keeper-of-the-goods and cannot ensure the return of various and sundry items. Any items that are brought to visit shall be the responsibility of Parents. Monitor has the role and responsibility of supervising the visit/exchange, not managing various items of clothing, toys, jewelry, water bottles, etc. _____ Initial

33. The Visiting Parent is responsible for clean up at the end of the visit. This includes office and community-based visits. Visiting Parents are encouraged to utilize this time as a Parent-Child activity, teaching the Child/ren responsibility and self-efficacy. _____ Initial

34. Parents must not share Court information or documents with the child/ren or make promises to the child/ren about future living arrangements, time sharing, or visitation modifications. A Parent shall say something like, "I'm working on it," _____ Initial

or "We'll see." It is not up to either Parent, nor to the Monitor, to predict or discuss a future Order of the Court.

35. Parents must not question the child/ren about the other parent's life, whereabouts, friends or activities. Children are not spies nor informants. _____ Initial

36. Parents will not speak negatively about the other Parent and his/her family in front of the child/ren. This includes flippant off-hand remarks, sarcasm, grunting, eye rolling, etc. This kind of attitude hurts the child/ren and will not be tolerated during a visit. _____ Initial

37. Gifts for the child/ren are permitted, on the child/ren's birthday/s, Christmas, Hanukkah or other holidays at which gifts are usually given. Gifts will also be allowed at the first visit when there has been a substantial time of separation between visiting parent and child/ren. Gifts must not be wrapped (ie, no gift bags so that the Monitor can pre-screen the gift.) Normal shopping activities (back-to-school shopping, necessary clothing items, etc.) are allowed as this is a normal parenting activity. _____ Initial
    a. In cases of suspected sexual abuse, gifts are <u>never</u> allowed.

38. Photographs may be taken during visits with the prior approval of the child/ren and the Custodial Parent. Photographs should not be taken of Monitors, or any participant at any time. NO audio or visual recording is permitted for any reason without prior approval of the child/ren and the Custodial Parent. _____ Initial
    b. In cases of suspected sexual abuse, photos or videos are <u>never</u> allowed.

39. If your child/ren become/s acutely distressed, the visit will be terminated for the emotional safety and wellbeing of the child/ren. If there are two or more children, the Custodial Parent will be notified to pick up the distressed child only. The visit with the remaining child/ren shall continue as scheduled. _____ Initial

40. There are to be no changes in the supervised visitation schedule unless approved by the Court and Monitor. Once the day and time has been set, it will be followed on a weekly basis, unless either party requests a change in writing. Changes in the schedule need to be done at least one week prior to visitation and are subject to Monitor availability. Specific days / times cannot be "held" without payment. _____ Initial

41. Only family members or friends who have been approved by the Court may attend a visit with the Visiting Parent. Monitor must have a Court document or approval from Custodial Parent stating that a particular person / people may the visit prior to the visit. The Monitor must receive proof one week prior to visit in which a 'new' person will be present. No surprises! _____ Initial

42. Family members and friends authorized by the Court to participate in visits, who do not comply with the Guidelines and rules will cause the termination of the visit and of their ability to participate in SV or ME services in the future. Monitor is not required to make up any time lost due to a Visiting Parent or Visiting Parent's guests' behavior. _____ Initial

43. Do not surprise your Monitor with random documents, extra visitors or other shenanigans. Anything that appears to be contrived, unplanned or in any way questionable will be rejected and may cause termination of visit and/or of SV services. The goal is safety, security and consistency for your children and for all others involved. _____ Initial

44. In the event of Multiple Center Visits, Parents will avoid interacting with other visiting families. Parents will respect the privacy and confidentiality of other visiting families. _____ Initial

45. Monitor is not "Team Custodial" nor "Team Visiting." Monitor is a neutral third party. Parents agree to adhere to the guidelines outlined in the Supervision Neutrality Agreement form. Any attempts to align with Monitor may result in termination of SV services. _____ Initial

I have read (or have read to me) and understand the Guidelines related to supervised visits. I understand that non-compliance with any rule or challenging Monitor may lead to immediate termination of visit and/or services.

Printed Name _____

Signature _____ Date _____

The Role of the Professional Supervision Monitor

The Professional Supervision Monitor (the "Monitor") is a neutral third party who is present to ensure safety and report behavioral observations.

All communication with the Monitor shall remain in the text group chat established by the Safe and Sound Visitation Monitoring Leadership Team ("SASVM Leadership").

Communication with the Monitor may only consist of logistics (e.g., time, date, location) for Supervised Visitation or Monitored Exchange Services ("Services").

Neither Parent shall attempt to persuade the Monitor to align with them.

The Monitor shall not accept gifts of monetary value (e.g., gift cards, meals, etc.).

Neither Parent shall confront the Monitor at any time. Any and all concerns shall be brought to the attention of SASVM Leadership via email or Concern Form.

The role of the Monitor includes:

- Observing the occurrences of Services.
- Remaining within hearing and visual distance of the Visiting Parent and the Child/ren throughout Services.
- Enforcing Safe and Sound Visitation Monitoring Policies and Procedures.
- Enforcing the Court Order regarding Services.
- Enforcing CA and Federal Laws, as needed.
- Writing non-biased, objective reports, based on what is observed during Services.

The Monitor is **not** responsible for:

- Making changes to the agreed-upon schedule or location for Services.
- Passing information between Parents.
    - The Monitor may pass along information regarding the health and well-being of the Child/ren.
- Moderating conversations between Parents.
- Making suggestions regarding parenting techniques.
- Monitoring food and/or beverage consumption during Services.

- Monitoring the cleanliness or hygiene of the Child/ren during Services.
- Offering counseling or therapeutic services to either Parent or Child/ren.
- Addressing situations or conversations that occur outside of Services.

I understand the role of the Professional Supervision Monitor.

Printed Name: _____

Signature: _____ Date: _____

SASVM Leadership: _____ Date: _____

Visitation Availability Form

Your Name: _____

Visiting Parent _____ Non-Visiting Parent _____

Number of hours allotted on the Court Order: _____

Is the Visitation Schedule listed on the Court Order? Yes _____ No _____

Please provide the times you are available for Visits:

Sunday _____

Monday _____

Tuesday _____

Wednesday _____

Thursday _____

Friday _____

Saturday _____