



FRIENDS OF KAISER PTSA

General Meeting Minutes

Wednesday, June 3, 2020

Location: WebEx Online Meeting

- I. Call to Order – 6:07pm
- II. Roll Call – Justin Mew, Ann Olson, Michael Viernes, Amy Asselbaye, Phoebe Suh, Mei Ibara, Maryam Ayati – Dillabaugh, Corinne Norfleet, Jennifer Fong
- III. Minutes. The May 13, 2020 minutes were approved by Bob Spear seconded by Justin Mew
- IV. Principal’s Report
 - 1.0 Celebration – Mr. Mew shared photos of Diploma Pick Up and the process with a special message for each graduate. He thanks Project Graduation for assisting with decorations, security, Vice Principals, Kristie Yamamoto, Lori Uetake, Brad Bogard, Norinne Ishii, Nelson Chee and
 - 1.1 Congratulations – Presidential Scholar Eui Jin Song! Only two from each state are selected for this prestigious award.
 - 1.2 Continuous School Improvement:
 - 1.2.1 Instructional Leadership Team (ILT) – Powerful Instructional Practice: Project based learning training July 8 – 10, 2020. Proceeding with academic improvement process: Framework for Powerful Results.
 - 1.2.2 Policy Review Team (PRT) – working on attendance policy.
 - 1.2.3 Academic Review Team (ART) – Academic plan approved by Complex Area Superintendent on 6/2/20. Financial plan is approved after 2.25% budget cut.
 - 2.0 Pillar #1 – Rigorous and Challenging CIA
 - 2.0 Thank you Friends of Kaiser PTSA for the banners promoting Kaiser High School’s number #1 ranking in US News and World Report.
 - 2.1 Vacancies: Science, Mathematics, Mandarin, SpEd (2), E-LA/ELL, Vice Principal.
 - 2.2 Final report card was mailed to students on June 2, 2020.
 - 2.3 School Year 2020 – 21 Calendar so far:
 - 2.3.1 New Family Orientation – WebEx event Thursday, July 23rd @ 6:30pm
 - 2.3.2 All Families Orientation – WebEx event Monday, July 27th @ 6:30pm
 - 2.3.3 July 29, 2020 – Teachers Return. Administration – directed Day 1
 - 2.3.4 July 30th – Planning and Collaboration Day #1 – Joint Kaiser and NVMS. IBMYP matters to be addressed.
 - 2.3.4.1 IBMYP approaches to learning Counselors. Social/Self – management. “Choose Love”
 - 2.3.5 July 31st – Administration Day #2
 - 2.3.6 August 3 -4, 2020 Teacher Directed Days
 - 2.3.7 August 5 – New Student Orientation
 - 2.3.8 August 6 – A/B Cycle Begins for all students.
 - 3.0 Pillar #2 – Co-Curricular and Extra-Curricular Activities :
 - 3.0 Student Leadership Meetings are being held.
 - 3.0.1 Student Government
 - 3.0.2 Class Leadership: Mr. Hatakenaka (12), Mr. Balazs (11), Ms. Mathew (10). Mr. Bogard (9).



FRIENDS OF KAISER PTSA

- 3.1 College and Career Center Workshops (2 Virtual)
- 3.2 “Learning Hub” Mathematics and Biology starts June 8 – July 8, Blended Learning
- 3.3 ESY – Distance Learning initially, with Blended Learning as the end goal.
- 3.4 HIDOE silent on athletics for now. Priority is national federation guidance.
- 4.0 Pillar # 3: Facilities
 - 4.0 Yay! New Gym audio system is installed! PTSA members, admin, Rinda Fernandes and Kayla Cintron joined in on a walk through with Rick Parlee from Audissey.
 - 4.1 Possible 50% from WSF –Non salaried funds
 - 4.2 Present spending restricted to COVID-19 remediation purchases. No computer purchases through SY 2021. On April 30, they might lift purchase restrictions. Carry-over funds may exceed 5%. May be garnished by HIDOE.
- 5.0 Pillar #2: Co-Curricular and Extracurricular Activities:
 - 5.0 Again, congratulations to Student Government and Leadership classes and advisors for the National Council Gold Excellence award.
 - 5.1 Congratulations to Kaiser Athletics for Fall and Winter Seasons
 - 5.2 Kaiser Commencement Exercises and Diploma Distribution:
 - 5.2.1 Kaiser High Commencement Exercises
 - 5.2.1.1 Virtual, May 22, 2020 at 6:00pm
 - 5.2.1.2 Diploma Distribution. Tuesday, May 26, 2020
 - 5.2.1.3 Student voice: WebEx meeting. Saturday, April 18th. President Megan Oshiro presented to Graduation Committee via WebEx on Tuesday, April 22nd.
 - 5.2.1.4 Graduation Committee will continue to meet via WebEx.
 - 5.2.1.5 Principal met with Deputy Supt., all 15 CAS’ and all HS Principals on Monday, April 20 to seek input for guidance document which was revised and posted yesterday. Keeping CDC guidelines in the forefront.
- 6.0 Pillar #3: Facilities
 - 6.0 Miscellaneous repair and maintenance for restrooms. Funds are fund fiscal year 2013. Approx \$650,000. Bid has been awarded. Pre-construction meeting will be on June 11th.
 - 6.1 Realtors Clean up day will be Saturday, September 26th 9:am – 12noon.
 - 6.2 Main gate locked after 4:00pm. Remains locked over the weekend.
- 7.0 Pillar #4: Parent and Community Support:
 - 7.0 PCNC updates website and sends out eNotes.
 - 7.1 Friends of Kaiser PTSA for the new gym audio system and the banners outside the office.
 - 7.2 Kaiser High School Community Council is also a means of support.
 - 7.3 Public TV, Spectrum, and KHNL to provide no-cost honoring of Class of 2020
 - 7.4 KHONTV2 General Manager, Kristina Lockwood is a Kaiser alumna class of 1989.
 - 7.5 Pacific Business News via bizjournals.com have written about Kaiser’s #1 rank as well as KHONTV morning news. .



FRIENDS OF KAISER PTSA

Friends of Kaiser
PTSA[®]
everychild.onevoice

- 8.0 Mantra – Respect Social Distancing, Act with Care, Mask – Up and Wash Hands often and thoroughly.

- V. President’s Report – Spencer stepping in for Kathy.
 - 1.0 PTSA budget has passed for next school year 20-21

- VI. Financials
 - 1.0 Susan reported our financials for May 2020. (Attached to this email)

- VII. Sound System Update.
 - 1.0 System is completely installed! Rick will invoice remaining 40%. Total cost \$30,073.66
 - 2.0 Outstanding pledged funds are still needed from the following departments:
 - 1. Administration - \$2,000
 - 2. Athletics \$2,000

- VIII. Project Grad Update
 - 1.0 Project Grad has refunded all of their monies to their families. They do have monies left over and would like to give it to the Class of 2020 in the event they have a gathering sometime in the future.
 - 2.0 Mei brought up a clause she found in the state PTSA bylaws regarding having a separate checking account. The clause is, “a separate, single bank account may be established and maintained.” As the PTSA has been informed that Project Grad needs to combine their checking account with the PTSA account previously, we will follow up on this.
 - 2.1 Addendum June 8, 2020: Kathy wrote to the Hawaii State PTSA for further clarification. There is a possibility that they will allow Kaiser PG2021 to maintain status quo with a review of the budget.

- IX. Meeting adjourned 7:20P.M.
- X. Next meeting will be July 15, 2020 @ 6:00pm. Location TBA