Dear Valued Red Oak Customer,

Over the past few days, we have all seen the impact within our communities due to the effects of the potential presence of COVID-19. As this situation evolves, all of us are assessing how to best keep ourselves and those around us healthy and safe.

The staff at Red Oak has already taken steps to ensure that you, and all our customers, continue to receive reliable and dependable service during this time. It is important to let you know that we have put into place "proactive" and "measured" steps to maintain our goal of providing reliable sanitation service.

We remain committed to keeping our employees safe while continuing to service you without interruption. With this in mind, we are altering our traditional "business as usual" practices. We, like you, recognize that this is an ever-evolving situation and will require that our staff limit person to person interactions and that our staff not pick up loose trash, bags, bulk items, boxes or recycling that are outside of the container. This does include yard waste for the present time.

Effective immediately we will only pick up bagged trash that has been placed inside the trash cart and recycling materials placed inside the recycling cart. Any materials placed outside the cart will not be picked up. We strongly suggest that all trash and recycling be put in bags and tied before placing in the carts to eliminate loose debris being left in containers or on the ground. If you feel that you need additional containers please call our office at 770-536-7868.

We will keep you updated as our work practices evolve during this challenging time. Updates will be provided by email, social media and our web site at <u>www.sanitation-services.com</u>.

Sincerely,

Red Oak Sanitation