



## EDUCATION

|                             |                                     |   |              |   |
|-----------------------------|-------------------------------------|---|--------------|---|
| HIGH SCHOOL:                | NUMBER OF YEARS COMPLETED: _____    | DIPLOMA: <input type="checkbox"/> YES <input type="checkbox"/> NO | DATE: _____  | GED: <input type="checkbox"/> YES <input type="checkbox"/> NO |
|                             | DATE: _____                         | SCHOOL NAME AND ADDRESS:  |              |   |
|                             |                                     |   |              |   |
| VOCATIONAL OR TRADE SCHOOL: | NUMBER OF YEARS COMPLETED: _____    | COURSE: _____   |              |   |
|                             | DEGREE OR CERTIFICATE EARNED: _____ | DATE: _____   |              |   |
|                             | SCHOOL NAME AND ADDRESS:            |   |              |   |
|                             |                                     |   |              |   |
| COLLEGE:                    | NUMBER OF YEARS COMPLETED: _____    | MAJOR: _____  | MINOR: _____ | DEGREES EARNED: _____   |
|                             |                                     | DEGREES EARNED: _____   | DATE: _____  |   |
|                             | SCHOOL NAME AND ADDRESS:            |   |              |   |
|                             |                                     |   |              |   |
| GRADUATE SCHOOL:            | DEGREES EARNED: _____               | DATE: _____   |              |   |
|                             | SCHOOL NAME AND ADDRESS:            |   |              |   |

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|---|
| SUMMARIZE SPECIAL SKILLS AND TRAINING THAT ARE RELEVANT TO THE POSITION FOR WHICH YOU ARE APPLYING: |
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|   |
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|   |
|   |

**EMPLOYMENT INFORMATION** – LIST MOST RECENT EMPLOYMENT FIRST, WE MAY CONTACT ANY OF YOUR PREVIOUS EMPLOYERS.

**MAY WE CONTACT YOUR CURRENT EMPLOYER?**       YES       NO

|                       |                        |                |                    |
|-----------------------|------------------------|----------------|--------------------|
| DATES OF EMPLOYMENT   | CURRENT EMPLOYER NAME  | CITY AND STATE | TELEPHONE NUMBER   |
| POSITION HELD         |                        |                | CURRENT HOURLY PAY |
| DESCRIPTION OF DUTIES |                        |                | OTHER COMPENSATION |
|                       |                        |                |                    |
| NAME OF SUPERVISOR    | REASON FOR LEAVING     |                |                    |
|                       |                        |                |                    |
| DATES OF EMPLOYMENT   | PREVIOUS EMPLOYER NAME | CITY AND STATE | TELEPHONE NUMBER   |
| POSITION HELD         |                        |                | ENDING HOURLY PAY  |
| DESCRIPTION OF DUTIES |                        |                | OTHER COMPENSATION |
|                       |                        |                |                    |
| NAME OF SUPERVISOR    | REASON FOR LEAVING     |                |                    |
|                       |                        |                |                    |
| DATES OF EMPLOYMENT   | PREVIOUS EMPLOYER NAME | CITY AND STATE | TELEPHONE NUMBER   |
| POSITION HELD         |                        |                | ENDING HOURLY PAY  |
| DESCRIPTION OF DUTIES |                        |                | OTHER COMPENSATION |
|                       |                        |                |                    |
| NAME OF SUPERVISOR    | REASON FOR LEAVING     |                |                    |
|                       |                        |                |                    |
| DATES OF EMPLOYMENT   | PREVIOUS EMPLOYER NAME | CITY AND STATE | TELEPHONE NUMBER   |
| POSITION HELD         |                        |                | ENDING HOURLY PAY  |
| DESCRIPTION OF DUTIES |                        |                | OTHER COMPENSATION |
|                       |                        |                |                    |
| NAME OF SUPERVISOR    | REASON FOR LEAVING     |                |                    |

DATE AVAILABLE IF HIRED \_\_\_\_\_

HOURLY PAY DESIRED \_\_\_\_\_

HAVE YOU BEEN CONVICTED OF A MISDEMEANOR (OTHER THAN MINOR TRAFFIC VIOLATIONS) IN THE LAST TEN (10) YEARS?  YES  NO  
IF YES, LIST DATE, CHARGE AND CITY WHERE CONVICTED:

\_\_\_\_\_  
\_\_\_\_\_

HAVE YOU EVER BEEN CONVICTED OF A FELONY OFFENSE, CIVILIAN OR MILITARY?  YES  NO  
IF YES, LIST DATE, CHARGE AND CITY WHERE CONVICTED:

\_\_\_\_\_  
\_\_\_\_\_

**(A CONVICTION WILL NOT NECESSARILY AUTOMATICALLY DISQUALIFY YOU FOR EMPLOYMENT, RATHER SUCH FACTORS AS AGE AND DATE OF CONVICTION, SERIOUSNESS AND NATURE OF THE CRIME, AND REHABILITATION WILL BE CONSIDERED).**

**\*PLEASE READ CAREFULLY BEFORE SIGNING\***

I HEREBY CERTIFY THAT ALL OF THE INFORMATION PROVIDED BY ME IN THIS APPLICATION (OR ANY OTHER ACCOMPANYING OR REQUIRED DOCUMENTS) IS CORRECT, ACCURATE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT THE FALSIFICATION, MISREPRESENTATION OR OMISSION OF ANY FACTS IN SAID DOCUMENTS WILL BE CAUSE FOR DENIAL OF EMPLOYMENT OR IMMEDIATE TERMINATION OF EMPLOYMENT REGARDLESS OF THE TIMING OR CIRCUMSTANCES OF DISCOVERY.

I UNDERSTAND THAT SUBMISSION OF AN APPLICATION DOES NOT GUARANTEE EMPLOYMENT. I FURTHER UNDERSTAND THAT, SHOULD AN OFFER OF EMPLOYMENT BE EXTENDED BY("SMALLCAKES Warner Robins") THAT SUCH EMPLOYMENT WITH SMALLCAKES Warner Robins IS AT WILL, FOR NO SPECIFIED DURATION AND MAY BE TERMINATED BY EITHER SMALLCAKES Warner Robins OR MYSELF AT ANY TIME, WITH OR WITHOUT CAUSE OR NOTICE. I UNDERSTAND THAT NONE OF THE DOCUMENTS, POLICIES, PROCEDURES, ACTIONS, AND STATEMENTS OF SMALLCAKES Warner Robins OR ITS REPRESENTATIVES USED DURING THE EMPLOYMENT PROCESS IS DEEMED A CONTRACT OF EMPLOYMENT REAL OR IMPLIED. I UNDERSTAND THAT NO REPRESENTATIVE OF SMALLCAKES Warner Robins EXCEPT THE CO-OWNERS HAS THE AUTHORITY TO ENTER INTO ANY AGREEMENT GUARANTEEING ANY CONDITIONS OF EMPLOYMENT OR ANY AGREEMENT CONTRARY TO THE FOREGOING STATEMENTS AND THAT ANY SUCH AGREEMENTS MUST BE MADE IN WRITING AND SIGNED BY ONE OF THE CO-OWNERS OF SMALLCAKES Warner Robins.

IN CONSIDERATION FOR EMPLOYMENT WITH SMALLCAKES Warner Robins, IF EMPLOYED, I AGREE TO COMPLY TO THE RULES, REGULATIONS, POLICIES AND PROCEDURES OF SMALLCAKES Warner Robins AT ALL TIMES AND UNDERSTAND THAT SUCH COMPLIANCE IS A CONDITION OF EMPLOYMENT. I UNDERSTAND THAT DUE TO THE NATURE OF SMALLCAKES BUSINESS, ATTENDANCE AND PUNCTUALITY ARE CONSIDERED ESSENTIAL REQUIREMENTS OF EVERY JOB AT SMALLCAKES Warner Robins AND THAT POOR ATTENDANCE OR TARDINESS WILL RESULT IN DISCIPLINARY ACTION and /or .

I UNDERSTAND THAT IF OFFERED A POSITION WITH SMALLCAKE Warner Robins, I MAY BE REQUIRED TO SUBMIT TO A BACKGROUND CHECK AS A CONDITION OF EMPLOYMENT. I UNDERSTAND THAT UNSATISFACTORY RESULTS FROM AND REFUSAL TO COOPERATE WITH PRE-EMPLOYMENTS CHECKS WILL RESULT IN WITHDRAWAL OF ANY EMPLOYMENT OFFER OR TERMINATION OF EMPLOYMENT IF ALREADY EMPLOYED.

I HEREBY AUTHORIZE ANY AND ALL SCHOOLS, FORMER EMPLOYERS, REFERENCES, COURTS AND ANY OTHERS WHO HAVE INFORMATION ABOUT ME TO PROVIDE SUCH INFORMATION TO SMALLCAKES Warner Robins AND/OR ANY OF ITS REPRESENTATIVES AND I RELEASE ALL PARTIES INVOLVED FROM ANY AND ALL LIABILITY FOR ANY AND ALL DAMAGE THAT MAY RESULT FROM PROVIDING SUCH INFORMATION.

I UNDERSTAND THAT THIS APPLICATION IS CONSIDERED CURRENT FOR SIX (6) MONTHS. IF I WISH TO BE CONSIDERED FOR EMPLOYMENT AFTER THIS PERIOD I MUST FILL OUT AND SUBMIT A NEW APPLICATION.

BY SIGNING BELOW I ACKNOWLEDGE THAT I HAVE READ, UNDERSTOOD AND AGREE TO THE ABOVE STATEMENTS.

Signature \_\_\_\_\_

Date \_\_\_\_\_