



<b>Job Title:</b>	Adult SMI Peer Support Specialist	<b>FLSA:</b>	Non- Exempt
<b>Department/Group:</b>	Community Support Services	<b>Reports To:</b>	VP of Community Support Services
<b>Location:</b>	Maysville	<b>Travel Required:</b>	Yes
<b>Position Type:</b>	Full Time		
<b>HR Contact:</b>	Christal Henderson	<b>Date posted:</b>	
<b>Will Train Applicant(s):</b>	Yes	<b>Posting Expires:</b>	-----

**Job Description:** Member of Community Support Programming who has experience as a recipient of mental health services for severe and persistent mental illness.

**Applications Accepted By:**

Drop off at Comprehend Office 611 Forest Avenue Maysville KY, 41056	<b>Email:</b> <a href="mailto:chenderson@comprehendinc.org">chenderson@comprehendinc.org</a>
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**Job Description**

**Role and Responsibilities**

- Be able to share personal, practical and firsthand knowledge and insight for the benefit of clients he/she will be working with who meet the clinical definition of SMI.
- Demonstrate good communication and leadership skills to facilitate maximum consumer involvement.
- Serve as a mentor to clients to promote hope and empowerment in treatment.
- Provide support, encouragement and assistance with managing daily life activities.
  - Collaborate with other agencies and professionals regarding the clients being served.
  - Prepare and submit reports and data as requested.
  - Possess good communication and writing skills.
  - Must maintain professional and ethical boundaries at all times.
  - Demonstrate the ability to work collaboratively on a team. Primarily with TR and CM clients who meet the clinical criteria for Severely Mentally Ill
  - Be knowledgeable about and work within the applicable state and federal laws.

**Qualifications and Education Requirements**

- High School Diploma or GED.
- Minimum of two years of paid volunteer or related work experience with adults with severe persistent mental illness.
- Satisfactory background checks and drug screens.
- Extensive on-the-job training.

**Physical Requirements**

- Capable of driving a vehicle
- Capable of visiting consumers in their homes or community settings, which may not be handicapped accessible.
- Must be very versed in their ability to manage their own mental illness and must be well established in their own individual recovery.

**Special Requirements**

- Have reliable transportation/or company provided transportation
- Valid driver's license



<ul style="list-style-type: none"> <li>• Satisfactory motor vehicle record</li> <li>• Be able to access numerous locations including consumer homes and schools in the Buffalo Trace area.</li> <li>• Able to work flexible hours.</li> <li>• Must undergo certification and training to maintain professional status.</li> </ul>			
Reviewed By:	VP Community Support Programs	Date:	
Approved By:	Human Resource	Date:	
Employee Signature:			
Last Updated By:	4/2/2024		