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| Job Title: | | Adult Day Training Specialist | | FLSA: | Non-Exempt | |
| Department/Group: | | ID/DD | | Reports To: | ADT Coordinator | |
| Location: | | Maysville | | Travel Required: | Yes | |
| Position Type: | | Full-time | | | | |
| HR Contact: | | Christal Henderson | | Date posted: | February 3, 2023 | |
| Will Train Applicant(s): | | Yes | | Posting Expires: | ----- | |
| **Job Description:** Assist individuals with self-care, daily living skills, communication, behavior support, community living and social skills. | | | | | | |
| Applications Accepted By: | | | | | | |
| Drop off at Comprehend Office  611 Forest Avenue  Maysville KY, 41056 | | | Email:  Chenderson@comprehendinc.org | | | |
| Job Description | | | | | | |
| Role and Responsibilities   * Evaluates current skills and accesses training needs through observation and the use of objective tools. * Implements training for participants to be able to participate successfully in community projects, associations, clubs, groups, volunteering in the community, and supported or competitive employment work experience. * Provides support to individuals in the areas of self-care, daily living skills, communication, behavior support, community living, and social skills. * Works collaboratively and cooperatively with the ADT Coordinator to plan and implement daily activities and ADT schedule. * Completes required ADT paperwork such as service registers, attendance sheets, behavior management reports, incident reports or evaluations, etc. * Maintains communication with ADT Coordinator and Chief Clinical Officer-IDD to assure services to participants are delivered effectively in the ADT program. * Other duties deemed necessary or assigned.   **Qualifications and Education Requirements**   * High school graduate or GED. * Experience working with individuals with disabilities preferred.   **Physical Requirements**   * Capability of lifting and positioning participants when needed.   **Special Requirements**   * Must have valid driver’s license with satisfactory vehicle motor record and dependable transportation. * Transportation of participants on occasion. | | | | | | |
| Reviewed By: | Director of IDD Services | | | Date: | 02/3/2023 | |
| Approved By: | Human Resources | | | Date: | 02/3/2023 | |
| Employee Signature: |  | | | | |
| Last Updated By: | 02/3/2023 | | | | |