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| Job Title: | | Family Peer to Peer Support Specialist | | FLSA: | Non- Exempt |
| Department/Group: | | Children’s Services | | Reports To: | High Fidelity Supervisor |
| Location: | | Maysville | | Travel Required: | Yes |
| Position Type: | | Part-time | | | |
| HR Contact: | | Mary Breeze | | Date posted: |  |
| Will Train Applicant(s): | | Yes | | Posting Expires: | ----- |
| **Job Description**: The Family Peer Support Specialist serves as a single point of contact for families in helping them gain the services and assistance necessary. | | | | | |
| Applications Accepted By: | | | | | |
| Drop off at Comprehend Office  611 Forest Avenue  Maysville KY, 41056 | | | Email:  [mbreeze@comprehendinc.org](mailto:mbreeze@comprehendinc.org) | | |
| Job Description | | | | | |
| Role and Responsibilities   * Provide collaborative, proactive and positive relationships with the families. * Demonstrate good communication and leadership skills to facilitate maximum family involvement. * Demonstrate care, balance, creativity and commitment to the children and families being served. * Advocate for clients, parents, and caregivers, at the local and state levels. * Educate the parent/caregiver in resources, rights and responsibilities. * Collaborate with other agencies and professionals regarding the families being served. * Prepare and submit reports and data as requested. * Possess good communication and writing skills. * Must maintain professional and ethical boundaries at all times. * Demonstrate the ability to work collaboratively on a team. * Be knowledgeable about and work within the applicable state and federal laws. * Must collaborate with Children’s Service Coordinator, therapist, and any other professional entity involved in the child/family treatment   **Qualifications and Education Requirements**   * High School Diploma or GED. * Must be self- identified parent or family member who has lived experience with a client who has received behavioral health service(s) from at least one child serving agency. * Satisfactory background checks and drug screens. * Extensive on-the-job training.   **Physical Requirements**   * Capable of driving a vehicle   **Special Requirements**   * Have reliable transportation. * Valid driver’s license * Satisfactory motor vehicle record * Be able to access numerous locations including consumer homes and schools in the Buffalo Trace area. * Able to work flexible hours. * Must undergo certification and training to maintain professional status. * Must seek continuous professional development training in order to maintain professional status and meet Medicaid and/or SIAC requirements through Opportunities for Family Leadership within the Department for Mental Health/Mental Retardation Services. | | | | | |
| Reviewed By: | High Fidelity and Targeted Management Supervisor | | | Date: | 06/11/2019 |
| Approved By: | Human Resource | | | Date: | 06/11/2019 |
| Employee Signature: |
| Last Updated By: | 03/08/2017 | | | | |