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| Job Title: | Recovery Assistant | FLSA: | Non-Exempt |
| Department/Group: | Adult Services | Reports To: | VP Adult Services & January House Program Manager |
| Location: | Maysville | Travel Required: | Rare |
| Position Type: | Part-time/Full-time | | |
| HR Contact: | Mary Breeze | Date posted: | |
| Will Train Applicant(s): | Yes | Posting Expires: | ----- |
| Job Description: Primary job duties for the Recovery Assistant position will include supervision, support, and security of the January House sober living facility. Recovery Assistants will be responsible for assisting residents in their recovery and ensuring a safe, supportive, sober free environment for residents. These duties will be performed primarily during evening, overnight, and weekend hours. The Recovery Assistants will be an extension of and report to the January House Program Manager. | | | |
| Applications Accepted By: | | | |
| Drop off at Comprehend Office 611 Forest Avenue Maysville KY, 41056 | | Email: mbreeze@comprehendinc.org | |
| Job Description | | | |
| Qualifications and Education Requirements | | | |
| <ul style="list-style-type: none"> Our ideal candidates for Recovery Assistants will be individuals who have successfully gained and maintained recovery from a substance use disorder. Candidates will be required to have at least a high school diploma or their GED. | | | |
| Physical Requirements | | | |
| <ul style="list-style-type: none"> Capability of providing services within a sober living facility to residents who may reside on second level of the facility which is accessible only by stairs. | | | |
| Special Requirements | | | |
| <ul style="list-style-type: none"> Ability to communicate effectively (written and verbal) with sober living residents and affiliated staff. Valid driver's license with dependable transportation. Flexible work schedule composed primarily of evening and weekend work hours. | | | |
| Reviewed By: | VP Adult Services | Date: | |
| Approved By: | HR | Date: | |
| Employee Signature: | | | |
| Last Updated By: | 03/16/2017 | | |