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| Job Title: | | Residential Specialist | | FLSA: | Non-Exempt | |
| Department/Group: | | IDDD | | Reports To: | IDDD Residential Coordinator | |
| Location: | | Maysville | | Travel Required: | Yes | |
| Position Type: | | Full-Time | | | | |
| HR Contact: | | Mary Breeze | | Date posted: | February 3,2 023 | |
| Will Train Applicant(s): | | Yes | | Posting Expires: | ----- | |
| **Job Description**: Assist residents with the activities of daily living – group and individual activities, supervise daily living skills (grooming, personal hygiene, client safety awareness, client involvement in household duties), follow Plan of Care including Behavior Management Plan. | | | | | | |
| Applications Accepted By: | | | | | | |
| Drop off at Comprehend Office  611 Forest Avenue  Maysville KY, 41056 | | | Email:  [mbreeze@comprehendinc.org](mailto:mbreeze@comprehendinc.org) | | | |
| Job Description | | | | | | |
| Role and Responsibilities   * Completion of Household Duties – i.e., cleaning, meal preparation, laundry, grocery shopping, etc. * Completion of paperwork and other necessary documentation (such as medication logs). * Appropriate communication among residential staff and other agency staff. * Medications – assure that clients receive the appropriate medical services, i.e. obtaining medications (fill prescriptions), schedule physician appointments, and give medication, documentation of these services.   **Qualifications and Education Requirements**   * High School Graduate or GED. * Extensive on-the-job training. * Capable of On-line Computer training   **Physical Requirements**   * Capability of lifting and positioning clients when necessary.   **Special Requirements**   * Valid driver’s license * Ability to work flexible schedule, including weekends, evenings, and over nights * Dependable onsite transportation | | | | | | |
| Reviewed By: | VP Of IDD Services | | | Date: | 02/3/2023 | |
| Approved By: | Human Resource | | | Date: | 02/3/2023 | |
| Employee Signature: |  | | | | |
| Last Updated By: | 02/3/2023 | | | | |