



Job Title:	Sweet Creations Bakery Assistant	FLSA:	Non- Exempt
Department/Group:	Sweet Creations	Reports To:	ADT Coordinator
Location:	Maysville	Travel Required:	No
Position Type:	Full-time		
HR Contact:	Christal Henderson	Date posted:	
Will Train Applicant(s):	Yes	Posting Expires:	-----
Job Description: Will assist in preparing bakery products, assisting customers and other duties in the store with Saturday and Holiday hours.			
Applications Accepted By:			
Drop off at Comprehend Office 611 Forest Avenue Maysville KY, 41056		Email: chenderson@comprehendinc.org	
Job Description			
<p>Role and Responsibilities</p> <ul style="list-style-type: none"> • Assist in the preparation of bakery items: preparation, presentation, and storage. • Ability to follow recipes and safe practices for the preparation of all items. • Excellent communication skills and customer relation skills • Ability to easily adapt to organizational and a variety of people. • Maintain compliance with all policies and procedures and training as required by the agency. • Other duties may be required, including cleaning duties and sanitization of good prep items / surfaces, and operating a cash register, and display of products. <p>Qualifications and Education Requirements</p> <ul style="list-style-type: none"> • High School Diploma or GED required. • Driver's License • Baking experience preferred. • Satisfactory background checks and drug screens. <p>Physical Requirements</p> <ul style="list-style-type: none"> • Must be in good physical condition and capable of lifting 25 lbs by self and 50 lbs with the help of another person. <p>Special Requirements</p> <ul style="list-style-type: none"> • Be a courteous and customer friendly person. 			
Reviewed By:	ADT Coordinator	Date:	01/09/2023
Approved By:	Human Resource	Date:	01/09/2023
Employee Signature:			
Last Updated By:	01/19/2023		