

How to access Tadpoles:

- 1. Download "Tadpoles Parent" from your app store
- 2. Create a username and password

** If you have an existing gmail account, sign in using that email and password **

What we log on Tadpoles

- Attendance
- Diaper changes (if applicable)
- Nap times
- If any of your child's supplies (i.e. diapers, pullups, wipes, extra clothes) is running low
- Meals are logged in the Infant & Sprouts classrooms only

How parents and families use Tadpoles:

- Log any medication administered to child
- Log absence due to vacation, illness, etc
 - For absence due to illness, please list the symptoms and/or diagnosis
- You may also send "Drop Off Notes" prior to your child being checked in for direct contact with the teacher

Things to note about Tadpoles:

- Daily sheets will be sent home when your child is checked out for the day (at pick up)
- "Drop off notes" cannot be answered immediately through the app. A response, if necessary, will show as a "note" on your child's daily sheet. If your note requires immediate attention or response, please contact the office via phone or email.
- Newsletters, calendars, and class-wide emails or messages will be sent out through the Tadpoles email feature.

Building and maintaining a strong home-school connection and keeping you involved in your child's day-to-day learning experiences at our school is important to us. Please note, sharing photos and videos is important but our focus will be on the children throughout the day.