**DRAFT Minutes
October 22, 2020**

1. Pledge
2. President’s Welcome
	1. Rules for Zoom Meetings
3. Principal’s & Assistant Principal’s Reports
	1. Drills:
		1. 6 fire drills have been completed.
		2. 1 lockdown drill has been completed so far this year. 1 more lock down drill will be done in November.
		3. 1 Bus drill has been completed.
	2. Cultural Arts: Planning to have a Jared Campbell school wide virtual event.
	3. Talking about having more spirit wear days such as wear it Wednesdays. Still coming up with ideas.
	4. Spirit Wear: Spirit wear has come in and been handed out. People are happy that they can continue to order spirit wear throughout the year.
	5. Lunch:
		1. The number of students eating together in the cafeteria is being decreased. Students will rotate eating in the classroom, mini café, and lunchroom.
		2. Snacks are only being sold to students that have lunch in the cafeteria. They are looking at ways to get this option into the classroom.
		3. Rotating lunch and recess.
		4. More students are ordering lunch this year.
	6. W Award:
		1. For wearing masks, hand washing, and staying 6 feet apart.
		2. This award is given out every Wednesday. The winner gets a treat.
	7. Sustainability Committee: Not recycling bottles and not using reusable silverware.
	8. This week is Unity Week.
	9. Fall decorating has been done outside of the school.
	10. Halloween: The Halloween parade will still be done, but it will be modified. Social distancing will be in place. Only 6th graders will be able to view the parade in the bus circle.
4. Board of Education Report: Representative not present.
5. Treasurer’s Report: Setting up account to use for online payment for the November 1st basket dinner.
6. Corresponding Secretary Report: Website and Facebook page are updated.
7. Recording Secretary Report
	1. Minutes from September 16th have been emailed and are available on the Setauket PTA website.
	2. Minutes Review: Those in attendance were asked to review the minutes from September 16th and asked to vote for the motion.
	3. Minutes Vote: Kate Puopolo 1st motion, Carolyn O’Dwyer 2nd motion. Motion to accept minutes passed.
8. Council Delegate Report:
	1. There is concern about college students coming home over Thanksgiving break.
	2. Governors report card is not accurate. Trying to get this updated.
	3. Still have difficulty with the completions of the daily health assessment.
9. President’s Report
	1. Please join our Social Media Groups/Website/Email Blasts subscription
	2. Cultural Arts
		1. Donated money to the Remote Learners for Cultural Arts
		2. Looking into different virtual events for students.
	3. Activities for the first half of the year – Revisit in January for Spring Events
		1. Virtual Basket Dinner: This is taking place online from November 1st through the 15th. Ticket bundle packages will be available for purchase. There are a total of 70 baskets. The website will pull a winner for each basket and then the will be notified. A save the date for the basket dinner will be sent out as well as an email with all the information.
		2. School Pictures: Everything went really well for picture day. Picture retakes will be done in November.
		3. Holiday Boutique: This will be done online. The details are still being figured out.
		4. Online Book Fair: The virtual book fair started on Monday and will continue until November 11th.
		5. Square One Art: Emails about this event have been sent out. Only a few orders have been placed so far. Art work must be uploaded by 10/30, and the deadline to place an order is 11/16.
		6. Reflections: Reflections are due by 11/6. The information for this is located on the Setauket PTA website. All submissions should be handed in at the main office.
		7. Spirit wear: Spirit wear is ongoing. First order has come in and was handed out.
		8. Membership: Currently have 80 members, 18 of which are staff members. Memberships are not doing as well as they have done in previous years. A membership raffle drive may be done to increase membership. A membership link is available on the Setauket PTA website.
		9. PVSA: PVSA logs and instructions are up to date and located on the Setauket PTA website.
10. 6th Grade Committee Update: 6th grade chairs not present at meeting.
	1. T-shirt Sizes and Money: Letter for T-shirts is on the PTA website. Still missing about half of all the 6th graders orders for T-shirts.
	2. Art Contest: The art teachers are working with 6th grade students for a year book cover contest.
	3. Yearbook: Collecting baby pictures and pictures through the years. Messages have been sent out to all 6th grade families with instructions for how to submit these pictures. The instructions are also available on the PTA website. The deadline for collecting these is November 15th.
	4. Fundraiser: The 6th grade fundraiser this year will be done through spirit wear.
11. Questions – New Business
	1. The Setauket Newsletter will be starting again. This will be located on the PTA website, Setauket PTA Facebook page, and the Setauket Families Facebook page.
12. Adjournment

Draft Copy prepared by Lyndsey Travis, Recording Secretary