

How to Drop a Class

Log in to the [JWSD Portal](#)

Scroll to the bottom half of the main screen (Dashboard) to “Classes” and select “...” at the corner of the class you wish to drop.

Select “Request Drop”

Select the 1st of the month you intend to drop your class & provide the reason.

Reminder: We require 30 days notice to drop a class. To drop on November 1st, you will need to submit your drop notice by October 1st.

Your drop notice will be reviewed by Ms. Cheyenne. If approved, you will be scheduled to drop the class on the provided date.

If there is a problem with your notice, it will be declined and scheduled for the 1st of the following month. You will receive notice of your final class date from Ms. Cheyenne.

CLASSES (1)

 REQUEST DROP

SPOT TV



Dance Combo I

4:30pm - 5:30pm



Dance Combo I

Are you sure you want to submit a request to drop enrollment?

PROPOSED LAST DATE OF ATTENDANCE

11/01/2025

DROP EXPLANATION

Moving to Canada

SUBMIT DROP REQUEST

SPOT TV

DROP PENDING

Dance Combo I

4:30pm - 5:30pm

M T W T F S S

JWSD Cross Park Location

1) Dance Class