

# Accident Scene Checklist

If you are ever involved in a car accident, staying calm and gathering the right information can make a huge difference. Use this checklist to protect yourself, your health, and your legal rights.

- Ensure safety: Move to a safe location if possible, turn on hazard lights.
- Check for injuries: Call 911 immediately if anyone is injured.
- Call the police: File an accident report even for minor accidents.
- Exchange information with the other driver(s): Name, phone, address, driver's license, license plate, insurance company & policy number.
- Get witness information: Names, phone numbers, and statements if possible.
- Take photos: Vehicle damage, accident scene, road conditions, traffic signs, and injuries.
- Note details: Date, time, weather, road conditions, and anything unusual.
- Do not admit fault: Stick to facts when speaking to the police or other drivers.
- Seek medical attention: Some injuries may not show up right away.
- Notify your insurance company: Report the accident promptly but avoid giving recorded statements before speaking to an advocate/lawyer.
- Keep records: Save medical bills, repair estimates, lost wage documentation, and correspondence with insurance.