

June 30, 1984

TO: TEXAS N. A. UNITY CONFERENCE COMMITTEE

FROM: GINO H.

SUBJECT: THE HISTORY AND PURPOSE OF THE UNITY
CONFERENCE AND THE LONE STAR REGION

This conference and the Lone Star Region was the initiative of the Houston Area Service Investigating Committee. It was decided that it was a good idea to form a conference to draw as many cities together as possible, in order to form the region. The first conference, which was called the Texas N. A. Unity Conference, was very successful and accomplished its goal by establishing the region.

The Texas N. A. Unity Conference was established to support the Lone Star Region. We had structured it so as to give a percentage to World Service after we had established a \$1,000.00 reserve with the conference treasury. When we had the first conference we did not know that the Lone Star Region was going to be formed at that time or else we would have structured the conference and the region to go together.

Unfortunately, there was another Region forming also at that time, which is The Greatest Little Region in Texas.

Now to the point: this other region had the opportunity to be a part of our region at the first and second conference. They chose not to do so. The N. A. members from that Region participate in this conference are welcomed and encouraged to attend. There are also members from this region on the Unity Conference Committee, which is good for both regions.

I firmly believe that the Texas N. A. Unity Conference and its Committee members should stay committed to the Lone Star Region, which it was originally organized to support. The majority of the conference participants are from the Lone Star Region

I sympathize with the other region, if they disagree with this opinion. They had an opportunity to be a part of this conference and chose not to do so. It is the role of the public relations committee to communicate with the other regions and assist them if they want to start their own conference.

71

Page 2

We of the original committee had to stand on our own from the beginning with much controversy. We have what we have today because of our own Houston members' efforts and because we were willing to stand up against the heat and pressure. We stayed on course and trusted God for the end results.

I ask this committee to honor and to please stay with our original intent of commitment to the Lone Star Region. The responsibility for this is now in God's hands and those presently serving on this committee. I pray that you make the right choice. I thank you and rest my case.

In Loving Service

Gino H. *Gino Haugh*
Chairman of the Texas N. A. Unity
Conference Committee

CONFERENCE GUIDELINES

Conference Chairperson is vote in by Conference Group Conscience with a prerequisite of 1 yr. complete abstinence.

Conference Chairperson selects chairperson for meetings with a prerequisite of 1 yr. complete abstinence.

Prerequisite of 1 yr or more of complete abstinence to serve as Conference Chairperson.

Prerequisite of 1 yr or to serve as a meeting Chairperson.

Pre-amble read at all times by someone less than 1 yr. clean time.

Speakers selected by the committee with a prerequisite of 1 yr. of complete abstinence.

Birthdays:

- a. 1 yr. or more of complete abstinence.
- b. Be a paid registrant of the conference.
- c. Birthdays celebrants are back up from last day of last conference dates.

8. Conference will provide 2 free beds 1 each for man and women which will sleep a total of 4 people. Check with someone on the committee.

Prerequisite:

- a. Less than 1 yr. clean time.
- b. Making 1 st conference.
- c. Destitute (with out available funds).

(NOTE)

9. Redwood Lodges Guide lines on dress.
10. Read on guideline on some one coming high and holding.

N.A. PARTICIPANTS

FOLLOWING GUIDELINES MUST BE STRICTLY ADHERED TO IF WE ARE TO CONTINUE OUR ASSOCIATION
TH REDWOOD LODGE.

1. CABIN OCCUPANCY: CABINS WILL BE OCCUPIED BY PAID REGISTRANTS AT THE CAPACITY FOR WHICH THEY ARE DESIGNED.
2. CAMPING: ALL CAMPING WILL BE DONE AT THE PUBLIC CAMP GROUNDS THAT SURROUND LAKE WHITNEY. THERE WILL BE NO CAMPING PERMITTED AT REDWOOD LODGE.
3. CAFE: PROPER DRESS (SHOES AND SHIRTS) CONDUCT AND LANGUAGE SHOULD REFLECT THE IMAGE OF A SOBER MEMBER OF N.A. IN REDWOOD CAFE AT ALL TIMES. THERE WILL NOT BE ANY EXCESSIVE FELLOWSHIP IN THE CAFE. REMEMBER THERE ARE OTHERS THAT WOULD LIKE TO EAT THERE ALSO.
4. IN CONSIDERATION OF THE MEMBERS ATTENDING THE MEETINGS WE ASK THAT YOU DO NOT USE THE VARIOUS GAME MACHINES OR THE SWIMMING POOL DURING MEETING TIMES.
5. THE OCCUPANTS OF THIS ROOM ARE RESPONSIBLE FOR ANY DAMAGES THEY MAY INCUR.
6. AS WE ARE NOT THE ONLY GUESTS AT THE LODGE PLEASE RESPECT THE RIGHTS AND PROPERTY OF OTHER

WHETHER THESE HERE N.A. CONFERENCES CONTINUE DEPENDS ON YOU.

YOUR OBSERVANCE OF N.A.'S FIRST TRADITION IS ALL THAT IS NEEDED:

OUR COMMON WELFARE SHOULD COME FIRST: PERSONAL RECOVERY DEPENDS ON N.A. UNITY."

ANYONE COMING TO THE CONFERENCE HIGH AND HOLDING WILL BE ASKED TO LEAVE, FOR THIS WILL DEplete, DEPRIVE AND BE DEPERMENTAL TO OUR PURPOSE OF WHAT WE ARE DOING HERE. BUT, LETS USE SOME COMMON SENCE, LOVE AND UNDERSTANDING WHEN SOMEONE IS KICKING, FOR WE SURELY WANT RECOVERY FOR THE NEW PERSON.

1ST N. A. UNITY CONFERENCE

1. What is your Area or City?
2. How many meetings are there a week?
3. What is the oldest meeting and how long has it been meeting in your area?
4. How many people do you average in attendance?
5. Have you had any contact with W.S.O. in California?
6. Is your group(s) involved in any type of service work, i.e. taking hospital patients to outside meetings or starting meeting in hospitals?
7. Does your group have a secretary? treasurer? G.S.R. or G.S.R. alternate?
8. Are there people in the group(s) interested in getting involved in service work on a group level? Area level?
9. For future purposes could you give a mailing address where people can get a contact with your group. (Either a mailing address for the group itself or an individual's mailing address.)

COMMENTS: _____

Toni - 24 hour book not AA but Hazelden.

Gino - Rather see prayer from NA book.

Gary - Rather see NA cliché - gave several examples.

Bob - If they don't like it let them do it.

Toni - motion to let individual decide from his conscience. Vote 4 for, none against.

Gino - read flack;

1. why prerequisite - to set precedent
2. why committee - to provide service
3. why other cities - not regional conference
4. like conference AA - due to similarities in programs
5. why prerequisite for committee - another precedent

Chuck - elucidated on dissention and cause.

Gary - said what other cities said.

Bob - not only dissention, good news from San Antonio and Ellis.

Toni - we choose to do it, so we will do it. Someone else can do things their way. All we want is to have a conference.

Gino - conference just to draw people together. Schedule has been revised - chaired by state delegates, whose job is finished as delegates after region is formed - new elections to be held. CC trying to resolve the conflicts. Gary went contradictory to group conscience.

Bob - spoke about pre-registration.

Chuck - went over Robert's rules of order (short form). Motion to accept Robert's rules of order (short form) to be used in conference committee meetings - passed.

Toni - motion passed to mail out flyers to all halfway houses in Texas.

Gary - talked about mailing list.

Gary - talked about birthday list and cards.

Meeting adjourned.

6

1. Why do we need a prerequisite?

a. What we are trying to establish is a precedent to serve as an example for the new members, and to give them something to look forward to as they grow and expand in their sobriety to a year of complete abstinence. A precedent is something that is needed to serve as an example; something selected to show the character of the rest. We know that some will be disappointed and their feelings affected, and that some will disagree. We understand and we sympathize with them. Nevertheless, there is much to be done by older and newer members alike.

2. Why do we need a prerequisite for the Committee?

a. Because again, we are looking for a precedent. So we can have the continuity of a continuous state with quality, and an unbroken coherent whole for the good of the Conference, and looking ahead into the future, so this doesn't turn out to be a flake for the new people who have not arrived yet.

3. Why do we need a Committee?

- a. The Committee is to provide proven and true service and financial system that works for the well being of the Conference.
- b. The committee does not govern, but tries to see that the N. A. Traditions are observed at all times.

4. Why aren't the cities picking representatives?

- a. This is not a Regional Conference.
- b. We are looking for people from as many areas as possible to serve on the committee. These committee members will be selected from Conference participants.
- c. The Committee has not been set up for representatives; it is just providing a service.

5. Why are we having a Conference structured like A.A.?

- a. It's not; similiar, yes.
- b. All conferences and meetings are similar to A.A.
- c. All steps and traditions are similar to A.A.
- d. It says in the preamble that we are grateful to A.A. for pointing the way for us. Let's be grateful for Whitney A.A. for pointing the way for this type of Conference.
- e. There is really no reason why we can't have our own Conference of this type. We of N.A. have been struggling on our own for the past ten years in Texas. Some of us would like to have seen this five years ago, but we weren't prepared.
- f. The time is right now!
Let's start now!
Let's stand on our own now!
Let's dissolve the bickering and the close-mindedness now and get on with what is at hand. This is the Conference family. This is what Unity, our Conference name, means. To become one, in harmony, in agreement, and in union with each other.

8
198

REGIONAL INVESTIGATING COMMITTEE MEETING

8-10-83

Steve M., acting as committee chairperson, opened the meeting. Initial discussion centered around what areas, if any other than Houston, were in existence. Steve M. said that he had written to WSO to get a list of all areas registered with them.

Since no one present has experience in forming a region, the suggestion was made that all in attendance study the Service Manual Guidelines as a reasonable starting point. Gary H. mentioned that Bo S. in Atlanta has regional experience, and said he would contact him.

The suggestion was made that we attempt to contact each group in the state to determine their status and to establish the groundwork for eventually forming a region. Gino H. then suggested that we organize and conduct a conference at Whitney, Texas, to get everyone together to discuss forming a region. This suggestion met with total approval from everyone present, and the motion was made to hold the first Texas N.A. Conference at Whitney. Gino H. volunteered to develop preliminary plans and talk with the people at Redwood Lodge in Whitney to select a suitable date for the conference.

Bob M. volunteered to handle the flyer and mailouts to announce the conference.

The next meeting was scheduled for August 27 at 9:00 in Alvin.

9

REGIONAL INVESTIGATING COMMITTEE MEETING

8-17-83

Steve M., serving as committee chairperson, opened the meeting.

The motion was made to disband the RIC to discuss the conference. The ensuing discussion was:

- a. we had not as yet done any type of studying about forming a region,
- b. the ~~meeting~~ committee could not be dissolved without going through ASC.
- c. their remained much work to be done before the conference, so we would be ready to discuss formation of a region.
- d. the motion was shelved.

A motion to adjourn the RIC meeting did not pass.

A motion was made to read guidelines and pass a notebook to get names for those interested in being on the conference committee, amended to elect a chairperson for the conference committee. The motion and amendment passed.

Gino H. was elected unanimously as conference committee chairperson.

A motion passed that this RIC adjourn at 10:00.

We then began reading the Service Manual, with a number of different members reading. After about 30 minutes, a member suggested that this was boring, time-consuming, and essentially a waste of time, and made the motion that we all do individual studying at home, then decide at the next meeting whether to accept the guidelines or not. This was amended to state that we go on with other investigating committee work, not disband. It was pointed out that we couldn't accept or reject the manual, only review it, since we are not a Regional Service Committee. The original motion was then amended to say we would study and make changes for discussion at the next meeting. The amended motion and the original amendment passed.

A motion was passed that the RIC participate actively at the conference to initiate plans to form a region.

A motion passed that RIC borrow ASC's mailing list.

A motion passed to compile a comprehensive list of all mailouts, from anyone having any names of other groups or individuals around the state.

A motion was made to form a sub-committee or central point to compile the ~~main~~ mailout list. Gary V. then volunteered to have the list available at the next ASC.

A motion passed that Steve M. ask ASC for money for RIC mailouts (about \$25.00).

~~Enclosed~~

A Conference Committee meeting was set for August 28, 1:00 P.M., at the Recovery Center.

10

WHITNEY CONFERENCE COMMITTEE MEETING

8/28/83

1. Jerry L., serving as meeting chairperson, opened with a moment of silence praying for the suffering addict, followed by the Serenity Prayer. Members in attendance were:

| | | | | |
|--------|--------|---------|--------|---------|
| Gino | David | Laura | Phil | Paul |
| Harold | Jess | Bruce | Rudy | Bob M. |
| Brenda | Toni | Al | Bobby | Peter |
| Steve | Dennis | Gary H. | Brooks | Gary V. |

2. Jerry L. read the statement of purpose:
The purpose of the financial and service committee is to be supportive of the conference needs, and to establish the format and the guidelines of the Conference. That we are but trusted servants and do not govern.
3. The massive effort of Gino H. was acknowledged for providing us with a tentative set of guidelines and prerequisites to consider.
4. After considering several names, a motion passed with one abstention to name the Conference :
'THE FIRST TEXAS N.A. UNITY CONFERENCE'.
5. A motion passed to accept the following qualifications suggested by Gino H.:
 - a. Prerequisite to serve - two years or more of complete abstinence.
 - b. Willingness to serve and commit to a two to three year term.
 - c. To always be committed to inviting Regional Service to have some type of workshop at each conference.
 - d. Prerequisite of one year or more of complete abstinence to serve as a Conference Chairperson, meeting chairperson, or speaker.
 - e. Speakers selected by committee. Committee member is not eligible to be speaker or conference chairperson.
 - f. Conference chairperson voted in by conference group conscience.
 - g. Preamble read at all times by someone with less than one year clean.
6. The following motions passed unanimously:
 - a. To establish a thousand dollar reserve for expenditures. After bills are paid, ten percent to be given to World Service Conference. That any damages at Redwood Lodge be paid out of the reserve.
 - b. To have four names on the checkbook for an account to be established at Lake Whitney, Texas. The four names will be the chairperson, secretary, treasurer, and alternate treasurer.
 - c. To establish a registration fee of five dollars for the first conference and three dollars for subsequent conferences to build up the needed funds of the conference.

6. (continued)

- d. To establish workshops at each conference for Regional Service.
- e. To acquire a N.A. Big Book and the preamble, steps, and Traditions, and they be read at all meetings by someone less than one year clean.
- f. To make up a banner for the conference.
- g. To explain to speaker of the God As You Understand Him Meeting to focus the talk on the experience he/she had with the third step with their story to set the atmosphere so the rest of the people may get in touch with their feelings to release any pain they may have stuffed away.
- h. To make a motion to have everyone's name recorded in the minutes present at this meeting to bear witness to our establishing a solid foundation for this conference, and that these guidelines cannot be changed except by the conference service committee to establish a precedent to serve as an example.
- i. To celebrate birthdays, celebrant needs a prerequisite of one year or more of complete abstinence and be a paid registrate of the conference. Celebrants to celebrate are from three months back to last conference date up to the present Sunday. Those whose birthdays fall on Sunday will be given their birthday card after midnight at the birthday meeting.
- j. Set up a NARANON meeting.
- k. Set up one free bed each for women and men in the Unity cabin.
Prerequisites for the free bed are:
 - a. attending first conference,
 - b. destitute (without available funds)
 - c. less than one year clean

7. A motion to accept the following eight (8) names as committee members passed with one abstention:

| | | | |
|---------------|-----------------------|----------------|----------------------|
| Gino Haugh | - Chairperson | Mary Banner | - Secretary |
| Eddie Winton | - Vice-chairperson | Jerry Lyons | - Secretary alt. |
| Toni Clements | - Treasurer | Bob Mendel | - REgistration chair |
| Jim Parrish | - Alternate Treasurer | Gary Vandeberg | - Registration alt. |
8. A motion passed unanimously to appoint Toni C. and Gary V. to be responsible for making a 20 x 3 foot banner to welcome members to the conference.
9. The group acknowledged Bob M., Gary H., and Harold K., for their work on the conference flyer.
10. A motion to add a N.A. member's name and phone number to the flyer to answer any questions was defeated. The vote was six for, seven against, and two abstentions.
11. A motion passed unanimously that Bob M., and Gary V. be responsible for mailout of conference flyers.
12. Gary V. volunteered a N.A. Big Book for the conference.
13. A motion passed unanimously to have the chairperson and co-chairperson for each conference sign the NA conference Big Book.

-3-

14. A motion passed unanimously to have the conference flyers mailed out by September 15.
15. A motion passed unanimously to pay Redwood Lodge \$25.00 for use of their storage room and ice.
16. Chester G. and Eric S. were acknowledged for volunteering to organize a dance to raise front money for the conference.
17. Al S. volunteered miscellaneous paperwork supplies he has available.
18. A motion passed unanimously that anything donated to the conference is to be delivered to the Recovery Center and locked up for Toni C. to take care of.
19. A motion passed unanimously that all monies received to date be given to Toni C. after the meeting.
20. The group acknowledged the Regional Investigating Committee (RIC) members for their preliminary work; Steve M. as chairperson of RIC; and Paul for his quiet but solid support.
21. Steve M. announced the next RIC meeting to be Saturday, September 20, 4:00 P.M., in Alvin, at 202 Taylor Street.
22. A motion to adjourn passed unanimously.
23. The meeting closed with the Unity Circle and Lord's Prayer.

REGIONAL INVESTIGATING COMMITTEE MEETING

9-10-83

Steve M., serving as committee chairperson, opened the meeting.

Steve M. read a letter received from WSO which stated that no guidelines were available regarding formation of a region, other than the Service Manual.

Discussion of what ASC's were in existence revealed that other than Houston, Dallas has an ASC that is still in the beginning stages, and that Austin and San Antonio were in the process of forming an area.

Gary V. suggested that we conduct regional workshops to educate groups regarding area formation.

Gary H. suggested a questionnaire to all groups and areas at the conference to determine their status, collect information, and that each group give a report at the workshop.

Bob M. suggested that copies of the Service Manual and Florida conference guidelines be available to pass out at the workshops.

Chuck B. suggested that we have N.A. Big Books available, and said he would provide front money to procure a box. ASC also volunteered money for a box.

A motion passed to form a Questionnaire Subcommittee.

A motion passed to form a conference literature subcommittee.

A motion passed that Gary H. and Chuck B. procure the literature.

A motion passed that Steve M. chair the questionnaire subcommittee, and that the questionnaire be researched and presented at the next RIC.

After ~~some~~ considerable discussion about the format of the workshops, the following format was presented in the form of a motion and passed:

| | | |
|----------|-------------------------|--|
| Friday | 12:00 P.M. - 7:00 P.M. | Presentation of questionnaire; Service get together; rap session. |
| Saturday | 9:00 A.M. - 10:00 A.M. | Membership discussion. |
| | 10:00 A.M. - 12:00 A.M. | Forming and structuring a group; Officers prerequisites and duties. |
| | 1:00 P.M. - 3:00 P.M. | Forming an Area Service Committee; Officer's prerequisites and duties. |
| | 3:00 P.M. - 5:00 P.M. | Forming a Regional Service Committee; Officer's prerequisites and duties. |
| Sunday | 8:00 A.M. - 9:00 A.M. | Panel Questions and Answers. |

A motion passed that Gary V. and Gary H. co-chair the Friday night meeting.

A motion was made that Gary V. and Gary H. select chairpersons for the service structure meetings from qualified individuals at the conference. This was amended that they form a panel of members to chair the meetings. The motion and amendment passed.

A motion passed that Steve M. chair the Sunday meeting, turn it over to the panel, then assume control again to close the meeting.

The next RIC was set for Saturday, 9/24/83, at 7:00 at Keep It Simple.

15

CONFERENCE COMMITTEE

9/18/83

Attendance: Gino H. Harold K. Gary H.
Toni C. Chuck B. Bob M.

Gino - Opened the meeting - read 'How It Works' and '12 Traditions' - moment of silence - Serenity Prayer.

Members not in attendance: Gary V. Eddie W. Jim P.
Mary B. Jerry L.

Gino - Dance information; success, approximately \$65.00 profit, 8 preregisters; \$110.00 donations - total \$150.00 turned over to Toni. Profit to be collected from Keep It Simple.

Gino - to talk with Gary V. about podium - mentioned literature (profit?) and controversy.

Gary - personal feeling is RIC is sub-committee of ASC and literature committee is part of ASC, so literature committee action should be controlled by ASC, not conference committee. If not ASC, wishes not to be involved with it.

Chuck - relayed conversation with Mary B. - Dallas goes for profit also.

Gino - let issue revert back to RIC to see if profit can be made for one time deal.

Toni - question about literature committee - sub-committee of CC or RIC? Questions profit motive - personally opposed to any profit but profit spent towards function is OK - doesn't understand.

Bob M. - ASC formed RIC. CC is branch of RIC. Literature committee came from RIC. Free enterprise system. All have same chance. Spoke about \$10.00 to Greg for copy - convention not conference stuff copied - stuff mixed together. Has receipt for reimbursement. Too many committees complaint.

Gino - two committees (RIC and CC). Nothing else has any say so at this point.

Gary - admitted wrongdoing with copying - ASC to pay Greg.

Gino - LC is sub of CC by route of 4 CC members in attendance of RIC - to be sent back to RIC.

Toni - if have LC, insists CC should have control of all money.

Bob - should go for free enterprise.

Toni - motion for LC to be reverted to RIC. Vote 3 for, none against, 1 abstain.

Harold - RIC to have control for now until CC has proper time to appoint people for LC.

Gino - report from Harold K. - birthday card - prayer from OCT 15 AA 24 hour book - Logos everywhere.

16
OCTOBER 15, 1983

What we wish to express to you is that we have initiated a conference and to bring into practice of always to bring before you, what we want to accomplish and all important matters affecting the good of the conference as a whole. And would like you all to also bring us important matters in kind. We wish to always attain a practice of keeping everything we do with honesty, the openness of not hiding anything from the participants of this conference in general "To pull this conference off we need your support."

We would like to present to you that we elect the remainder of the committee. We would like the selection to be from other surrounding areas. We would also like to clear up that us serving on the committee are not representatives of a city. We urge you in voting to not get into a popularity contest and to take a minute and give it some thought who is best suited to serve. We do need responsible members.

We would also like to bring before you the group conscience and to bring for a vote. That when these terms of service expire that we of the committee select on coming new members to replace us. For which we believe, we can be more observant in the selection of our needs.

We want to ensure you this committee will be no clique a small exclusive circle of people running the show.

We have 3 members from Houston, 1 member from Alvin, 2 from Dallas, and 1 from San Antonio. We would rather not see anymore from these cities or towns. We would like to see one from Waco, Austin, Ft. Worth, Lufkin, Corpus, Louisiana, El Paso, Midland, Galveston, etc., that feel they can always be committed in serving and showing up to the conference. We would also further like to express our aim is one in serving you all and also that we are a part of this conference as well as all of you.

October 15, 1983 - Saturday

Members in Attendance:

| | |
|---------|----------|
| Gino H. | Eddie W. |
| Jim P. | Bob M. |
| Mary B. | Toni C. |

Jerry L. Alt. Sec.-Removed

Spectators:

Steve
Emily
Cynthia

Opened: 2:15 - Meditation-Serenity Prayer & Traditions

172 Registered
25 Unpaid
142 Paid

Registration appreciation to committee for support.

~~Structure allow for group concisense read from minutes of 8-28-83 -~~
The conference will make decisions at to how new committee members are retracted for time requirements as they have only 9 months.

Purpose of Committee:

We are not ~~regined~~ } we are conference.

Bring up to membership as a whole whether they want to continue to have a quarterly function - explained how this got started.

Motion: Clarification - Conference is for membership - RIC.

We invite Regional Workshop here, ~~have group~~, vehicle to form. *OWN*

Second Motion - Unanimous.

Business of the Committee to get done: Speaker, Chairman elections. We need to replace Committee members. How many members are we bringing on - when and how? Stated that we need 3, adding 2 at each conference to stagger. Confusion of how we bring on new members. Discussion of how.

Motion made and Second. Committee to bring on members, unanomously passed.

Motion - Committee serve 2 years - Second - Open for discussion - Motion withdrawn.

Motion - *(Each Committee)* 3 year service but 3 replace *(Next)* 4 members, 4 new 3 month - Second - Unanimous.

Areas Needed: Nomination for Committee Members:

19
OCTOBER 15, 1983

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We would like to present ~~that~~ *all of you* elect the remainder of the committee. We would like the selection to be from other surrounding areas. We would also like to clear up that us serving on the committee are not representatives of a city. We urge you in voting to not get into a popularity contest and to take a minute and give it some thought who is best suited to serve. We do need responsible members.

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Gino H.

Sunday: 1:30

Present:

Gino H.
Jim P.
Bob M.
Eddie W.
Mary
Barbara
Dave
Toni
Suzanne

Guest:

Ray C.

Treasurer Report: \$375.71 Redwood \$595.41

Format - Unity Cabin \$170.00

Discussion of envelope (sign off)

Discussion of previous minutes. No Personal gain on \$ to Redwood Lodge.

Need contact phone # on flyers.

Motion to nominate Ast. Sec - Second - unanimous. Suzanne

Volunteer for food & beverage chairman and clean up. Suzanne
- Second - unanimous.

Motion to take care of cards. (DAVID). Second - unanimous.

Suzanne donated 300 buttons to sell at conference.

Motion to expend up to \$75.00 for art work on buttons to be sold by conference & proceeds to conference-second-motion amended

Motion to have profits funneled in to fund for Lit & other acquisition.
original expense to pay back to conference - withdrawn

Motion: Discussion - Motion to table all new conference sales for now - second -

David - Committee cleanup

Motion to close - withdrawn.

Discussion on Purpose - TOGETHER IN UNITY

Adjourned 460

Suzanne - Ft. Worth

Beth T. - Austin

Dave W. - Austin

Jim B. - Lubbock

BAR bara - Corpus Ch

Motion to continue Nomination & come back to before business meeting to elect. Meet by to put on 3 members.

Motion: Second - (contain to Texas only.)

Pinball Machine broken by member - conference responsibility for payment - all agreed.

Pas

Pass Baskets - Second - All in favor & God!

6:30 Committee Meeting recommenced in cabin to Select:

Suzanne - Ft. Worth

Beth T. - Declined

Dave W. - Austin

Jim B. - Lubbock

Barb. R. - Corpus Christi

Motion for Suzanne - unanomous

Motion for Dave - All except **I**

Motion for Barb. - unanomous

all new members brought in for select God meeting:

Open Nominations:

Bobbie

George B

Big Al

N. A. CONFERENCE COMMITTEE MEETING
April 13, 1984
10:00 p. m.

1. Members in attendance were: Carol B., Eddie W., Jim W., David W., Bob M., Toni C., Gino H., Suzanne F., John A. Gino opened the meeting with a moment of silence followed by the Serenity Prayer.
2. Eddie Winnon resigned from the Conference Committee. The committee accepted his resignation.
3. Toni C. made a motion to not accept Mary Banner's letter of resignation, but to relieve her as Secretary and replace her with the Alternate Secretary, Suzanne F. Motion passed.
4. Toni C. made a motion to make Carol B. Alternate Secretary. Motion passed.
5. Bob M. made a motion to table until 4-14-84 the selection of a new Conference Committee Co-Chair. Motion passed.
6. Toni C. made a motion to reimburse Jim W. the \$26.00 he spent on the banner. Motion passed.
7. Jim W. was acknowledged for his work on the banner. Suzanne was acknowledged for bringing 99 buttons.
8. Toni C. made a motion to reduce the price of the Serenity Prayers to 50¢. Motion passed unanimously.
9. Toni C. made a motion we purchase tin ashtrays for our conference. Motion passed with one opposed.
10. David W. made a motion the Redwood Lodge rules be read on Friday night. Motion passed. (To take effect next conference)
11. David W. Made a motion that whoever is in charge of the Unity Cabin make an announcement about it on Friday night and identify themselves. Motion passed.
12. David W. Made a motion that on Friday night, members of the conference committee be introduced to the conference, so people will know who to see if problems arise. This motion had an ammendment stating all conference committee members would be present at the 10:00 p.m. Friday meeting for reading of the rules and to be introduced, then the committee would adjourn to the regular committee meeting. The ammended motion passed.
13. A motion to adjourn passed. We closed with the Lord's Prayer.

N. A. CONFERENCE COMMITTEE MEETING

April 14, 1984

1:00 P. M.

1. In attendance were: Toni C., Jim W., David W., John A., Carol F., Suzanne F., Gino H., Bob M., Emily and Stan. Gino opened the meeting with a moment of silence followed by the Serenity Prayer.
2. Carol B. nominated Charlie from Lubbock to speak at the Saturday Speaker meeting. Toni C. nominated Linda C. from Ft. Worth. Charlie was elected.
3. Suzanne F. Nominated Linda C. from Ft. Worth to speak at the Sunday God meeting. Linda was elected by acclamation.
4. Toni C. made a motion the the Conference Co-Chairpersons take the responsibility to have announced what meetings begin where and when (Veterans meeting, NarAnon meeting, Step meetings) and to add this as item 15 to the Notes to Conference Chairpersons. Motion passed.
5. Toni C. made a motion to accept the 3 announcement boards Jim W. volunteered to be used for writing down where and when meetings are to be held. Motion passed.
6. David W. made a motion that committee members will occasionally make necessary announcements, with the authorization of the conference committee, and that this will be stated as item 16 in the Notes to Conference Chairpersons. Motion passed with one opposed.
7. Gino stated he will announce on Friday and Saturday that we should be responsible for keeping things clean while we are here, and that he will acknowledge the clean up help at the conference.
8. David W. made a motion that the N. A. Unity Conference pay for 1/3 of the cost of the electrical work that has been done on the cross at Serenity Point. Motion passed.
9. Toni C. made a motion that David W. take care of paying the bill for the electrical work. Motion passed.
10. Jim W. made a motion we dispense with the reading of the minutes. Motion passed.
11. David W. made a motion to accept the minutes of the last conference. Motion passed with 2 opposed.
12. Treasurer's Report:
January 19, 1984 \$1,328.20 deposited.

B. J. C.

| | | | |
|--------------------------------|------------|------------|------------------|
| Expenses: | January 12 | Groceries | \$246.23 |
| | January 13 | Groceries | 35.22 |
| | January 13 | Groceries | 23.49 |
| | January 15 | Banner | 35.00 |
| | January 15 | Redwood | 452.62 |
| | | Coffee Pot | |
| | | & cups | 60.00 |
| | | | <u>\$1005.74</u> |
| Last Conference-Total Expenses | | | |

Cash on Hand--\$772.53

13. David W. made a motion we accept the Treasurer's report. Motion passed.
14. Carol B. Made a motion we table the registration report until April 15, 1984. Motion passed.
15. Carol B. made a motion we bring on 2 conference committee members at this time. Motion passed unanimously.
16. Jim W. made a motion we table til April 15, 1984 bringing on a new committee members. Motion passed.
17. Toni C. made a motion we meet at 9:00 A. M. on April 15, 1984. Motion passed.
18. A motion to adjourn passed. We closed with the Lord's Prayer.

N. A. Unity Conference Committee Meeting
April 15, 1984
9:00 A. M.

1. In attendance were: Gino H., Carol B., David W., John A., Toni C., Suzanne F., Jim W., Jim P., Gino opened the meeting with a moment of silence followed by the Serenity Prayer.
2. New Committee Members:
Woody from San Antonio nominated by Suzanne; Bob Y. from Odessa nominated by Jim W. Bob and Woody were put on the Conference Committee by acclamation.
3. Jim W. made a motion we purchase 4 fans for the conference. Motion passed. (Toni C. will handle purchase.)
4. Carol B. made a motion we have a Conference Committee Group Purpose meeting for conference committee members with non-compulsory attendance. An ammendment to set aside the time of 9:00 A. M. on Saturday was added. The ammended motion passed with 1 opposed.
5. Jim W. made a motion the chair of the food committee be responsible for passing the basket Sunday AM for waitresses tips, simply stating that this is the only tip money they get, making no impassioned plea. Motion passed unanimously.
6. David W. made a motion we table the reshuffling of committee members duties until the Saturday 1:00 meeting of the next conference. Motion passed.
7. David W. made a motion we consider restructuring the format for the birthday meeting at our committee meeting on Saturday at 1:00 PM at the next conference. Motion passed.
8. Registration Report for this Conference:

| | |
|-----------------------|------------------------|
| 145 regular-paid | Registration money |
| 28 birthdays-paid | collected= \$885.00 |
| 5 regular-unpaid | Button money |
| <u>4</u> Naranon-paid | collected= 77.00 |
| 177-Total Paid | Prayer money |
| 182-Total Registered | collected= <u>3.50</u> |
| | Total money |
| | collected= \$965.50 |
9. A motion to accept the Registration Report passed.
10. A motion to adjourn passed. We closed with the Lord's Prayer.

27
APRIL 20, 1984

ATTENTION: TEXAS N.A. UNITY CONFERENCE.
TEXAS N.A. UNITY CONFERENCE COMMITTEE.

I regret with much thought and foresight at this time I believe for the best of the conference and for myself, I need to resign at this time.

Just to share some thoughts with all of you before I resign if I may. First it has been my good pleasure to have the opportunity to have been able to serve.

I am frankly very tired and feel I have nothing else to give at this point and time. It is evident of which I know God has used me as a instrument to have taken this lead for a new beginning for N.A. in Texas, with a deep committment to this Conference with the forming of it and have taken a responsibility for it. I truly believe this is at a end. I also trust it is in good stead with ~~our~~ ^{the} Committee which has already taken the necessary steps to bring it together in unity. I am well aware I have been the center of much controversy from the very start. I am putting this at rest so we can go on. I am very tired and haven't the energy to carry this any longer. I appreciate the help from the Committee for spreading out the responsibilities to other members of the Committee. But in all due respect I need to let go. So I do not become a bleeding deacon and allow to happen what happened to another N.A. member in Calif. I feel the Committee is off now to a good start, and it is time, so there will be more unity within the Committee and the Conference. I will still be available in anyway I can, to be of service to this Conference, and this Committee. I thank the Committee for having the patience it has had with me. I especially want to thank and acknowledge Toni C. of her continued support and the work she has put forth in this Conference from the early stages. I also thank everyone else for their support and the contribution they have made.

In closing if I may:

I hope and pray for the members on the Committee with God's help to use common sense and have the flexibility to understand with this matter of the Conference participants attending from the other fellowship. This has always been a grave concern within for the love I have for both Fellowships it has helped many of us to stay clean..

We are all recovering addicts trying to stay clean. There is nothing that would tear us apart more with resentments and division.

The 1st Tradition states the members primary purpose is to stay clean.
The 5th Tradition states the groups primary purpose is to carry the message.

So lets carry the N.A. message to this Conference and to all participants and put an end to controversy and conflict and make them all feel welcome and at home for the good of the Conference and N.A. members as a whole. It is time to put away childish resentments of the past and to come together as one.

There have been many of us addicts, for the newer members to become aware. Those of us who found recovery in A.A. when we were unstructured and struggling in N.A. here in Texas had to use both Fellowships. All we had was a little

N. A. Unity Conference Committee Meeting
June 29, 1984
10:00 P. M.

1. We opened with a moment of silence. In attendance: Suzanne F., Carol B., Gino H., Woody W., Mary B., Bob M., David W., Bob Y., Jim W., and John A.
2. Gino moved Barbara R. be excused from this conference. Motion passed.
3. Motion passed to have Mary B. fill in and help as treasurer in Toni C.'s absence at this conference.
4. Motion to adjourn passed.
5. We closed with the Lord's Prayer.

N. A. Unity Conference Committee Meeting
June 30, 1984
1:00 P. M.

1. The meeting was opened with a moment of silence and the Serenity Prayer. In attendance: Gino H., Carol B., John A., Jim P., Suzanne F., Bob M., Woody W., Bob Y., Mary B., Jim W., and David W.
2. Bob M. made a motion we adopt minutes as ammended. On page 2 of the minutes for April 14, 1984, the expenses should read:

| | |
|---------------------|-----------|
| Coffee Pot and cups | \$153.18 |
| Postmaster | 60.00 |
| Total Expenses | \$1005.74 |

The motion passed.

3. The Treasurer's report:

| | |
|----------|--|
| \$832.53 | Balance at end of 2nd Unity Conference |
| 60.00 | Postage |
| 7.31 | Name Tags |
| 33.49 | Birthday Cake |
| 26.00 | Banner |
| 252.61 | Food |
| 487.00 | Redwood & Meat |
| 54.65 | Kinko's Printing of registration cards |
| \$921.06 | Total Expenses |

Income:

| | |
|------------|--|
| \$1,655.77 | Deposit 4/16/84 |
| \$1,567.24 | Balance at end of 3rd Unity Conference |

4. Motion to accept treasurer's report made and passed with two opposed.
5. Jim W. made a motion to have secretary read minutes of old business to be dealt with now. The motion passed.
6. Jim W. made a motion that we table selection of conference co-chair til we get to new business. Passed.
7. Bob M. made a motion to have Jim W. purchase ashtrays. This was ammended to handle ashtrays by next conference. The motion passed.
8. Mary B. made a motion we appoint Jim W. and Mary B. to purchase the fans. This passed.
9. Suzanne F. made a motion we table reshuffling of committee members duties til new business. This passed.
10. Jim W. made a motion that we dispense with introductions of birthday celebrants by someone. Birthday celebrants are to be called up by chairpersons of the birthday meeting. This passed. This will be added as Item 17 to "Notes for the Conference Chairpersons".
11. Bob M. made a motion we move on to new business. The motion passed.
12. Registration Report:

\$500.00 turned in so far
28.00 button money
32.00 additional registrants
13. Suzanne announced she had brought 125 buttons to this conference. This completes the 300 total button donation she made to the conference.
14. Mary B. announced this additional money collected:

\$264.00 Unity Cabin
70.22 Food money
15. Jim W. made a motion that we rent out free ladies bed in the Unity Cabin. The motion passed.
16. Jim P. made a motion that the conference pay for expenses on room 22 to be used by meetings of conference committee and to be used by conference co-chairpersons. This passed.

17. Suzanne F. made a motion we select speakers at this time. The motion passed.
18. Jim W. nominated Mark D. from Kileen for Saturday p. m. speaker meeting. Mark was elected by acclamation.
19. Woody nominated Vic R. from Austin for Sunday a. m. meeting. Suzanne F. nominated Janis S. from Dallas.
20. Mary B. made a motion that Conference Co-chairs have input on speaker selection. This passed.
21. Janis S. was elected as the speaker for the Sunday a. m. meeting.
22. Gino H. resigned from the conference committee.
23. Jim P. made a motion we accept Gino's resignation effective at the adjournment of this meeting. This passed unanimously.
24. Gino was acknowledged for his contribution to the N. A. Unity Conference.
25. Suzanne F. made a motion we elect conference committee members, (three), at this time. The motion passed.
26. Jim W. nominated Lonnie from Alvin. Lonnie was elected to the conference committee.
27. Jim W. made a motion we table the election of two additional conference committee members until next conference. This motion passed with one opposed.
28. David W. made a motion we read the qualifications for the Conference Committee Chair and Conference Committee Co-Chair at this time. The motion passed with one opposed and one abstention.
29. Mary B. nominated Jim P. from Dallas and Suzanne F. nominated Jim W. from Whitney for Conference Committee Chair. Jim P. from Dallas was elected.
30. Carol B. nominated Jim W. from Whitney as Conference committee Co-chair. Jim W. was elected by acclamation.
31. Jim P. resigned as alternate treasurer.
32. Jim W. made a motion we accept Jim P.'s resignation as alternate treasurer. This passed.

Page 4
June 30, 1984

33. Carol B. nominated Mary B; Jim W. nominated John A. as alternate treasurer. Mary B. was elected as Alternate Treasurer.
34. Suzanne F. nominated John A. as alternate registration chair. Carol B. nominated Lonnie from Alvin. Lonnie H. was elected as Alternate Registration Chair.
35. Jim W. resigned as Chair of Food and Beverage Committee. The committee accepted Jim W.'s resignation.
36. Woody W. nominated by Jim W. as Chair of Food and Beverage Committee. Woody was elected.
37. Gino made a motion that Bob Y. be Chair of Birthdays. This passed.
38. Jim W. made a motion we suggest at Unity Conference that the co-chairpersons of the conference elected at the Saturday night meeting be from other cities than the two previous conferences, and that the Conference Committee Chair announce this suggestion at the Saturday night meeting. This passed with one abstention.
39. Suzanne F. made a motion we adjourn the conference committee meetings until the next conference. The motion failed.
40. David W. made a motion we meet Sunday morning at 10:00 on July 1, 1984 for thirty minutes to hear the final registration report. The motion passed with two opposed.
41. Mary B. made a motion that Jim W. introduce Gino to the group conscience meeting tonight and announce his resignation to give the conference an opportunity to acknowledge Gino. Then Jim W. will introduce Jim P. as our new Conference Committee Chair. The motion passed.
42. The motion to adjourn was made and passed.
43. The meeting closed with the Lord's Prayer.

N. A. Unity Conference Committee Meeting
July 1, 1984
10:00 A. M.

1. The meeting was opened by Jim P. In attendance: Jim P., David W., John A., Carol B., Bob Y., Woody W., Suzanne F., Jim W., Lonnie H., and Mary B.

Page 5
July 1, 1984

2. Committee Reports:

David W. reported sleen-up is going fine.

John A. reported coffee is going fine.

Carol B. reported minutes will be one week late for this conference.

Bob Y. reported Birthdays went smoothly.

Woody W. reported food and beverages went well. \$144 total was collected for food donations.

David W. reported all beds in Unity Cabin were rented, so the Unity cabin paid for itself.

Jim P. stated he is charging each one of us on the committee with the responsibility of doing our own jobs.

Mary B. reported the following collections:

| | |
|-------------------|--------------|
| \$895.00 | Registration |
| 144.52 | Food |
| 125.00 | Buttons |
| 157.79 | Basket |
| 330.00 | Unity Cabin |
| <u>\$1,652.31</u> | Total |

3. Lonnie H. made a motion that the literature and registration be done at times other than meeting times. The motion passed.
4. Jim W. made a motion that we establish a literature and re-istration place, other than the conference room, for business, during all meeting times. The motion passed with one abstention.
5. David W. made a motion that this committee meeting be extended 15 minutes. The motion passed.
6. Suzanne F. made a motion that all conference committee meetings start on time.
7. Jim W. made a motion that this committee conduct business with a simple majority present. The motion passed.
8. Suzanne F. made a motion that we deal with distribution of excess funds from this conference at the next conference. The motion passed.
9. Bob M. reported Registration was as follows:

| | |
|------------|---------------------------|
| 147 | Paid registrants |
| 3 | Unpaid registrants |
| 23 | Birthday registrants paid |
| 9 | Naranons paid |
| <u>182</u> | Total Registrants |
| 179 | Registrants paid |
| \$895 | Money taken in |

22

Page 6
July 1, 1984

10. David W. made a motion that we accept the treasurer's report as reported. The motion passed.
11. Bob M. made a motion the adjourn. The motion passed.
12. The meeting was closed with the Lord's Prayer.

M I N U T E S

6th N.A. UNITY CONFERENCE COMMITTEE MEETING

10:09

January 18, 1985

- 1) Members in Attendance: Jim W., Bob Y., Suzanne F., Mary B., Bob M. and John A.
- 2) Jim W. called the meeting to order. The meeting opened with a moment of silence and the Serenity Prayer.
- 3) Acting Chairman adjourned the meeting at 10:17 due to lack of participation by members and no quorum.
- 4) Next meeting is in room 21 at 9:00 a.m., attendance not required.
- 5) The Next required attendance meeting is at 1:00 p.m. in room 22.
- 6) The meeting closed with the Lord's Prayer.

Respectfully submitted by:

Carol Bell
Corresponding Secretary

35

MINUTES

N.A. UNITY CONVENTION COMMITTEE MEETING

January 19, 1985

- 1) Meeting called to order by Jim P. Opened with a Moment of Silence followed by the Serenity Prayer.
- 2) Members in attendance were: Jim P., Mary B., John A., Jim W., Bob Y., Suzanne F. and Bob M. Guests were: Emmette C. and Linda C.
- 3) Jim P. directs committee to drop Barbara R. and Woody W. from Convention Committee. Woody W. will be reinstated if information we have about him is incorrect.
- 4) Mary B. made motion we adjust ⁴quorum number to six for this Convention. Motion passed.
- 5) Suzanne F. made motion to open floor for nominations for speakers for this Convention. Motion passed.
- 6) Suzanne F. nominated Vic R. for Saturday night, Emmette C. nominated Debbie S. from Ft. Worth, Jim W. nominated Jean B. from Whitney.
- 7) Bob Y. made motion for nominations to cease. Motion passed.
- 8) Nominees qualified by ^othese who nominated them.
- 9) Jean B. elected Speaker for Saturday night.
- 10) Bob M. nominated Jerry L. for Sunday morning God Speaker, Suzanne F. nominated Vic R., Mary ~~Q~~ nominated Gary V.
- 11) Gary V. elected as Sunday morning God Speaker.
- 12) A. Unity Cabin Committee Report:
 1. All beds in Unity Cabin are gone except for one bed in the Female section, and a free bed for women.
 2. \$286.00 total monies collected.B. Registration Committee:
 1. 145 registered by 11:30 a.m. January 19, 1985.
 2. Approximately 180 registered now.
 3. 18 Birthday celebrants plus so far.
 4. 169 paid registrants so far.
 5. \$845.00 collected so far.

C. Food and Beverage Committee:

1. Need to get a food and beverage Chairperson.
2. Food was here, everything was taken care of last night.
3. Amount of food increased by 20% for this Conference *section*.
4. \$73.20 collected in donations last night.
5. Igloo Coolers were not bought due to high price.

D. Coffee Committee:

1. Going pretty smooth.
2. People are enjoying hot chocolate.
3. Diet hot chocolate requested.

E. Clean Up:

1. David W. requested he be excused from this Conference due to business obligations in Miami.
2. Suzanne made motion we excuse David's absence. Motion carried.
3. Help needed to clean up. Chair commends Committee for their willingness to help fill this vacancy, several Committee members volunteer.

F. Birthday Committee:

1. 70 Birthday cards available.
2. \$26.95 cost of cake.
3. \$149.80 to reconstruct and print 500 new Birthday cards, \$45.00 per 100 sheets of Birthday Cards as is.

G. End of Committee Business.

- 13) Jim W. made motion we accept Minutes as written. Motion withdrawn.
- 14) Amendments/corrections to Minutes:
 1. Page 10, change \$1,453.77 to \$1,454.77.
 2. Page 5, strike item #20.
 3. Page 10, \$35.77 to \$36.77, coins
 4. Page 10, \$1,551.55 to \$1,552.55.
- 15) Mary B. made motion to accept Minutes as corrected. Motion passed.
- 16) Treasure's Report:
 1. Treasurer will provide Treasurer's Report to all Committee Members from each previous Convention.
 2. Cash in Bank, January 1985, \$2,415.34.
 3. \$199.00 sent to World Service Conference from N.A. Unity Convention.
- 17) Jim W. made motion we accept Treasurer's Report as stated. Motion passed.
- 18) At request of Chair-Mary B. stated money is being handled properly and is is going real well.

- 19) Jim W. stated we have 35 coffee cans to be used as ashtrays, hopefully they will be painted blue with white lettering by next Convention and will be filled half full with sand.
- 20) Suzanne nominated Emmette C. from Azle for N.A. Unity Convention Committee., Bob M. nominated David C. from Houston for N.A. Unity Convention Committee. Emmette C. not elected, David C. not elected.
- 21) Chair commended Committee on this precedent setting action.
- 22) Suzanne F. made a motion for the chairperson to announce at business meeting tonight our need for nominees for N.A. Unity Convention Committee and express our desire to have participation from the entire State of Texas and state clean time required is a 2 year minimum. Request nominees to be in writing and given to Committee members.
- 23) Bob M. gave report on what he found out on bulk rate mailing for N.A. Unity ~~Conference~~ ^{Convention}, mailing has been computerized.
- 24) Bob Y. made motion to the Registration Chairperson. Use their name and discard anything to do with N.A. on the Bulk rate. Jim W. made ammendment that it read Texas Unity Convention/Registration Chairpersons' name. Ammendment withdrawn, motion withdrawn.
- 25) Bob M. made motion that return address be Registration Chairpersons' street address, city, state, and zip. Motion passed.
- 26) Mary B. made motion we take item #36, Page 6 of the last Minutes from table. Motion carried.
- 27) Motion to confront John, item #36, Page 6 from last Minutes, brought from table. Motion failed.
- 28) Jim W. reported, to buy Igloo Coolers we talked about would cost in excess of \$70.00 for two, that the advantage of having these coolers is nonexistent. Jim W. suggested trash cans would be better and cost less.
- 29) Bob M. made motion we buy trash cans to ice down drinks. Motion carried. Jim W. will do this today.
- 30) Mary B. stated Policy Ad-Hoc Committee met in Dallas and came up with a draft on the first half of two sections.
- 31) Suzanne made motion we consider the first half of the proposed policy at this time on a page by page basis. Motion carried.
- 32) Suzanne made motion we accept page 1 as it is and strike the word proposed, Jim W. made ammendment to change date from December 1984 to January 1985. Motion passed unanimously.

- 33) Suzanne F. made motion we accept page 2 as it is. Motion passed unanimously.
- 34) Suzanne F. made motion we accept page 3 as it is. Motion passed unanimously.
- 35) Suzanne made motion we accept page 4 as it is. Motion passed.
- 36) Suzanne made motion we accept page 5 as it is. Motion passed unanimously.
- 37) Suzanne made motion we accept page 6 in its' entirety. Motion withdrawn.
- 38) Suzanne made motion we accept page 6 as it is with change on #2. Under Unity Convention Participants to read, "anyone High or Holding will be asked to dispose of their drugs or paraphenalia, if they refuse, they will be expelled from Convention participation." Ammendment: item #6, page 6 to read: Meetings and topics may be added or deleted by submitting same in written form. Ammended motion passed.
- 39) Suzanne made motion to accept page 7 as it is with addition of #5 under Election of Convention Co-Chairpersons to read: "Recommend participation from as many different Cities as possible as Convention co-Chairpersons." Motion carried.
- 40) Suzanne made motion that we accept page 8 as it is. Motion passed.
- 41) Suzanne made motion we accept page 9 as it is, changing item #9 to read, Birthday celebrants are to be called up by this meetings Co-Chairperson. Motion passed.
- 42) Suzanne made motion that we accept page 10 with ammendment to add to item #10, "Co-Chairpersons will notify food and beverage Committee when they have six celebrants left." Motion passed. First half of Policy Adopted.
- 43) Jim P. directs Mary B. to make up several copies of notes for Convention Chairpersons.
- 44) Chair directs Mary B. to purchase necessary pamphlets to give Convention Co-Chairpersons.
- 45) Mary B. made motion to reimburse Policy Committee for expenses incurred. Motion passed unanimously.
- 46) Jim W. made motion to replace big banner. Ammendment: Jim W. be authorized up to \$100.00 to make a replacement for the banner. Motion passed unanimously.
- 47) Motion made to allow Birthday Chair to have authority and funds to purchase Birthday cards as needed by Bob Y. Ammendment: Funds not to exceed \$200.00 per 500 cards. Motion passed unanimously.

- 48) Jim W. made motion that the Saturday night and Sunday morning God Speaker meeting be taped by B&B Tapes and distributed to out of country members of N.A. on request at no cost and sold to others at cost plus \$1.00. Motion died due to lack of a second.
- 49) Jim W. made motion we discontinue 9:00 a.m. meeting for Conference Committee on Saturday morning. Amendment: we have this meeting at 11:00 a.m. on Saturday morning. Motion passed.
- 50) Mary B. made motion Jim W. be appointed as Chairperson of Ad-Hoc^o Committee to investigate possibility of a Professional Graphics Firm to do art work for a more professional, attractive, flier for this Convention. Motion carried.
- 51) Suzanne made motion we change Relationship Meeting to 9:00 a.m. on Saturday morning. Motion died for lack of a second.
- 52) Mary B. made motion we direct chair to get a group conscience opinion on changing Relationship meeting. Motion passed.
- 53) Jim W. made motion to adjourn.
- 54) Next meeting 10:00 a.m. Sunday, January 20.
- 55) Meeting closed with the Lord's Prayer.

Respectfully submitted by:

Carol Bell
Corresponding Secretary

(6)

MINUTES

N.A. UNITY CONVENTION COMMITTEE MEETING

January 20, 1985

40

1) Members in attendance: Jim P., Mary B., Walt S., John A., Suzanne F., Bob Y.

2) Meeting opened with a Moment of Silence and the Serenity Prayer.

3) Committee Report:

A. Birthday Committee:

1. 31 paid celebrants
2. Recommend that Birthday Chairs either introduce everyone with kind words or simply call people up.

B. Clean Up:

1. Volunteer are working to help
2. Jim P. will ~~clean~~ up at end of Convention

C. Coffee Committee:

1. Depleted everything but the coffee. Started out with 24lbs. of coffee.
2. Used in excess of 1,000 cups.

Note: Walt S. has volunteered to take over as food and beverage Chairperson.

D. Food and Beverage:

1. Chair instructs Walt to get with Jim W. to get information on how to handle food and beverage.
2. \$73.20 collected Friday night.
3. \$75.00 collected Saturday night.
4. \$148.20 total food money collected.

E. Registration Committee:

1. 212 total registrants
2. 168 paid regular
3. 31 paid Birthdays
4. 5 paid naranon
5. 8 unpaid
6. \$1,020.00 collected registration money

F. Unity Cabin:

1. All beds rented
2. Chair of Unity Cabin absent.

- 91
- 4) Suzanne made motion we allow up to \$300.00 for Policy Committee to meet one more time to finish our Policy. Motion passed.
 - 5) Meeting adjourned with the Lord's Prayer.

Submitted in Loving Service by:

Suzanne Floyd

TEXAS NA UNITY CONVENTION
January 1985 - Treasurer's Report

42

Cash on Hand

\$ 2,415.34

Income:

| | |
|---------------|---------------|
| Registration | \$ 1,020.00 |
| Unity Cabin | 308.00 |
| Food Donation | <u>148.20</u> |

Total Income \$ 1,476.20

Cash Pay-Outs:

| | |
|-------------------|--------------|
| Birthday Cake | \$ 26.95 |
| Literature (IP#1) | 1.75 |
| Ice | 5.40 |
| Hot Chocolate | 30.00 |
| Name Tags | 8.32 |
| Phone Expenses | <u>55.51</u> |

Total Pay-Outs \$ 127.93

Cash to Bank

\$ 1,348.27
\$ 3,763.61

Expenses:

| | |
|---------------------------|---------------|
| Sub Committee Travel | \$ 210.00 |
| Drinks | 98.80 |
| Food | 295.81 |
| Storage | 25.00 |
| Cabins #7 & #22 | <u>436.80</u> |
| | \$ 1,066.41 |
| WSC Donation | <u>170.00</u> |
| | \$ 1,236.41 |
| Advance for Flyer-Apr.'85 | <u>250.00</u> |
| | \$ 1,486.41 |

Total Expenses

\$ 1,486.41

Cash in Bank

\$ 2,277.20

44

PRE-CONFERENCE AGENDA

FRIDAY NIGHT: 10:00 p.m.

Committee Reports

SATURDAY

11:00 a.m. - Conference Committee Sobriety Meeting (Optional)

1:00 p.m. - Committee Business Meeting

OLD BUSINESS

- 1) Report on Purchase of Trash Cans (Jim W.)
- 2) Report on Copies of Policy and Notes for Co-Chairs (Mary B.)
- 3) Report on Banner (Jim W.)
- 4) Report on Monies allocated for Birthday Cards (Bob Y.)
- 5) Report on Artwork for Flyers (Jim W.)
- 6) Report on outcome of Group Conscience for Relationship Meeting (Jim P.)
- 7) Report from Ad-Hoc Policy Committee

NEW BUSINESS

I move we allow any group, area or region in the State of Texas to sell items at the Texas N.A. Unity Convention, to raise funds for their group area. (Suzanne)

Respectfully Submitted by:

Jim P. Parish

- A. Chairperson Alternant
 - B. Treasurer
 - C. Secretary - Recording
 - D. Convention Flyers
 - E. Registration
 - F. Beverage
 - G. Buffet Food Service
 - H. Birthdays
 - I. Clean
 - J. Others
9. Unfinished business +
+
10. New business +
++++ Saturday Meetings
11. Election of New Officers (if necessary) + only
+
12. Nomination of New Convention Committee members +
++++
13. Review business of the day.
14. Plans for next meeting.
15. Close with a prayer of our choice.

AGENDA

- 1. Chairperson will formulate agenda for the Convention Committee Business meeting provide to corresponding secretary.
- 2. All input should be in writing before Saturday Business Meeting.

REPORTS

- 1. All reports are to be written or typed.
- 2. Reports are limited to 5 minutes.

DISCUSSION LIMITS

- 1. Committee Members and CONVENTION CO-CHAIRPERSON have a voice in session.
- 2. Committee Members can make or 2nd motions.

3. Debate on Motions

- a. Main Motion 2 pro/2 con
- b. Amendment 2 pro/2 con
- c. Reconsider 2 con

4. You can only be recognized by raising hand or standing.

QUORUM

- 1. Quorum must be present to do business.
- 2. Quorum is defined as $\frac{1}{2} + 1$ of Committee.
- 3. No Proxys for Committee Members.

VOTING

- 1. Committee Members are eligible.
- 2. Chairperson votes only to break tie.

AMENDMENTS TO POLICY

This policy shall be amended by 2/3's vote of the Convention Committee. This vote may be taken by mail, only 2/3's vote of the 12 Committee Members (8 yes votes) may change this policy.

47

M I N U T E S

N.A. UNITY CONVENTION COMMITTEE MEETING

1:00

April 20, 1985

- 1) Jim P. opened with a moment of silence and the Serenity Prayer.
- 2) Debra S. read the 12 Traditions.
- 3) Members in attendance were: Jim P., Carol B., Bob M., John A. and Mary B.; Daniel G. and Debra S., Convention Co-Chairs, were present. Suzanne F., two were absent; Lonnie H. was excused absent; Walt S. was absent unexcused; George M. resigned; David W. resigned; Woody W. resigned; Bob Y. was excused tardy.
- 4) Mary B. moved to adjust quorum to the number present. The motion passed.
- 5) Jim P. lead in the Service Prayer, N.A. Basic Recovery Text p. XI.
- 6) Speaker meeting nominees for the Saturday night meeting were: Vic R., nominated by Daniel G., Irving F., nominated by Jim W.; and Rhonda M., nominated by Debra S.
- 7) Vic R. was elected.
- 8) Sunday A.M. God meeting speaker nominees were Rhonda M., nominated by Debra S.; Suzanne from Denton, nominated by Jim W.; and Toni R., nominated by Jim P.
- 9) Rhonda M. was elected.
- 10) The minutes were read from the 6th NA Unity Convention. These are the line corrections:
 - p.1 Time should be 10:00
 - p.2 Item #4 spell quorum
 - p.2 Item #8 'these' should be 'those'
 - p.2 Item #10 Mary B. nominated Gary V.
 - p.3 Item C under Food and Beverage Committee #3 Conference should be changed to Convention
 - p.4 Item #23 Conference changed to Convention
 - p.4 Item #30 Policy Ad Hoc Committee
 - p.5 Item #38 change to read: Under Unity Convention Participants to read "Anyone High or Holding will be asked to dispose of their drugs or paraphenalia. If they refuse, they will be expelled from Convention participation."
 - p.5 Item #39 changed to read: Suzanne made a motion to accept page 7 as it is with the addition of #5 under Election of Convention Co-Chairpersons, to read: "Recommend participation from as many different cities as possible as Convention Co-Chairpersons."

- 48
- p.5 Item #41 add quotes to Birthday celebrants are to be called up by this meetings Co-Chairpersons."
- p.5 Item #42 add quotes to "Co-Chairperson will notify Food and Beverage Committee when they have six celebrants left."
- p.6 Item #50 Ad-Hoc Committee
- p.7 Under Item #3, letter C, number 2: Jim P. will clean-up
- 11) Mary B. moved we accept the minutes as corrected. The motion passed.
 - 12) The Chair directed that the pages of the meetings are to be numbered consecutively each year, starting each year as a new volume.
 - 13) Bob M. moved that p.9, of the Treasurer's report from the 6th N.A. Unity Convention be accepted. The motion passed.
 - 14) Mary B. moved that the members of the Committee page come after the Treasurer's page and then the Pre-Convention Agenda be the last page of the Convention minutes. It passed.
 - 15) The Chair directed that the Committee members page be numbered 10, the Pre-Convention Agenda be page 11.
 - 16) Unfinished Business.
 - 17) Committee reports.
 - 18) Chair Alternate: Jim W. stated that there was \$44.00 more in Unity Cabin rentals. There were two beds still unoccupied on the Men's side. This brought the total to \$264.00 for the Unity Cabin. The two free beds had been given. There was a broken screen door. We will absorb the cost of the repairs.
 - 19) The Treasurer's report from the previous Convention was read. Jim W. moved that we accept the report as read. It passed. World Service Conference sent a receipt for the \$170.00 we sent and a thank you.
 - 20) There was no report from the Recording Secretary.
 - 21) Registration: There were 266 paid registrations. All of the name tags were used. \$1,200.00 was turned in. An estimated 30 Birthdays so far.
 - 22) Coffee Committee: John A.: There have been no complaints that there is no sugar or free hot chocolate. He's working to keep sugar and cream available. The report was accepted as read.
 - 23) Mary B. noted that there was a case of hot chocolate in her office that did not get transported to this convention. We are also looking for a soft drink mix for the summer meetings.

- 49
- 24) Food and Beverage Report:
 - a. We got by on food last night.
 - b. We need supplies for tonight.
 - c. Coolers are needed for tonight.
 - d. \$106.00 in food donations.
 - e. It was stated that there needs to be recognition of the people who have helped in food service at the business meeting Saturday night.
 - 25) Birthday Committee:
 - a. Birthday cake cost \$26.95.
 - b. 500 Birthday cards were purchased at the cost of \$127.04. The Job number was 6482-P, done by Qualified Printers, 2803 N. Big Springs, Midland, Texas, 79705, 915-683-4676, March 15, 1985.
 - 26) Unfinished Business.
 - 27) Jim W. had no check to purchase trash cans for coolers. He will get them.
 - 28) Mary B. left 12 copies of the I.P. #1 pamphlet with Jim P. at previous convention. He stated he did not have them in his possession. She will repurchase notes for Co-Chairs so we will have them.
 - 29) Item #3 on the Agenda. Jim W. stated that we now have a new permanent, temporary duroply, 20 year guarantee board painted with oil-based enamel, the NA Unity Convention sign. We can change the lettering on these signs. The sign was donated. Jim had been approved to spend \$100.00 for the sign. There was \$125.00 spent in wages. The report was approved.
 - 30) Bob M. moved that we accept and approve the extra \$25.00 to pay the sign painter. He will be paid in cash. The motion passed.
 - 31) Item #4 on the agenda about money for the birthday cards was already covered in that report.
 - 32) Item #5 on the agenda: Jim W. showed artwork for the fliers. He stated no maps were needed. We will purchase the art for \$1.00 from Sand Car Graphics so that we will own the artwork. Jim W. will bring three more samples for the fliers since there was much discussion of the one he brought. He will use the map Maloney uses on the fishing fliers. The dates for the Convention will be placed at the bottom of the artwork in bold-face type. The report passed.
 - 33) Jim P. stated that there are now two Relationship meetings scheduled. There were 84 people present at the Saturday, 9 a.m. meeting. John A. will count the people at the Saturday evening meeting.

- 50
- 34) The Ad-Hoc Policy. (1) Mary B. stated that her office had moved so the first half of the accepted policy was not available at this time. (2) The expenses for the Ad-Hoc Committee were \$60.00. (3) Jim W. moved that we review the Ad-Hoc Committee report page by page. The motion passed.
 - 35) Mary B. read page 11. Jim W. moved that under Qualifications for Committee Service, #6, we add, "Willingness to practice patience and tolerance." The motion passed.
 - 36) The Chair noted that at this point Jim W. showed patience and tolerance.
 - 37) Jim W. moved we accept page 11 as line ammended. It passed with one opposed.
 - 38) Mary B. read Election of Duties, page 11 on through page 12. Jim W. moved we accept these as ammended. It passed.
 - 39) Mary B. read page 13. Jim W. moved we accept this page as read and ammended. It passed.
 - 40) Mary B. read page 14. Bob M. moved we accept this page as ammended. It passed.
 - 41) Page 15. John A. moved that we strike #6 under Buffett Food Service. The motion passed. Carol B. and Mary B. voted against this motion.
 - 42) Jim W. made a motion to accept page 15 with line ammendments. It passed.
 - 43) Page 16. John A. moved that we accept as read and ammended. It passed.
 - 44) Page 17. Mary B. moved that we close with: "prayer of our choice" under Convention Committee Meeting Format #15. This passed.
 - 45) Carol B. moved we pass this page with line ammendments. It passed.
 - 46) Page 18. Bob M. made a motion to accept this page with line ammendments. It passed.
 - 47) Jim W. made a motion to take this proposal, which is the Ad-Hoc Policy Committee report, and make it policy. It passed unanimously!
 - 48) New Business.
 - 49) Suzanne F. in abstentia made a motion that we allow any group, area or region in the state of Texas to sell items at the Texas NA Unity Convention to raise funds for their group, area or region.

- 51
- 50) Mary B. ammended this that it shall not interfere with the Convention meeting or registration. The ammendment passed with two opposing votes. The main motion as ammended passed.
 - 51) Mary B. moved that all remaining motions be tabled. The motion passed.
 - 52) Jim W. made a motion to adjourn. It passed. There were no opposing votes.
 - 53) We closed the the Lord's Prayer.

Respectfully Submitted,

Carol Bell
Corresponding Secretary

52

M I N U T E S

N.A. UNITY CONVENTION COMMITTEE MEETING

10:00 a.m.

April 22, 1985

1) Jim P. opened with a moment of silence and the Serenity Prayer.

2) Roll Call: Jim P.. Present
 Jim W. Absent
 Mary B. Present
 Suzanne F. Excused Absence
 Carol B. Present
 Bob M. Present
 Lonnie H. Present
 John A. Present
 Walt S. Excused Absence
 Daniel G., Convention Co-Chair, Present

3) Bob Y. read the 12 Traditions

4) Jim P. led in the Service Prayer

5) Committee Reports called for

| | | |
|------------------------|---------------|-------------------|
| 6) Treasurer's Report: | Registration | \$1,375.00 |
| | Unity Cabin | 275.00 |
| | Food | 229.14 |
| | Misc. | 38.20 |
| | Refund Excess | |
| | Postage | 3.45 |
| | Refund Excess | |
| | Birthday | 22.76 |
| | | <u>\$1,943.55</u> |
| | Cash Pay-Outs | 136.31 |
| | Total | <u>\$1,807.24</u> |

John moved that we accept the report as read. It passed.

7) Mary B. noted that Jim W. has three checks out and is absent.
Jim W. needs to account for this.

8) The Coffee Committee report was read by John A. Supplies needed:

- 15 lbs. of coffee
- 1428 cups
- 8 lbs. creamer
- 15 lbs. sugar

We ran out of most supplies. Mary B. moved that we accept the report.
It passed.

- 9) The Birthday Committee report was read. The Birthday meeting went well. The chairs of the meeting announced the names of the celebrants, their clean time, and where they were from. There were 42 Birthdays. Bob Y. moved we accept the report as read. It passed.
- 10) Carol B. moved that we have the Birthday Chair total the years of clean time for birthdays. The motion passed.
- 11) The Clean-up report was given by Lonnie H. He said it will be done. Volunteers will be found. The Chair gave directions that the banner, podium, etc., needs to be stored. The Chair recognized that asking John of Redwood Lodge if anything else needs to be done is a good courtesy that needs to be continued. The report was accepted as read.
- 12) Lonnie moved that we purchase four brooms, one leaf rake and one dust pan for the NA clean-up and that they be marked NA Unity. The motion passed.
- 13) The Chair directed Lonnie to carry out the previous motion.
- 14) The Registration report was given by Bob M. There were:

| | | |
|-----|------------------|-----------------------|
| 42 | pd. Birthdays | |
| 7 | pd. Baranons | 275 |
| 226 | pd. Regulars | x 5 |
| 275 | pd. Total | \$1,375 |
| 8 | didn't pay | Total Money turned in |
| 1 | not marked | |
| 284 | Total Registered | |

- Carol B. moved that we accept the report as read. It passed.
- 15) Lonnie H. moved that unpaid birthdays be allowed to celebrate. It passed. One opposed. One abstained.
- 16) The Corresponding Secretary, Carol B., wanted to note her gratitude to Mary B.'s secretary, who has taken on the job of typing these notes and getting them sent to committee members. She also wanted to acknowledge Mary B.'s willingness to allow her secretary to take office time to do this and to use the computer printer she has available to accomplish this monumental feat.
- 17) The Chair directed that we will follow the agenda set by policy.
- 18) Carol B. moved that we adjourn. It passed.
- 19) We closed with the Lord's Prayer.

Respectfully Submitted,

Carol Bell
Corresponding Secretary

54

TEXAS NA UNITY CONVENTION
April 1985 - Treasurer's Report

Cash on Hand \$ 2,277.20

Income:

| | |
|------------------------|--------------|
| Registration | \$ 1,375.00 |
| Unity Cabin | 275.00 |
| Food Donations | 229.14 |
| Misc. Donations | 28.20 |
| Refund Excess Advances | <u>26.21</u> |

Total Income \$ 1,943.55

Cash Pay-Outs:

| | |
|--------------|--------------|
| Sign Painter | 125.00 |
| Grocery | <u>11.31</u> |

Total Pay-Outs \$ 136.31

Cash to Bank

\$ 1,807.24

\$ 4,084.44

Expenses:

| | |
|--------------------------|--------------|
| Sub Committee Travel | \$ 60.00 |
| Birthday Cards & Artwork | 149.80 |
| Birthday Cake | 26.95 |
| Food, Coffee & Drinks | 508.47 |
| Ice & Storage | 25.00 |
| Cabin #22 | 62.40 |
| Cabin #7 (Unity) | 384.80 |
| Trash Cans | <u>29.33</u> |

\$ 1,246.75

| | |
|------------------------------|---------------|
| WSC Donations | 535.07 |
| Lone Star Region Donations | 401.31 |
| Best Little Region Donations | <u>401.31</u> |

\$ 2,584.44

Total Expenses

\$ 2,584.44

Cash on Hand

\$ 1,500.00

(Advance Postage July 1985 - \$250.00)

56
PRE-CONVENTION AGENDA

Friday Night

10:00 p.m. Committee Reports - Check in Status

Saturday

11:00 a.m. Convention Committee Sobriety Meeting (optional)

1:00 p.m. Convention Committee Business Meeting

Unfinished Business

- 1) Report on purchase of trash cans (Jim W.)
- 2) Report from corresponding sec. on the numbering of volumes and pages
- 3) Report on broken screen door (Jim W.)
- 4) Report on case of hot chocolate (Mary B.)
- 5) Report on recognition of food and beverage volunteers (Jim P.)
- 6) Report on copies of policy and co-chairs guidelines (Mary B.)
- 7) Report on artwork for flyers (Jim W.)
- 8) Report on late nite relationship meeting (John A.)
- 9) Report on outstanding checks (Jim W.)
- 10) Report on purchase of brooms, etc. (Lonnie H.)

New Business

- 1) I move to donate \$50.00 to Redwood Lodge to purchase an exhaust fan for the meeting room (Mary B.)
- 2) I move to amend the policy to read: Page 7 Convention Business Meeting add items to be numbered:
 5. Inform convention body to remember waitresses and tip lovingly
 6. Solicate resume for convention committee members
 7. Approval of new convention committee members by convention vote
 8. Ask for announcements from groups, areas and regions
 9. Read convention guidelines for continued relationship with host facility
10. Announce dates of next Whitney

white book to go on. Thank God there is so much more available today. We have come a long way. The time has come to that N.A. can stand on its own in Texas. This Conference has helped that become a reality. There will be members like myself who have come back to N.A. and they do have much to contribute to N.A. And N.A. has as much to contribute to them. N.A. has a message.

This Conference is call^{ed} the Texas N.A. Unity Conference. I hope and ^{Pray}~~pray~~ to God we all can strive for this unity and make everyone attending this Conference to feel welcome and at home and to carry the message to the addict who still suffers.

This as of now is my official resignation as Chairman of the Texas N.A. Unity Conference Committee effective June 30, 1984 on the eve of the 4th of July.

Thank you In loving service

Gino Haugh

Gino Haugh

AGENDA

1. SET UP A SCHEDULE WHEN WE CAN MEET AT CABIN #22.
2. SECURE A COMMITMENT FROM ALL MEMBERS TO ATTEND THESE MEETINGS ON TIME, AND TO SIT THROUGH THE MEETING UNTIL WE ADJOURN, SO WE CAN GET OUR MUCH NEEDED WORK ACCOMPLISHED.
3. ANYONE WISHING TO PARTICIPATE AT THE REGIONAL MEETINGS OR ON THE REGIONAL COMMITTEE THAT FEELS THEY CANNOT SERVE ON BOTH COMMITTEES OR ATTEND THIS MEETING BECAUSE IT MAY CONFLICT WITH THEIR SCHEDULE OR INTERESTS NEEDS TO MAKE A DECISION WITH THIS COMMITTEE WHERE THEY WANT TO SERVE OR BE IN THE WAY OF COMMITMENT.
4. ESTABLISH A POINT OF ORDER IN THE MEETINGS WHICH WE DO HAVE GUIDELINES FOR.
5. THE CHAIRPERSON WILL CONDUCT THE MEETING. ANYONE WISHING TO BE RECOGNIZED, SIGNIFY BY RAISING THEIR HAND.
6. ANYTHING SAID HERE ON A PERSONAL NOTE STAYS HERE. WE NEED TO COME TO KNOW EACH OTHER AND BE ABLE TO WORK TOGETHER AS ONE; TO BE ABLE TO SHARE OUR FEELINGS; AND TO USE THIS MEETING AS A MEETING FOR OURSELVES. LET US BE SURE NO ONE LEAVES MAD OR ALONE.
7. WHEN SELECTING THE SPEAKER: THE MEMBER WHO PUTS ON THE FLOOR THE NAME OF THE PERSON SELECTED TO SPEAK SHOULD, IN ALL FAIRNESS, BE THE ONE TO ASK THAT PERSON TO SPEAK AND INTRODUCE HIM/HER TO THE CONFERENCE CHAIRPERSONS SO THEY CAN MEET AND GET TO KNOW EACH OTHER.
8. BIRING NEW MEMBERS ON THE COMMITTEE.
9. DECIDE WHETHER TO HAVE A MEETING FOR VETERANS. GINO WAS APPROACHED ABOUT A MEETING FOR THE VIETNAM VETS WHO ARE ADDICTS.

59

COMMITTEE GUIDELINES

The purpose of the Financial and Service Committee is to be supportive of the Conference needs. To establish the format and the guidelines of the Conference. That we are but trusted servants and to not Govern.

1. Prerequisite to serve 2 yrs or more of complete abstinence.
 2. Willingness to serve and commit to a 2 to 3 yr term.
 3. To always be committed to inviting Regional Service Committees to have some type of work shop.
 4. That this committee has established the principles and setting this Conference up, to have a consistent structure, stability, and continuity for the good of the Conference and N.A. has a whole. It is to help remove any conflict which may arise.
 5. The Committee will have 15 members to be spread out from other surrounding areas that are to be participants of the Conference.
 6. The Committee chairperson does not vote, except when there is a even vote. *in case of tie!*
Anyone that slips or misses 3 Conferences in a row will be dropped from the Committee. (Exception) medical reasons.
 7. *Nothing about reserve*
 8. Committee members is not eligible to be a speaker or Conference Chairperson to have more participation for the Conference. (To avoid conflict)
 9. Committee member may chair meetings if ask to do so by Conference Chairperson.
 10. Committee is to select speakers for the Conference.
 - a. Saturday 8:00 PM meeting (1 speaker)
 - b. Sunday 11:00 AM meeting for the God as you do or don't understand him. To have conference chairperson to explain to this speaker to gear his or her talk about their experience on their 3rd step to set the tone for the rest of the meeting.
 11. To establish a \$1,000 reserve for expenditures. After bills are paid 10% given to World Service ~~Conference~~.
 12. Anything left over \$1,000 dollar reserve to be divided up to the Regions of Regional Service or to establish a literature committee, T-shirts, bumper stickers, and literature.
 13. Establish a checking account at Lake Whitney, Texas.
 - a. 4 sign name on the checking account.
 - b. Treasurer, alternate, secretary, and alternate.
 - c. 2 signitures on check to cash checks.
 14. To be committed to set up Naranon meetings.
 15. Set up 2 free beds in Unity Cabin.
- Prerequisite of:
- a. Less than 1 yr. clean time.

- b. Making their 1st conference.
- c. Destitute, with out available funds.

Birthday celebrants need 1 yr. complete abstience and be paid registrate of the conference. Celebrants are date back to last day of last conference.

61

NOTES FOR CONFERENCE CHAIRPERSONS

1. SELECT CHAIRPERSONS FOR DISCUSSION MEETINGS WITH ONE YEAR OR MORE CLEAN TIME. WE WANT AS MUCH PARTICIPATION IN ALL MEETINGS AS POSSIBLE.
2. MAKE SURE THE CANDLE IS LIT AT ALL MEETINGS IN THE CONVENTION ROOM, FOR THE ADDICT WHO STILL SUFFERS.
3. SELECT SOMEONE FROM THE FLOOR WITH LESS THAN ONE YEAR CLEAN TIME (PREFERABLY A NEW PERSON), TO READ 'HOW IT WORKS'.
4. THE FRIDAY 8:00 P.M. 'WHY ARE WE HERE' MEETING IS A WARM-UP MEETING. HAVE PEOPLE FROM THE FLOOR COME UP AND SHARE ALONG THE LINE OF WHY THEY ARE HERE. LIMIT EACH SPEAKER TO FIVE MINUTES IN SHARING SO OTHER PEOPLE HAVE A CHANCE TO SHARE. WE WANT TO GET ALL THE PARTICIPATION WE CAN.
5. THE FRIDAY 10:00 P.M. MEETING SHOULD END ABOUT 11:45. IF YOU DO NOT CHOOSE TO CHAIR THIS MEETING, GET SOMEONE WITH KNOWLEDGE OF THE N.A. BOOK OR THE N.A. WAY TO CHAIR THE MEETING. DON'T GET TIED UP TOO LONG ON ANY ONE QUESTION.
6. MAKE SURE THE CONVENTION ROOM IS CLEANED UP BY 9:00 A.M. SATURDAY.
7. MAKE SURE THE CHAIRPERSONS FOR THE SATURDAY 1:00 P.M. STEP MEETINGS AND THE 4:00 P.M. WOMEN/MEN DISCUSSION MEETINGS HAVE AT LEAST ONE YEAR CLEAN TIME.
8. THE SATURDAY 7:00 P.M. BAREFOOT MEETING IS FOR PEOPLE WITH LESS THAN ONE YEAR CLEAN. EITHER HAVE A COUNTDOWN OR HAVE THEM COME UP TO THE PODIUM (WHATEVER YOU ELECT). START AT 11 MONTHS AND WORK DOWN TO ONE DAY. THIS MEETING NEEDS TO BE OVER BY 8:00 FOR A BUSINESS MEETING.
9. ABOUT 8:30 P.M. SATURDAY IS THE SPEAKER'S MEETING. THE SPEAKER IS SELECTED BY THE COMMITTEE. SOMETIME BEFORE THE MEETING, GET TO KNOW YOUR SPEAKER. EXPLAIN TO THE SPEAKER TO KEEP THEIR TALK TO ONE HOUR.

NOTES FOR CONFERENCE CHAIRPERSONS (CONTINUED)

10. THE BIRTHDAY MEETING WILL BEGIN SHORTLY AFTER THE SPEAKERS MEETING ENDS. THE CHAIRPERSON CAN CHAIR THIS MEETING OR FIND SOMEONE ELSE IF YOU CHOOSE. IF YOU FIND SOMEONE ELSE, TRY TO GET ONE MALE AND ONE FEMALE WITH AT LEAST ONE YEAR CLEAN. WHOEVER LEADS THIS MEETING, FIND THE COMMITTEE CHAIRPERSON TO GET THE LIST OF WHO IS CELEBRATING AND GO AROUND AND FIND OUT SOMETHING ABOUT THIS PERSON. PLEASE MAKE SURE IN SHARING THAT THIS IS POSITIVE AND NOT AT SOMEONE ELSE'S EXPENSE.
11. FOR THE MIDNIGHT RELATIONSHIP MEETING, SELECT A MAN AND A WOMAN, OR A COUPLE IN A RELATIONSHIP, WITH AT LEAST A YEAR CLEAN TIME.
12. MAKE SURE THE CONVENTION ROOM IS CLEAN BY 8:00 A.M. SUNDAY.
13. THE SUNDAY 11:00A.M. GOD MEETING SPEAKER WILL BE SELECTED BY THE COMMITTEE. THE CHAIRPERSON MAY (IF YOU CHOOSE) SELECT TWO PEOPLE TO COME UP AND SHARE FOR ABOUT 15 MINUTES TO SET THE TONE FOR THE REST OF THE MEETING. GET IN TOUCH WITH THE PEOPLE AND OBSERVE THEM BY THEIR EXPRESSION WHO YOU SEE THAT NEEDS TO SHARE AND GET OUT WHATEVER IS NEEDED. TRY TO RESPOND FOR THE PEOPLE TO MOVE TO THE FLOOR. YOU NEED TO START TO WRAP UP THIS MEETING ABOUT 3:00 or 3:30 P.M. SO WE CAN CLOSE WITH THE LORD'S PRAYER AROUND THE SWIMMING POOL.
14. MAKE SURE THE MEETING ROOM IS CLEAN WHEN IT IS OVER.
15. CONFERENCE CO-CHAIRPERSONS ARE RESPONSIBLE FOR HAVING ANNOUNCED WHAT MEETINGS BEGIN WHERE AND WHEN (VETERAN'S MEETING, NARANON MEETING, STEP MEETINGS, RELATIONSHIP MEETING, ETC.)
16. COMMITTEE MEMBERS WILL OCCASIONALLY MAKE NECESSARY ANNOUNCEMENTS.
17. BIRTHDAY CELEBRANTS ARE TO BE CALLED UP BY BIRTHDAY CHAIRPERSONS. THEY ARE NOT TO BE INTRODUCED BY OTHER PERSONS.

GUIDELINES FOR CHAIRPERSONS

1. TO HAVE RAPPORT WITH REDWOOD LODGE.
2. STAY ON TOP OF THINGS AND MAKE SURE DUTIES ARE BEING CARRIED OUT, AND HELP OUT IN ALL AREAS.
3. CONDUCT MEETINGS BY BEING IMPARTIAL BY ESTABLISHING GUIDELINES.
4. SEE THAT CONFERENCE IS SET UP AT THE BEGINNING:
 - A. BANNER PUT ACROSS THE ROAD.
 - B. BANNER AND STEPS AND TRADITIONS PUT IN MEETING ROOM.
 - C. PODIUM PUT IN MEETING ROOM.
 - D. MAKE SURE THESE ARE LOCKED UP AT THE END OF THE CONFERENCE.
 - E. MAKE SURE THE NUMBERS ON THE BANNER ARE CHANGED FOR EACH CONFERENCE.
5. TRY AND DISOLVE CONFLICT IN ANY AREAS.
6. ORDER ALL REGISTRATION SUPPLIES.
7. STAY IN CLOSE COMMUNICATION WITH THE TREASURER.
8. ADDRESS ANY ISSUES THAT ARISE.
9. SET UP AGENDA AT MEETINGS FOR POINTS OF INTEREST TO BE DISCUSSED.
10. GIVE CONFERENCE CHAIRPERSONS GUIDELINES TO CHAIRPERSONS.

64

DUTIES OF CO-CHAIRPERSON

1. TAKE CARE OF UNITY CABIN.
2. IF THE CHAIRPERSON IS ABSENT, ASSUME ALL OF HIS/HER DUTIES.

GUIDELINES FOR SECRETARY AND ALTERNATE

1. KEEP MINUTES OF ALL MEETINGS.
2. PREPARE A TYPE-WRITTEN REPORT FOR THE NEXT CONFERENCE, WITH 15 COPIES
(ONE FOR EACH COMMITTEE MEMBER).

66

GUIDELINES FOR TREASURER AND ALTERNATE

1. KEEP ACCURATE RECORDS.
2. STAY ON TOP OF ALL PAYABLES AND RECEIVABLES.
3. MAINTAIN CLOSE COMMUNICATION WITH THE CHAIRPERSON AND ALTERNATE TREASURER.
4. PREPARE A TREASURER'S REPORT FOR THE NEXT CONFERENCE.

GUIDELINES FOR REGISTRATION CHAIRPERSON AND ALTERNATE

1. MAKE SURE FLYERS ARE MAILED OUT SIX WEEKS BEFORE THE CONFERENCE.
2. GET AN UPDATED LIST OF ALL N.A. GROUPS IN TEXAS.
3. GET AN UPDATED LIST OF ALL TREATMENT CENTERS.
4. USE THE PREVIOUS REGISTRATION LIST AS A GUIDE FOR ALL MAILOUTS.
5. SEND TEN COPIES OF THE FLYER TO EACH MEMBER ON THE COMMITTEE.
6. SEND TWO FLYERS TO ALL TREATMENT CENTERS AND N.A. GROUPS.
7. SEND ONE FLYER TO ALL REGISTRANTS OF PREVIOUS CONFERENCES.
8. SET UP REGISTRATION SUBCOMMITTEES:
 - A. WHITE CARDS FOR REGISTRATION,
 - B. PINK CARDS FOR BIRTHDAY REGISTRATION,
 - C. BLUE CARDS FOR NARANON,
 - D. STAMP 'PAID' ON CARDS OF PAID REGISTRATION.
9. PERIODICALLY CHECK AND PICK UP MONEY. DO NOT LET TOO MUCH ACCUMULATE. TURN IT IN TO THE TREASURER.
10. THE REGISTRATION CHAIRPERSON, ALTERNATE, OR COMMITTEE CHAIRPERSON WILL PICK UP THE MONEY.
11. WHEN PICKING UP THE MONEY BE SURE AND COUNT IT AND SIGN A CARD FOR WHAT YOU PICK UP. GIVE THE CARD TO YOUR SUBCOMMITTEE UNTIL REGISTRATION IS CLOSED. THEN TURN ALL CARDS AND MONEY IN TO THE TREASURER.

GUIDELINES FOR CLEAN UP CHAIRPERSON AND ALTERNATE

1. SELECT A SUBCOMMITTEE TO MAKE SURE GROUNDS ARE CLEAN BY 9:00 A.M.
SATURDAY AND SUNDAY MORNINGS.
2. MAKE SURE GROUNDS ARE CLEANED UP AND TRASH BAGS COLLECTED AT THE END
OF THE CONFERENCE.
3. MAKE SURE STEPS AND TRADITIONS ARE STORED.
4. MAKE SURE BANNERS ARE GIVEN TO THE CHAIRPERSON. (ONE BANNER IN THE
CONFERENCE ROOM, ONE BANNER ACROSS THE ROAD).

GUIDELINES FOR COMTEE CHAIRPERSON AND ALTERNATE

1. SELECT A SUBCOMMITTEE TO MAKE COFFEE AND HAVE IT READY AT ALL MEETINGS.
2. STAY ON TOP OF THIS TO SEE IT IS BEING CARRIED OUT.
3. MAKE SURE THE SUBCOMMITTEE KEEPS THE AREA CLEAN.
4. MAKE SURE THE COFFEE POT IS CLEAN AND ALL ITEMS (CUP, CREAMER, SUGAR, ETC) IS LOCKED UP AND THE AREA CLEAN AT THE END OF THE CONFERENCE.

GUIDELINES FOR FOOD CHAIRPERSON

1. FORM A SUBCOMMITTEE TO PREPARE FOOD AND HAVE IT SET UP AT 11:45 P.M.
FRIDAY NIGHT AND AFTER THE BIRTHDAY MEETING SATURDAY NIGHT.
2. MAKE SURE THE TABLE AND AREA IS CLEANED UP AND FOOD PUT INTO THE
REFRIGERATOR AS NEEDED EACH NIGHT.
3. AFTER THE SATURDAY NIGHT FEED, THROW AWAY OR GIVE AWAY ANY PERISHABLE
FOODS THAT CAN'T BE STORED.

GUIDELINES FOR BIRTHDAY CHAIRPERSON AND ALTERNATE

1. GET SOMEONE WHO IS ARTISTIC TO DO THE BIRTHDAY CARDS.
2. MAKE SURE TO PICK UP THE BIRTHDAY CARDS BY 8:30 P.M.
3. ORDER THE BIRTHDAY CAKE FRIDAY OR EARLY SATURDAY MORNING AT THE BAKERY IN WHITNEY.
4. PICK UP THE CAKE BEFORE CLOSING TIME.
5. PUT THE CAKE ON THE TABLE AT THE BIRTHDAY MEETING.

TEXAS NA UNITY CONVENTION

conventions

Oct 16, 17, 18, 1987

Jan 15, 16 + 17 1988

April 15, 16 + 17 1988

July 8, 9 + 10 1988

Oct 14, 15 + 16 1988

PURPOSE

To give Narcotics Anonymous unity in Texas by having conventions 4 times a year. We can gather together in a display of Love and Concern for one another, in an atmosphere of learning, and spiritual growth. This can only unify,strengthen, and protect what we need, Narcotics Anonymous in Texas.

FORWARD

This policy is set forth not to dictate or govern, but to guide us in our efforts to Help the NA Unity Convention to become better and better. We have written down what appears to work for us, and we hope that it continues to work for you in the future. We need be vigilant servants of the program always carrying the 12 Steps and 12 Traditions with us.

This was originally a conference to help a region form in Texas. (Now we have the Lone Star Region and the Best Little Region.) It has evolved into a convention for unity. A convention is a celebration of recovery, not a conference for business.

How can we best serve our purpose of unity? As we seek new ways to answer the question, our purpose and program will prosper and grow strong.

We have endeavored to define this policy in two parts:

1. The operation of the convention itself and
2. the convention committee, entrusted with the operations of the convention

THE TWELVE TRADITIONS OF NARCOTICS ANONYMOUS

WE KEEP WHAT WE HAVE ONLY WITH VIGILANCE AND JUST AS FREEDOM FOR THE INDIVIDUAL COMES FROM THE TWELVE STEPS SO FREEDOM FOR THE GROUPS SPRINGS FROM OUR TRADITIONS.

AS LONG AS THE TIES THAT BIND US TOGETHER ARE STRONGER THAN THOSE THAT WOULD TEAR US APART, ALL WILL BE WELL.

1. OUR COMMON WELFARE SHOULD COME FIRST, PERSONAL RECOVERY DEPENDS ON N.A. UNITY.
2. FOR OUR GROUP PURPOSE THERE IS BUT ONE ULTIMATE AUTHORITY - A LOVING GOD AS HE MAY EXPRESS HIMSELF IN OUR GROUP CONSCIENCE, OUR LEADERS ARE BUT TRUSTED SERVANTS, THEY DO NOT GOVERN.
3. THE ONLY REQUIREMENT FOR MEMBERSHIP IS A DESIRE TO STOP USING.
4. EACH GROUP SHOULD BE AUTONOMOUS, EXCEPT IN MATTERS AFFECTING OTHER GROUPS, OR N.A. AS A WHOLE.
5. EACH GROUP HAS BUT ONE PRIMARY PURPOSE - TO CARRY THE MESSAGE TO THE ADDICT WHO STILL SUFFERS.
6. AN N.A. GROUP OUGHT NEVER ENDORSE, FINANCE, OR LEND THE N.A. NAME TO ANY RELATED FACILITY OR OUTSIDE ENTERPRISE, LEST PROBLEMS OR MONEY, PROPERTY OR PRESTIGE DIVERT US FROM OUR PRIMARY PURPOSE.
7. EVERY N.A. GROUP OUGHT TO BE FULLY SELF SUPPORTING, DECLINING OUTSIDE CONTRIBUTIONS.
8. NARCOTICS ANONYMOUS SHOULD REMAIN FOREVER NONPROFESSIONAL, BUT OUR SERVICE CENTERS MAY EMPLOY SPECIAL WORKERS.
9. N.A. AS SUCH, OUGHT NEVER BE ORGANIZED, BUT WE MAY CREATE SERVICE BOARDS OR COMMITTEES DIRECTLY RESPONSIBLE TO THOSE THEY SERVE.
10. N.A. HAS NO OPINION ON OUTSIDE ISSUES, HENCE THE N.A. NAME OUGHT NEVER BE DRAWN INTO PUBLIC CONTROVERSY.
11. OUR PUBLIC RELATIONS POLICY IS BASED ON ATTRACTION RATHER THAN PROMOTION, WE NEED ALWAYS MAINTAIN PERSONAL ANONYMITY AT THE LEVEL OF PRESS, RADIO, AND FILMS.
12. ANONYMITY IS THE SPIRITUAL FOUNDATION OF ALL OUR TRADITIONS, EVER REMINDING US TO PLACE PRINCIPLES BEFORE PERSONALITIES.

A PARLIAMENTARY SHORT FORM - ROBERT'S RULES OF ORDER

| MOTION | 2nd REQUIRED | DEBATABLE | INTERRUPT SPEAKER | AMENDABLE | VOTE REQUIRED |
|------------------------------------|-----------------|-------------|----------------------|-----------|------------------|
| Main Motion | Yes | Yes | No | Yes | Majority (11) |
| Recess (2) | Yes | No (3) | No (9) | Yes | Majority |
| Point of Personal Privilege | No | No | Yes | No | Chair |
| Point of Order | No | No | Yes | No | Chair |
| Appeal the Chair (4) | Yes | 1 pro/1 con | Yes | No | Majority |
| Division of Question | Yes | No | No | Yes | Majority |
| Point of Information | No | No | Yes | No | Chair |
| Division of Assembly | No | No | Yes | No | Chair |
| Withdraw of Motion (5) | Yes (6) | No | No | No | Majority |
| Suspension of the Rules | Yes | No | No | No | 2/3 |
| Change order of the day | Yes | No | No | No | 2/3 |
| Lay on the Table (7) | Yes | No | No | No | Majority |
| Previous Question | Yes | No | No | No | 2/3 |
| Limit or Extend Debate | Yes | No | No | Yes | 2/3 |
| Postpone to a definite time (7) | Yes | Yes | No | Yes | Majority |
| Amendment | Yes | Yes | No | Yes | Majority |
| Postpone Indefinite (7) | Yes | Yes | No | No | Majority |
| + Take from the Table | Yes | No | No | No | Majority |
| + Reconsider (8) | Yes | Yes (10) | No | No | 2/3 |
| Adjourn | Yes | No | No | No | Majority |

KEY

- * Incidental Motions, equal rank among themselves.
- + Miscellaneous Motions, must be moved from an open floor.
- 1. Vote required is one of those members present and voting.
- 2. Time must be stated with the motion.
- 3. Motion is debatable, if amended.
- 4. Must be made immediately following decision.
- 5. Must be made by the mover of the question.
- 6. Must be seconded by the seconder of the original motion.
- 7. Applies to the entire motion pending.
- 8. Must be introduced by a member who voted on the prevailing side of the original vote.
- 9. No - If Other Motion is Pending. Yes - If No Motion is Pending.
- 10. Yes - If Original. Motion was Debatable.
- 11. To amend Service Structure requires 2/3.

PROPOSED STANDING RULES OF THE CONFERENCE

The following five rules of procedure are proposed for adoption by the conference to be standing rules by which the conference will be governed in the conduct of business. The procedures should be adopted together at one time. They may be amended prior to adoption by a majority vote, but if an amendment is proposed after adoption, the amendment requires a 2/3 vote for approval. In order to become standing rules of the conference, of those voting yes or no, 2/3 must vote to adopt the rules.

1. There shall be a limit on debate by any member. No individual may speak longer than three minutes on a motion for each time he/she is recognized by the Chair, to speak. No member may speak on a motion more than once unless all others desiring to speak on the motion have exercised their opportunity.
2. There shall be a limit on debate of the number of speakers on any motion. There shall be no more than two members to speak in favor of any motion and no more than two members to speak in opposition of any motion.
3. Every main motion must be presented in writing on the appropriate form and contain the name of the individual proposing the motion and the name of the individual seconding the motion. Every amendment to a main motion must be presented in writing and contain the name of the individual proposing the motion and the name of the individual seconding the motion. A proposed motion or amendment must be presented in writing at the time the maker of the motion is recognized by the Chair.
4. Every motion to amend the WSC Guidelines of N.A. (the Service Structure as detailed in The Temporary Working Guide to the Service Structure) must receive favorable votes from 2/3 or more of all participants eligible to vote at the Conference.
5. The attached Parliamentary Short Form of Robert's Rules of Order shall be adopted and provide the basis for procedures that are not otherwise detailed in the Temporary Working Guide to the Service Structure, the rules above that are adopted coincident to this one and are not inconsistent with Robert's Rules of Order Revised.

Adopted by WSC

A PARLIAMENTARY SHORT FORM

The basic concept of parliamentary procedure, especially as codified in Roberts Rules of Order, is that a discussion can occur in a large meeting with a great number of participants and that each can be treated fairly. The process of discussion and decision making should follow rules of order that are observed by all, known to each member and equally enforced.

The following pages contain short summaries of key points of procedure that are most commonly misunderstood or misused. A chart of motions is also attached, for easy reference. This condensation of procedures is accurate only to the point of general use. There are special circumstances wherein some of the information on the attached chart of motions is used differently than is indicated. A complete copy of Roberts Rules of order should be used in those circumstances in order to correctly apply the common rules of procedure.

1. Point of Order: When a member thinks that the rules of the conference are being violated, he can make a "Point of Order" which is simply to obtain recognition from the chair and ask from the chair a determination as to whether or not the procedure that the member feels is pertinent is being violated.

A point of order is not a method or procedure to dispute the accuracy of something that another member has stated.

The Point of Order is a tool used only to keep the conference working on the subject that the conference is supposed to be working on at that time and in accordance with the guidelines and other rules of order.

2. Point of Information: This is a request directed to the chair for the chair to respond to or have another member respond to a point (one point) that would provide additional information on the subject being considered but is not a matter related to parliamentary procedure.

If the point is raised while another member has the floor and is speaking, the Chair will ask the member who correctly has the floor if he will yield to a point of information; the member has the right not to yield. If the member does yield, the member raising the point is required to raise the issue in the form of a question directed at the chairman, but the chairman usually allows the member who correctly has the floor to answer.

A Point of Information is not properly used to create a discussion between two members. After the question is stated, the member raising the matter is obligated to remain silent and allow the member who has the floor to continue.

3. Parliamentary Inquiry: This is a question directed to the presiding officer to obtain information on a matter of parliamentary procedure or the guidelines as they apply or have bearing on the business being considered. It is the duty of the Chair to answer such question when it may assist a

member to make an appropriate motion, raise a proper point of order or understand the parliamentary situation or effect of a motion. The chair is not obligated to answer hypothetical questions.

4. Point of Personal Privilege: is a device that permits a request or main motion relating to the rights and privileges of the assembly or any of its members to be brought up for immediate consideration because of its urgency. This is a manner of correcting problems affecting the privileges of all the members (it's too noisy and we can't hear) or affecting an individual (I have to use the rest room and I don't want to miss the vote while I'm gone). It is not a device to interrupt a speaker or obtain the floor to give an opinion, extend debate, debate in general or argue a point made by the current speaker or a previous speaker.

There are motions that arise from the statement and acceptance of a point of personal privilege, but these are acceptable only after the chair has accepted the members personal privilege point as having merit on the discussion at hand.

5. "Call for the Question" or as properly known in rules of order, as Move the Previous Question: This item is one wherein common usage is changing through popular misuse, the rules or order. In proper usage, a member raising to "call for the question" means that he as an individual is finished listening and is personally ready to vote and wanted everyone to know it.

This has most commonly been misunderstood to mean that the member is making a motion that an immediate vote be taken on the matter under discussion. Many times presiding officers accept this improperly used device and either immediately close debate or ask if there is a second, take a quick vote and then close debate. Frequently the members using this as a tactic by "calling for the question" interrupt speakers in an effort to immediately stop debate.

When correctly used the parliamentary tool, to "Move the Previous Question" is not made while another member is speaking or has the floor, it does require a second, is not debatable and requires a 2/3 vote in order to end debate and force an immediate vote on the matter.

6. Amend the By-Laws, or in the instance of WSC, to Amend the Guidelines or Service Structure: In this matter the existing governing document should provide details about the manner and vote required to approve amendments or adopt revisions. Where the governing document is vague, Roberts Rules of order may be used as the guide or final authority, or prior action of the assembly, in this case the conference, may set other rules. The existing Service Structure specifies 2/3 vote is required for adoption of amendments. The question is raised each year on the matter of what constitutes a 2/3 vote.

There are two different interpretations and the Conference has, over the years, used both. In 1982, the conference used this interpretation: that a 2/3 vote of those voting yes or no on the question was all that was required. In 1983, the conference utilized the alternative approach of requiring an approval of 2/3 of all those eligible to vote. This was one

cause for the constant roll calls to establish the base number of members eligible to vote. In the second case, those who abstain or simply fail to vote are actually counted as votes against adoption of the change.

For example in the first interpretation if there were 40 voting members and there were 15 who voted for a change and 6 voted against, while the rest either abstained or failed to vote, the amendment would be adopted. However in the second interpretation, if there were 40 voting members, 27 would have to vote in favor in order for the matter to be adopted.

If the governing documents fail to specify which is used, the conference makes that decision either by motion or acceptance of the interpretation used by the chair if it is not challenged at the time of the vote.

TRADITION NINE

This tradition states that we ought never be organized, but we may create service boards and committees. This seems to be at first glance almost a contradiction in terms, but somehow we must untangle this mess. We ought never be organized however disorganization is killing us. What can we do without violating this tradition? What about mapping it out with charts and descriptions and everything, isn't that organization? The purpose of laying out these committees in an orderly form, showing what they do, and how they relate to each other is not organizational in nature, but informational. What we are presenting is not an organization, but a method; a method by which the services necessary to N.A. can be provided and performed with the very minimum of confusion. In a sense, these convention guidelines are in keeping with our Ninth Tradition.

CONVENTION PART I

UNITY CONVENTION PARTICIPANTS

1. Any Person or Family desiring recovery through the N.A.Way.
2. Anyone High or Holding will be asked to dispose of their drugs or paraphenalia if the refuse we must expell them from convention participation.

CONVENTION MEETING SCHEDULE & TOPICS

1. FRIDAY NIGHT
 - a. Why We Are Here
 - b. Ask It Basket
2. SATURDAY DAY
 - a. Veterans Meeting
 - b. Step Meetings
 - c. Mens/Womens Meetings
 - d. Family Recovery Meetings
3. SATURDAY EVENING
 - a. Barefoot (A countdown or call-up meeting for those participants with less than one year.)
 - b. Convention Business
 - c. Speakers Meeting
 - d. Birthday Meeting
 - e. Relationships
4. SUNDAY MORNING
 - a. God As We Understand Him
5. The time and place for these meetings will always be determined by the location of conventions and will be scheduled by the Convention Co-Chairpersons.
6. News meetings and topics maybe added by submitting same in written form to the Convention Committee which will determine their suitability for Recovery, and compliance with the 12 Traditions of Narcotics Anonymous.

1. Open with a moment of Silence followed by the Serenity Prayer
2. Reading of the Who, What, How & Why (IP#1)
3. Read the Rules and Regulations of Host Facility
4. Announcements
5. Meeting Topic
6. Closing
7. Chairpersons are selected by the Convention Co-Chairpersons

CONVENTION BUSINESS MEETING

1. Convention Committee Chairperson chairs this meeting.
2. Introduce the Convention Committee
3. Elect next Convention Co-Chairpersons
4. All members in attendance may vote

QUORUM

1. The group that will assemble when business meeting is called
2. The announcement will be made for this meeting in advance of, and with a proper amount of time to insure maximum response from Convention Participants

ELECTION OF CONVENTION CO-CHAIRPERSONS

1. Nominations from the floor
2. Recommend election of one male and one female
3. Nominees qualify themselves
4. Election by Majority vote

QUALIFICATIONS

1. 1 year or more Clean time
2. Willingness to serve

3. 6 months of NA involvement
4. Working knowledge of 12 Steps and 12 Traditions of NA
5. Time and resources necessary to perform elected duties

NOTES FOR CONVENTION CHAIRPERSONS

1. Select Chairpersons for Discussion Meeting with one or more years Clean Time. We want as much participation in all meetings as possible. The Speakers for both the Saturday Night SPEAKERS MEETING and the Sunday Morning GOD AS WE UNDERSTAND HIM MEETING will be selected by the Convention Committee members and the Convention Co-Chairpersons at the 1pm Saturday meeting of the Convention Committee.
2. Make sure the Candle is lit at all meetings in the Convention Room, for the addict who still suffers.
3. Convention Co-Chairperson are responsible for announcing the meetings scheduled times and there location. The Convention Committee should provide you with a Bulletin Board and a place to display these times and locations.
4. Select someone from the floor with less that one year Clean Time (Preferably a new person), to read WHO, WHAT, HOW, & WHY (IP#1)
5. The Friday 8:00PM* WHY ARE WE HERE meeting is a warm-up meeting. Have ppeople from the floor come up and share along the line of why they are here. (One way to encourage participation from all members would be for Convention Co-Chairpersons to toss a soft foam ball to all areas of the room--the person catching or closes to the ball to be next speaker. Use a soft bell to signal 3 minute time limit. The ball is returned to the Co-Chairperson after each Speaker.)
6. The Friday 10:00PM* ASK IT BASKET meeting should end about 11:45PM*. If you do not choose to Chair this meeting, get someone with knowledge of the NA Recovery Text to chair the meeting. Don't get tied up too long on any one question.
7. The Saturday 7:00PM* BAREFOOT meeting is for recognition of people with less than one year Clean Time. Have a Clean Time countdown asking people to standup and introduce themselves with a Clean Time date and home city. Starting with 11 months or more but less than one year, continue down to 1 month then switch to 1 day Clean Time. (If time permits have everyone stand up with more than one year, Have people people with less than 2 years sit down, less than 3 years sit down, etc. until the "Oldest Clean Time" is still standing) This meeting needs to be over by 8:00PM* for a Convention Business meeting.
8. About 8:30 P.M.* Saturday is the Speaker's Meeting. Sometime before the meeting, get to know your speaker, and explain that this is a one hour Speaker's Meeting.
9. The Birthday Meeting will begin 10 minutes after the Speakers Meeting ends. The Co-Chairpersons can chair this meeting or find someone else if you choose. If you find someone else, try to get one male and one female with at least one year clean. Whoever leads this meeting needs to find the Convention Committee Chairperson to get the list of who is celebrating and the birthday cards. Birthday celebrants are to be called up by this meetings Co-Chairpersons. They are not to be introduced by other persons.

10. Buffet will be served after the close of the Birthday Meeting. One of the Co-Chairpersons of the Birthday Meeting to notify Buffet Food Service when they are down to 6 celebrants.
11. For the Chairperson Relationship Meeting, select a man and woman, or couple in a relationship.
12. Prior to the 11:00 A.M.* Sunday "God As We Understand Him" Meeting, get to know the speaker, explain that we have set aside 30 minutes for them to speak and promote a spiritual atmosphere. Co-Chairperson accepts the microphone back - This is God's Meeting; follow His direction. You need to close this meeting around 3:00 P.M.* with the singing of "The Lord's Prayer". (This meeting generally runs approximately 4 hours.)
13. Convention committee members may occasionally make necessary announcements.

* These times are suggested only; any alteration which may be necessary will be done by Convention Co-Chairperson. (i.e. If meeting room is not available at 8:00 P.M. sharp, reschedule to an available time.)

CONVENTION COMMITTEE - Part II

QUALIFICATIONS FOR COMMITTEE SERVICE

1. 2 years abstinence from all drugs.
2. 1 year prior NA involvement
3. Willingness to commit to a 3 year term of service
4. Time & resources necessary to perform committee duties
5. Committee members become ineligible to be speakers or convention Co-Chairpersons.
6. Willingness to practice patience and tolerance

ELECTION TO CONVENTION COMMITTEE

1. Qualified NA members are solicited from the body of the convention at the Saturday night Business Meeting.
 - A. Qualifications are read,
 - B. Interested convention members will submit resume.
2. Resumes will be filed and/or used to fill vacancies as necessary.
3. Convention Committee will review the applicants for:
 - A. Qualifications and
 - B. Geographic location
4. One applicant per open position will be nominated by the Convention Committee and approved by popular vote at the convention

CONVENTION COMMITTEE STRUCTURE

1. Convention Committee will consist of 12 members.
2. They shall be from all cities that participate in the convention.
3. No two people from the same city shall serve unless no other qualified person is available.

ELECTION OF DUTIES

1. The following are the duties of the Convention Committee which are filled by the Convention Committee members, with one member at large to fill in as needed.

A. CHAIRPERSON

- I. Preside over committee meeting and convention business meetings.
- II. Prepare agenda for Convention Committee Business Meetings.
- III. Coordinate committee duties.
- IV. Orient new Convention Co-chairpersons to their duties on Sunday, after their election, for next convention.
- V. Re-align committee responsibilities in the event of absenteeism.
- VI. Respect Robert's Rules of Order in all business meetings.

B. ALTERNATE CHAIRPERSON

- I. Assume chairperson's duties in their absence.
- II. Assign beds in Unity Cabin and collect rentals.
 - a. Maintain 2 Free Beds.
 1. One for men
 2. One for women
 - b. Eligibility for Free Beds
 1. Less than one year clean time.
 2. No money, destitute.
 3. 1st NA Unity Convention.
- III. Co-ordinate purchases for convention supplies

C. TREASURER

- I. Keep books for all conventions.
- II. Maintain checking account.
 - a. Four names on the account, to be
 - b. Treasurer, Chairperson, Chairperson Alternate, Recording Secretary
 - c. Two persons sign each check.
- III. Maintain \$1500.00 reserve, (to be increased 10% the first convention each year) and send surplus funds at a rate of 40% to WSC and 60% equally distributed among active RSC's in the state of Texas.
- IV. Prepare financial reports for and provide to corresponding secretary within 10 days of the close of previous convention; to be included with minutes of committee meetings for distribution.

V. Only Convention Committee members handle funds.

D. SECRETARY-RECORDING

- I. Keep minutes of all meetings
- II. Reconcile minutes after closing last meeting with chairperson.
- III. Turn these over to Corresponding Secretary

E. SECRETARY-CORRESPONDING

- I. Type reconciled minutes
- II. Type chairperson's agenda
- III. Type Treasurer's Financial Report
- IV. Distribute to all Convention Committee members all of the above reports within 30 days from close of previous convention

F. REGISTRATION

- I. Solicit volunteers from convention members for assistance at the registration desk.
- II. Use color card system for registration.
 - a. White for NA members
 - b. Pink for NA members celebrating recovery birthdays since previous convention.
 - c. Blue for family members or guests.
- III. Turn in money to Treasurer at regular intervals; you are responsible for registration funds.
- IV. Open registration 5:00 P.M. on Friday and close registration at 10 P.M. Saturday night.
- V. Report at Sunday morning Convention meeting:
 - a. Total number of Registrants
 1. NA members
 2. NA members celebrating birthdays
 3. Others
 - b. Total number paid registrants

c. Total number non paid registrants

G. CONVENTION FLYERS

- I. Prepare convention flyers
- II. Mail 6 weeks prior to next convention
- III. Maintain updated mailing list
 - a. Convention participants
 - b. All treatment centers in Texas
 - c. New NA groups in Texas
- IV. Mail 10 copies to each Convention Committee member
- V. Mail 2 copies to treatment centers and NA groups
- VI. Mail 1 copy to convention participants
- VII. Maintain bulk rate mailing permit with U.S. Postal Service

H. BEVERAGE

- I. Solicit volunteers to keep coffee and hot water available at all times.
- II. Keep inventory of
 - a. Coffee
 - b. De-Caffinated Coffee
 - c. Tea and other beverages
 - d. Sugar, Creamer, and sweetner
 - e. Cups and stirrers
 - f. Replacement of equipment and provide Chairperson Alternate with Purchase Order of needed supplies at closing of each convention.
- III. Clean and store up all supplies and equipment at end of convention.

I. BUFFET FOOD SERVICES

- I. Solicit volunteers to prepare food.
- II. Buffet should be served 11:45 Friday and at close of Birthday Meeting Saturday.

III. Be available at Saturday Birthday Meeting for Co-Chairpersons to inform you when 6 celebrants are left.

IV. After Saturday night buffet, throw away or give away any perishable food item that can't be stored.

V. Prepare Purchase Order of food and soft drink items needed for next convention and coordinate purchase with Chairperson-Alternate

J. BIRTHDAYS

I. Coordinate purchase of birthday cake with Chairperson-Alternate

II. Pick up cake before bakery closes on Saturday

III. Have artwork prepared and cards printed

IV. Find a calligrapher to letter names and recovery dates onto cards before Birthday Meeting

V. Put cake on table at beginning of Birthday Meeting

VI. Pink cards returned to registration committee member after Birthday Meeting.

K. CLEAN-UP

I. Solicit volunteers to clean meeting rooms at close of each meeting

II. Make sure ashcans are in place in meeting rooms prior to each meeting

III. Clean grounds by 9:00 a.m. Saturday and 5:00 p.m. Sunday

IV. Store steps, traditions, podium, ashcans, fans, banners at the close of each convention

2. Chairperson and Chairperson-Alternate to be nominated from committee membership and elected by majority vote.

3. Other positions are to be filled by:

A. Volunteering to an open post, or

B. Appointment by Chairperson to an Open Post

I. This is open for deliberation: 2 PRO, 2 CON

II. Reversal by majority vote

4. Item 2 and Item 3 are only necessary if post is vacated by resignation, excessive absence, or end of term of service.

RESIGNATIONS

A. VOLUNTARY

1. Must be in writing
2. Must be handed in on Friday night of last convention for which responsibilities are held.
3. Service responsibilities are carried out until 5:00 p.m. Sunday of last convention of service.

B. INVOLUNTARY

1. Three consecutive absences (unexcused) from conventions.
2. Relapse.
3. This is determined on Friday night.

CONVENTION COMMITTEE MEETING SCHEDULE

1. Friday night 10:00 p.m. Committee Roll Call
 - A. Report in status of committee
 - B. Leave with chairman means of being contacted over weekends (cabin #, phone, etc.)
2. Saturday 11:00 a.m. Recovery Meeting (Optional)
3. Saturday 1:00 p.m. Business Meeting
4. Sunday 10:00 a.m. - 11:00 a.m. recess until after "God" Meeting Speaker until adjournment.

CONVENTION COMMITTEE MEETING FORMAT

1. Open with a moment of silence followed by Serenity Prayer.
2. Read 12 Traditions.
3. Read Prayer.
4. Roll call
5. Nominations for speakers. ++++++++
6. Convention Co-Chairperson dismissed + Saturday Meetings Only
dismissed +
7. Approval of the minutes. +
8. Committee Reports ++++++++