**Community Unlimited Annual Board Meeting Minutes**

November 13, 2017 5:30 - 6:30 p.m.

In attendance: Julie Dunks, Connie Kennedy, Judy Knowles, Pam Smith, Diane Haley, Jenny Rouble, Alona Hayden, Jolene Yeakey, Faith Robertson, Malinda Olmsted, Cher Troup, Stacy Guertler, Teasha McIntosh, Deb Geiger and Heidi Moyer

1. Approve previous Board Minutes - Julie Dunks made a motion to pass, Judy Knowles- seconded
2. Budget report - Diane Haley made a motion to pass, Pam Smith - seconded
3. Annual Report - The report was presented by Connie Kennedy - She stated that CU is a not-for-profit organization that works with children age 0 - high school.
	1. It was shared that Family Coach Jenny Rouble now works part-time, and that Heidi Moyer has been brought on board to conduct home visits.
	2. We said goodbye to longtime supporter and fund-raiser, Marv Carman, who passed away this year.
	3. We are currently very stable with funding. This school year, we added a GSRP program in Pennfield. She shared that the addition of GSRP programming has made us a more viable organization and less dependent on grants. We will continue to write applications for 21st Century grants to keep the after school program in the community. During the next cycle, we will apply for all three schools in the district.
4. Board Goals for 2017-18 - The board reviewed its goals for the upcoming year and decided to pare them down to one. It was determined that goal one, “Develop and maintain enriching opportunities for youth in our communities” is already in our mission statement and is ongoing. Goal two states, “Create relationships and explore possibilities regarding Parent Advisory Committees and gather input from all programs served.” It was decided that we not able to do a lot with parent input. It was agreed that parents should be able to help and feel included, but not have the ability to change guidelines. WE do offer PAC meetings for both GSRP and afterschool programs. It was decided to remove both goals.
	1. Goal three was rewritten to say “Intentionally develop action teams to fully utilize board members’ expertise, time and commitment, and ensure a diversity of opinions. Create a personnel team, finance team, and a fundraising team. These committees will each have one focus. Judy Knowles made a motion to pass and was seconded.
5. Board slate - It was questioned whether in an item in our by-laws that addresses meeting attendance for members, particularly officers. Pam Smith agreed to fill the role of vice president if Carrie Gallup is no longer able to do so.
6. Reaffirm Anti-Discrimination Statement - This requires an annual approval. Deb Geiger moved to approve, Faith Robertson seconded.
7. Approve permission to apply for the Branch County United Way Grant - This is for the Early Childhood Connections program, and provides funding for a variety of expenses. It is a yearly grant. This requires a signature from President Stacy Guertler. Diane Haley moved to approve, Pam Smith seconded.
8. Budget 17-18 - Given by Jolene Yeakey. See attached.  We are a significant employer, but don’t have 50 full time equivalent employees, which would make us a large business and more difficult to maintain. Faith Robertson made a motion to accept the budget. Deb made a motion to second.
9. Building overview -
	1. Memorials - We have requested capital outlay for additional work. We applied for $70,000. If the state approves this, we will go to the builder to see what more we can get accomplished with this amount. It was determined that we need to fundraise and to find someone who is good at it. Because the building houses a GSRP classroom, we can use leftover funding for building updates.