Bankruptcy Client Checklist

Due to changes in the bankruptcy law, clients must submit the following documents (where applicable) with your completed Bankruptcy Homework Packet in order to open your bankruptcy file.

______ 1. Copies of driver's license and social security card for each debtor.

______ 2. Copies of your last two years of income tax returns, includes schedules.

______ 3. Copies of your last 6 months of paystubs to include the current month.

______ 4. Copies of your last 3 months of bank statements (not a downloaded transaction summary) for all accounts.

______ 5. Copies of statements for all investment, retirement or pension accounts.

______ 6. Copies of any documents relating to any wage garnishment.

______ 7. If self-employed, a copy of your current profit and loss statement reflecting year-to-date income and expenses.

______ 8. Copies of any other sources of income; including social security, disability, unemployment, pension, retirement, or VA benefits.

______ 9. Copies of current statements or bills for credit cards, vehicles, utilities, mortgages, HOA dues, and medical bills.

______ 10. Any documents relating to disabled veteran status.

______ 11. Copies of all summons and complaints, Final Judgments, Marital Settlement Agreement, or any court order filed within the last year.

______ 12. Copies of any outstanding tax debts reflecting balance owed.

______ 13. Copies of any personal injury lawsuit that you may be entitled to an interest.

______ 14. Copies of any lease agreement or financing statements.

______ 15. Copies of titles or registration and valuation for all motor vehicles, boats, RV's, or trailers.

______ 16. Copies of the declaration page for all life insurance policies owned by the debtor(s).

______ 17. Certificate of completion of the required pre-bankruptcy class.

______ 18. Copies of any discharged or dismissed bankruptcy filing's received within the past 8 years.

Your signature acknowledges that you have provided all documents pertaining to the preparation of your bankruptcy.

X________________________________ X________________________________

Debtor Joint Debtor