



Enabling Assessment Service London  
Community Interest Company  
07788420

## EASL PRIVACY NOTICE

|                                |                             |
|--------------------------------|-----------------------------|
| Version                        | 2                           |
| Policy lead /author & position | Barney Wells & Elaine Greer |
| Approved by                    | Barney Wells                |
| Date approved / agreed         | August 2026                 |
| Previous reviews               | 2022, 2025                  |
| Target review date             | August 2027                 |
| Target audience                | All Staff and clients       |

Signed: 

Position: Director

Date: August 2026 Review Date: August 2027

## **EASL Privacy Notice**

EASL is a not-for-profit organisation which employs experienced health professionals.

EASL works with organisations, mostly these are services that work with people experiencing homelessness, offering advice to their staff in relation to areas such as substance use, mental health and emotional well-being, of their clients. In some circumstances we also offer assessments. This short document is for users of these services that EASL support.

The purpose of this is to support better outcomes and access to services for people, in relation to areas such as housing and health.

In order to do this, EASL may need to record and keep some information about you, on file and on computer, which is personal and sensitive. This is so that we can offer the most appropriate advice relating to your support needs. We will only record information that is necessary – in some instances this means that we can avoid recording details such as your name.

Information collected will be available to the EASL staff team and staff of the partner agency who you are working with, to ensure an effective service is delivered to you.

To assist you, EASL may also need to contact and exchange relevant information with other agencies who are involved in your care and support, for example NHS or housing services. Usually EASL would not do this, instead offering support and advice to the organisation that you are already working with. If EASL does share any information, as far as possible and practicable, this will be done in discussion with you, and you will be able to see what information is shared. There are some circumstances where we might share specific information with other organisations where this is legally justified on the basis of direct risk of harm.

For details of your rights under data protection laws, including the right to receive a copy of the personal data, or if you have any other questions about this privacy notice or our data protection practices, including our full privacy policy, you can:

- See the full EASL Privacy Policy via our website ([easl.org.uk](http://easl.org.uk) or ask for a copy of this from EASL or the partner organisation you are in contact with).

Or you can:

- Contact us via: Barney Wells, Director and Data Manager either by email [enquiries@easl.org.uk](mailto:enquiries@easl.org.uk) or by post EASL, Kemp House, 152-160 City Road, London, EC1V 2NX.
- Or you can also discuss these issues with our partner organisation, who would usually be able to arrange a meeting for you with a representative from EASL.

If you are not satisfied by the response to any concerns you have about our processing of your information, then you should seek guidance as to how to proceed from the Information Commissioner Office ([ico.org.uk](http://ico.org.uk)), you also have the right to make a complaint any time to the Information Commissioner's Office.