



THE BIRD & THE BEAN MUSIC STUDIO

STUDIO POLICY 2026-2027

Updated on June 15th, 2026

1. Lesson Expectations

Students are expected to arrive on time for all scheduled lessons. Lessons will not be extended to compensate for late arrivals.

Parents of young children are responsible for ensuring timely drop-off and pick-up. The studio and its teachers are not responsible for the supervision, health, or safety of students before or after their scheduled lesson time. Repeated late pick-ups may result in termination of lessons at the teacher's discretion.

Students are expected to arrive prepared with all required materials, including lesson books, repertoire, and completed assignments. Regular practice is essential for progress, and students are expected to schedule consistent practice time between lessons.

Piano students must have access to a properly weighted 88-key keyboard or piano with functioning pedals for home practice.

2. Payment & Tuition

Monthly tuition is due on the 1st day of each month. If payment is not received by this time, lessons may be suspended until payment is made.

Students may choose either monthly or quarterly payment plans. The studio must be informed of the selected payment plan prior to the start of lessons.

3. Attendance, Cancellations & Make-Up Lessons

Students who are unable to attend a lesson must provide at least 24 hours' notice by email or phone to be eligible for a make-up lesson.

Cancellations made with less than 24 hours' notice, as well as missed lessons where no notice is given, are not eligible for make-up, refund, or credit and will be considered a missed lesson.



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Each student is eligible for a maximum of **five (5) make-up lessons per school year** (September-June). Once this limit is reached, additional missed lessons may not be eligible for rescheduling. This policy helps ensure that students maintain consistent progress throughout the year and prevents teachers from accumulating an excessive number of make-up lessons.

Make-up lessons are offered based on teacher availability and must be scheduled and attended by the student. It is the responsibility of the student to arrange make-up times.

All make-up lessons must be completed by **June 15** of the current school year. Any unused make-up lessons after this date will be forfeited and will not be carried forward, refunded, or credited.

Because each student reserves a weekly lesson time for the entire school year, tuition is based on holding that time slot rather than individual attendance. As such, no refunds, credits, or reductions in tuition will be issued for missed lessons.

Lessons cancelled by the teacher or studio will always be rescheduled or credited.

4. Withdrawal & Termination

Students wishing to withdraw from lessons must provide a minimum of two (2) weeks' written notice.

If no notice is given and a student stops attending, the reserved time slot will be held for up to two weeks and lessons will continue to be charged during this period. After two weeks of unnotified absence, the student's enrollment will be considered terminated.

No refunds will be issued for missed lessons.

The studio reserves the right to terminate lessons at any time for reasons including, but not limited to: poor attendance, non-payment, disrespectful or disruptive behaviour, theft or vandalism, or any conduct that interferes with a safe and productive learning environment.