

# REGISTER NOW!

Register now on our website:  
[https://schoolsofbanking.com/  
compliance-and-operations](https://schoolsofbanking.com/compliance-and-operations)

## Enrollment Fees

\$1,300 – Single Housing

\$1,250 – Double Housing (if available)

\$1,200 – No Housing

REGISTRATION DEADLINE IS  
APRIL 12, 2024!



# NBA

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In partnership with the Colorado, Louisiana,  
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 Schools  
of Banking

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of Banking

## OPERATIONS SCHOOL

MAY 14-16, 2024

BLUEMONT HOTEL

MANHATTAN, KANSAS

## WHY ATTEND?

The Operations School is designed to provide participants with the following take-aways:

- ◆ An understanding of internal control processes, the risks associated with failure to have adequate processes, and the audit function
- ◆ Specific knowledge related to physical security issues, information security issues, technology security issues, and business continuity planning
- ◆ Participation in discussions regarding the changes happening in the financial services industry as they apply to operations
- ◆ An understanding of the significant operational areas within the organization
- ◆ Knowledge related to the financial workings of the organization to include an overview of financial position and statement of condition
- ◆ Exposure to issues impacting payment systems
- ◆ An overview of current operational training and supervision practices

## WHO SHOULD ATTEND?

Bankers who are involved in and/or manage operational functions in their bank are encouraged to attend. A minimum of one-year banking experience and completion of Principles of Banking or relevant operations experience is suggested. This School is ideal for:

- ◆ Operations Officers and Heads of Operations
- ◆ Branch Managers
- ◆ Cashiers and Assistant Cashiers
- ◆ Bookkeeping Supervisors
- ◆ Teller Supervisors and Head Tellers

## TOPICS COVERED

**Conversations & Connections**

**Understanding Payment Systems**

**Internal Controls and Practices**

**Operations Training and Supervision**

**Cybersecurity and Disaster Recovery**

**Analyzing and Understanding Your Bank's Statement of Condition**

**Personality and Communication Styles**

"I chose this school because the topics matched my job responsibilities very well. I have not seen any seminars or schools that cover so much material directly applicable to the operations area of the bank. The school deepened my understanding of issues that I deal with every day. Where I once had a surface understanding of a topic, I now understand on a much deeper level and can apply that knowledge to daily banking decisions."

**Donita Clawson**  
**First State Bank, Larned, KS**



## ADMISSION

First priority for admission is given to members of sponsoring and partnering State Banking Associations. To register, please register on our website at [www.schoolsofbanking.com](http://www.schoolsofbanking.com) and submit the application form. Your bank will be invoiced for the applicable fee.

This fee includes registration, instruction, two nights lodging (if applicable), breakfasts, lunches, breaks, and all classroom materials. Non-members of their State Banking Association must pay an additional administrative fee of \$600 and are not guaranteed admission.

Registration deadline is April 12. Housing availability cannot be guaranteed after April 12. Any registrant withdrawing by April 12 will receive a refund minus a \$50 processing fee. Registrants withdrawing April 13 through April 26 will receive a refund minus a \$300 cancellation fee. Registrants withdrawing after April 26 forfeit the entire fee.

If a disability or medical condition might affect your participation, please enclose a brief letter to Schools of Banking. In addition, please advise us of any special dietary needs or allergies.

Want more information on any of our Schools of Banking programs?

Visit our website at

[www.schoolsofbanking.com](http://www.schoolsofbanking.com)

or contact our office at  
[schools@nebankers.org](mailto:schools@nebankers.org)