



## Student Discipline Policy

### 1. INTRODUCTION

- 1.1. This policy only applies to Sudbury Christian Academy's elementary (JK-8) and secondary (9-12) division.
- 1.2. Discipline is a biblical concept, central to the scriptural basis of Sudbury Christian Academy: "Train your children in the way they should go, and when they are old they will not turn from it" (Proverbs 22:6).
- 1.3. Discipline shall hereby be understood in its original context -- training or discipling -- not in a purely punitive sense.
- 1.4. No form of corporal punishment shall ever be used in any division.
- 1.5. Discipline shall be graduated -- that is, with lesser consequences for first offences and increasing consequences for subsequent offences.
- 1.6. Discipline may be accelerated for serious or repeat offences.

### 2. DISCIPLINARY STEPS

#### 2.1. Time out (JK-8 only)

- 2.1.1. Students who cause a significant disruption in class may be directed to serve a 5-minute time-out during class time in the nearest classroom, preferably one grade level up or down.
- 2.1.2. For their own safety, students shall not be left unsupervised in the hallway or in empty rooms.

#### 2.2. Detention

- 2.2.1. Teachers are authorized to assign detentions. The teacher who assigns the detention will notify the parents of the student using the MySchool Management discipline notification tool by 4pm.
- 2.2.2. Teachers may provide students with no more than three warnings per day for detention-worthy offences. Warnings may be recorded privately for the teacher's tracking purposes or displayed for the students' tracking purposes using a discreet and egalitarian system

(e.g. traffic lights, warning cards, demerit board). Less than three warnings at the end of a school day shall return to zero by the start of the next school day, so that each day begins with a fresh start.

2.2.3. Warnings leading up to detention may be recorded for all types of minor infractions including (but not limited to):

- 2.2.3.1. Speaking out of turn
- 2.2.3.2. Showing up unprepared for class
- 2.2.3.3. Ignoring teacher's/supervisor's directions
- 2.2.3.4. Violation of school policies (e.g. Electronics Policy)
- 2.2.3.5. Rough/hands-on play (e.g. pushing, shoving)

2.2.4. Detention may be assigned immediately for more significant concerns in student behaviour including (but not limited to):

- 2.2.4.1. Profanity, swearing
- 2.2.4.2. Lying, cheating
- 2.2.4.3. Defiance, disrespect
- 2.2.4.4. Mockery, name-calling
- 2.2.4.5. Temper tantrums
- 2.2.4.6. Intimidation, threats
- 2.2.4.7. Dangerous/violent play (e.g. throwing rocks or snowballs)

2.2.5. Detention will be served in a designated supervised classroom or the main office during recess. The student will bring homework, or work will be assigned.

2.2.6. Duration of detention shall be ...

- 2.2.6.1. 15 minutes for the student's first detention of the term
- 2.2.6.2. 20 minutes for the student's second detention of the term
- 2.2.6.3. 30 minutes for the student's third detention of the term

### **2.3. Onsite Suspension**

2.3.1. Onsite suspension shall be understood to be a full school day spent in the principal's office or main office, with school work assigned

2.3.2. If a student has already served three or more detentions in a single term, the principal may assign an onsite suspension to underscore the recurrence of detention-worthy behaviours.

- 2.3.3. The principal may also accelerate a student to onsite suspension if the offence is of a serious or violent nature.

## **2.4. Offsite Suspension**

- 2.4.1. Students may be suspended from SCA by the principal, in conference with the student's teacher(s) and parent(s).
- 2.4.2. Suspension will be assigned for the serious occurrence or persistence of profanity, lying, fighting, cheating, defacing of the property of others, disrespect, defiance, stealing, hatred, rebellion, cruel pranks, temper tantrums, intimidation violence, uttering threats, bullying, or similar behaviours.
- 2.4.3. Suspensions are considered to be "open-ended" pending an observed or demonstrable change in behaviour, and only if a plan of accountability is agreed upon by all parties involved.
- 2.4.4. When a suspension is assigned, the Principal will arrange a meeting 1-3 days into the suspension involving the teacher of the student, the parents or guardian, and his/herself. At this meeting, a mutually accepted proposal for improvement to satisfactory levels must be adopted or the open-ended suspension will continue.
- 2.4.5. If the behaviour that resulted in the suspension reoccurs, and/or if the behaviour is of a serious nature, then the student may be expelled from school.

## **2.5. Expulsion**

- 2.5.1. Expulsion is reserved for serious and/or repeat offences. Expulsion means that a student is not allowed to attend any school activities for the remainder of the term or the school year. The student is removed from class lists and entered into the provincial database as expelled.
- 2.5.2. The principal will meet with the student and his/her parents to inform them of the decision to expel the student. The principal will issue an expulsion letter to the parents; a copy of this letter will be placed in the student's Ontario School Record (OSR) which will later be forwarded to the student's new school.
- 2.5.3. Students who are expelled will be eligible to re-apply for admission the following academic year. SCA reserves the right to reject any application at its discretion without explanation.

- 2.5.4. Expulsion will be incurred for engaging in, or encouraging others in, any of the following: use of alcohol, illicit drug use or possession, immoral conduct, possession of pornography, vulgarity, smoking, possession or use of a weapon, or similar activities.
- 2.5.5. The decision to expel a student will be made solely by the administration after examination of all records pertaining to the student's conduct, and consideration of efforts to mitigate the offending behaviour
- 2.5.6. A student will be expelled if the attitude of the student or the parent/guardian is irreconcilable with the mission of the school, or if the conduct of the student or the parent/guardian, or lack of effort towards a change in behaviour, makes it inadvisable for him/her to remain at the school.