

Barneveld Public Library

PORTABLE COMPUTER/E-READER BORROWING POLICY

A portable computer or E-Reader can be checked out by any patron with a valid library card more than 90 days old, age 18 or over, with no fines or overdue items on their account. The E-Reader can be borrowed for 14 days and may be renewed one time, provided there are no holds on the device. Overdue charges of \$5 per day will be assessed for late return of the E-Reader. E-Readers cannot be requested via inter-library loan.

All users will be required to sign a Portable Computer/E-Reader User Agreement when checking out an E-Reader. By signing the agreement, the patron acknowledges responsibility for any repair or replacement costs up to \$450 including \$10 per minor cosmetic damage and \$50 dollars per peripheral (ie. carrying case, power cord), plus a \$10 processing fee. If a patron fails to return the device and/or its accessories in good working order, the patron will be charged the full replacement cost of \$450. The library director will make the final decision regarding damage assessments.

Portable Computers and E Readers must be returned directly to a staff member – they cannot be placed in the book drop or left on the counter unattended. They cannot be returned to any other library. The Computer/E-Reader and/or its accessories must be returned FULLY CHARGED and in good working order. Failure to properly return item may result in a minimum fine of \$25 and/or revocation of computer/e-reader borrowing privileges.

The library director will make the final decision regarding damage assessments and has the discretion to modify the agreement.

Updated 9-18-14
