



CROSS LAKE EDUCATION AUTHORITY

Cross Lake Head Office
P. O. BOX 370
Cross Lake, MB. R0B 0J0
Ph: (204) 676-2917
Fax: (204) 676-2087
Toll Free: 1-800-883-6256
www.crosslakeeducation.ca

Winnipeg Exchange Office
620 – 240 Graham Ave
Winnipeg, MB. R3C 0J7
Ph: (204) 944-0802
Fax: (204) 944-8204
Toll Free: 1-800-856-5091
hr@clea.mb.ca

CAREER OPPORTUNITY Cross Lake Education Authority

Bus Driver, Facilities, Maintenance & Transportation - Cross Lake, MB

Full Time Position

Competition #2025-30

Cross Lake Education Authority invites applications for the position one (1) full-time Bus Driver position. This position is based at the CLEA office in Cross Lake with duties commencing January 2026.

About the Position: The position involves the safe and timely transportation of our students to/from the Mikisew and Otter Nelson River schools. The transportation schedule includes daily routes and, on occasion, extracurricular student activities.

Bus drivers are required to follow transportation regulations, policies and practices outlined in provincial legislation and the Cross Lake Education Authority.

Bus drivers, as a condition to employment, must have a valid and current “Manitoba Class Two Driver’s License” and are required to submit a driver’s abstract annually.

QUALIFICATIONS

Education:

- Grade 12

Experience:

- A minimum of 2 years of driving experience with a satisfactory driving record.

Knowledge and Abilities:

- Knowledge of highway and school bus regulations on student safety,
- Ability to operate a school bus in all weather conditions,
- Ability to manage student behaviour while in transport,

- Ability to work with children with special needs while on the bus,
- Ability to operationalize daily schedules and to maintain records,
- Ability to report “incidents” to transportation supervisor or a school administrator,
- Ability to effectively and professionally deal with parent and community interactions and directing transportation matters to the Supervisor of Transportation.
- Ability to sit for long periods of time at pick-up points.

REQUIREMENT

- A majority of CLEA employment positions are considered “safety sensitive positions” (working with children) that may require drug testing of employees, as a condition of employment, if a manager/supervisor has reasonable cause to suspect that an employee is under the influence of an illegal drug. This authority for this policy is under the Cross Lake Band of Indians By-law **#279-105-25**. A by-law to Prohibit Illegal Drugs.
- The successful candidate will be required to provide a Criminal Record Check and Child Abuse Registry Check at start of employment and updated checks every two (2) years during employment

Human Resources
Cross Lake Education Authority
P.O. Box 370, Cross Lake, MB R0B 0J0
Email: hr@clea.mb.ca

Deadline to apply: **Open until filled**, we thank all who apply and advise that only those selected for further consideration will be contacted. Preference will be given to Cross Lake Band members. Incomplete and late applications will not be considered.

Please visit our website at <https://crosslakeeducation.ca>