

SNCTF COMMITTEE Meeting

January 13, 2021

Zoom Meeting

Recorded By: Program Managers

The meeting was called to order at 6:19PM.

Attendance:

Sherise Brown	Mary D. Gay	Natasha Harrison, PM
Jane H. Ridley	David Holder	Imani Bryant, APM
Elsie Lee Sullivan	Rick Hudson	
Johnny Floyd	Kenyatta Mitchell	
Travis Parks	Sheronde Glover, PM	

Grounding for the New Year

- ❖ Feelings, Gratitude, Intentions
 - Jane noted disagreement with this process, stating that she wished to get straight to business.
- ❖ Community Agreements
 - Reiteration of the Community Agreements

Setting the Stage for 2021 - Chair Report

- ❖ Welcome and 2021 Expectations
 - David Holder will be the parliamentarian moving forward.
- ❖ Call to Order and Adoption of Agenda
 - Meeting was called to order at 6:19PM and the Agenda was adopted with the following amendments:
 - Check-In on Grantees
 - COVID-19 Grantees
 - Community Care
 - 555
- ❖ Review and Approval of Prior Meeting Minutes
 - There was a motion to approve the prior meeting minutes. The motion passed.
 - 3 Absentions
 - 5 Yeas
 - 0 Nays

Grants Status Updates --- Program Manager Reports

- ❖ Check-in on Grantees: For full information, please consult the workplan.
 - COVID-19 Emergency
 - Chris 180
 - Submitted an expenditure report, but has had issues with spending down their grant
 - Expecting to spend the rest of the grant amount in the next few weeks
 - Emmaus House
 - Documentation needed to process next payment
 - Natasha will check in with them to receive the documents
 - Suggestion that organizations that provide food must provide quality food and organizations with staff must pay their staff a living wage
 - ◆ Requires changes to RFP
 - ◆ Questions around enforcement
 - ◆ Clarification: give additional points during proposal review phase for organizations that pay a liveable wage
 - Community Care → 2019 Grantee
 - Awaiting documentation to close out this grant
 - 555
 - First payment was received
 - Funds not completed expended due to COVID
 - Last report said that \$1750 was spent
 - Extension requested through June of 2021
- ❖ Grant Overview Session
 - There was a session on 1/5/2021
 - 20 participants
 - 28 proposals received, over \$2 million in requested funds
- ❖ Proposal Assignments
 - As in the past, all committee members will receive their assignments at the February meeting
 - If any conflict of interest arises, committee members will not be assigned to review that applications
- ❖ Stipend Wire Transfer/DoorDash
 - All committee members now have the option for a wire transfer for their stipend
 - Check with bank for fees associated with a wire transfer

- New members should submit a W-9 if they choose to receive a stipend
 - DoorDash for Meals During Meetings
 - Members will receive a \$25 e-gift card every 2 months
 - Trying to mirror the \$15/member that was allotted
 - Option to move increment up to \$50
 - Keep in mind that:
 - ◆ The standard delivery fee is \$3.99
 - ◆ DoorDash marks up the prices
 - ◆ Tax and fees are added on to the end
 - ◆ A tip is optional but preferred
 - Proposing to start this in February
 - Motion to increase the member food allowance to \$25/month on a trial basis
- ❖ Community Reviewers
 - Looking for community reviews to give feedback on proposals
 - Share with community members
 - Actively looking for reviews to train in the month of February

Sub-Committee Breakout - *Committee did not break out into subcommittees during this meeting.*

Committee Intentions and Goals

- ❖ Governance
- ❖ Programs and Project Development
- ❖ Operations
 - Note that Mary is stepping down as the Operations Chair

New Business/ Reflections (2-minutes per member, as needed)

- ❖ David: very productive meeting, appreciate difference of opinion, looking forward to many more meetings
- ❖ Rick: asking for a link to the work plan
- ❖ Jane: welcome Travis and David as Chair and Vice Chair, welcome new members, wished the Greg was present, thank everyone for their support, recently celebrated a birthday, hope and pray that we will deal with the virus, pray for Biden being the present that we want him to be, hope that Trump can never hold office
- ❖ Mary: none
- ❖ Kenyatta: none
- ❖ Johnny: looking forward to working with the committee, appreciate the differences in opinion, want to learn everything that he can, Happy Birthday to Jane

- ❖ Sherise: ask for an open records request on properties, welcome to new members, grateful to be with everyone for another year, Happy Birthday to Jane
- ❖ Lee: none
- ❖ Travis: welcome to the new members, appreciate the support and constructive criticism, please do the survey that he sent out

Adjourn Full Meeting

Motions:

- ❖ Motion to amend the agenda to include a check-in on grantees, specifically Community Care and 555
 - Motion Passed unanimously
- ❖ Motion to adopt the agenda
 - Motion passed with 5 yeas and 3 abstentions
- ❖ Motion to table discussion about pay
 - Motion passed unanimously
- ❖ Motion to increase the member food allowance to \$25/month on a trial basis
 - Motion passed with 5 yeas and 3 abstentions
- ❖ Motion to not have committee breakouts
 - Motion passed with 7 yeas and 1 abstention