

## The Trust COMMITTEE Meeting

October 7, 2020

Zoom Meeting

Recorded By: Program Managers

The meeting was called to order at 6:09 PM.

### Attendance:

Ann Marie

Sherise Brown

Jane H. Ridley

David Holder

Elsie Lee Sullivan

Semaj Blaine

Travis Parks

Mary D. Gay

Gregory Burson

Rick Hudson

John Helton

Sheronde Glover, PM

Natasha Harrison, PM

Imani Bryant, PA, CBV

### Welcome, Call to Order, and Adoption of Agenda

- ❖ Agenda adopted and the meeting called to order at 6:09 PM.

### Review and Approval of Prior Meeting Minutes

- ❖ Approval of previous minutes

### Chair and Program Manager Report

- ❖ Committee Meeting Terms Next Steps
  - John attended the ONS meeting and mentioned the upcoming committee vacancies
    - Deadline to submit documents for consideration is the 23rd of October
    - There will be 2 Summerhill vacancies
    - Paperwork should be submitted to Sheryl Bennet
    - Announcing the vacancies on the website
      - Amending the language to include the Pittsburgh vacancy
      - Reminder: these are not neighborhood organization positions
      - PM's will send the vacancies out to the database
      - Announce on the NPU-V website and community meetings
- ❖ RFP Updates and Review of Considerations for Next Cycle
  - Grant IFunding/Organizational Budget Suggestions
    - The funding levels were broken up into 5 levels for clarity
    - Applicants over \$100,000 will require a financial audit
    - What percentage of an organization's budget should be comparable to the amount of grant money they are asking for?
      - Trying to ensure that the money is both accessible and accountable
      - Don't want to give funds to an organization that can't manage large amounts of money.
      - A blanket policy may not be equitable

- Motion to put a cap on funding at \$250,000 with proper governance
      - 3 abstentions but motion carries
  - Prior to the November meeting: convene Programs and Project Development Committee to address the Considerations for Next Cycle
  - Changes to RFP
    - Grantees are required to provide a Certificate of Liability Insurance (City Requirement)
    - All Grant Technical Assistance Sessions will be held on Zoom
      - December 15th and January 5th
      - Applications will be due on January 11th
  - Lifting up: Pittsburgh Collaborative sticking to their budget and line items

### **Sub-Committee Reports**

- ❖ Governance - No updates
- ❖ Programs and Project Development
  - Semaj will send an email to the PPD sub-committee members to schedule a meeting before the November meeting
- ❖ Operations - No updates

### **New Business**

- ❖ None

### **Final Thoughts (2-minutes per member, as needed)**

- ❖ Mary: COVID-19 testing at March Street Church of God
- ❖ Semaj: please vote
- ❖ Sherise: wish everyone well during the pandemic, follow up on stipends: there might be a missing stipend
- ❖ Ms. Jane: seconded the stipend issue, watch the VP debate, vote
- ❖ Greg: be safe and vote, early vote if you can, needs to get with Sheronde about the W9
- ❖ Lee: none
- ❖ David: none
- ❖ Ann Marie: last meeting, it's been great getting to know everyone
- ❖ Rick: vote
- ❖ Travis: seconded Ann Marie's comment
- ❖ Sheronde: thank you for your participation, feedback and candidness
- ❖ Natasha: I miss everyone, not happy to see people to roll off the committee without being able to give hugs, appreciates everyone
- ❖ Imani: pray for my midterms
- ❖ John: think the world of everyone on the committee, echoing the voting sentiments, be kind to each other

The meeting was adjourned at 8:00 PM.

### **Action Items:**

- ❖ Look into providing food for committee members during the monthly meeting

- ❖ Prior to the November meeting: convene Programs and Project Development Committee to address the Considerations for Next Cycle
- ❖ Add Grant Agreement timeline to front page of RFP