

SNCTF COMMITTEE Meeting

March 3, 2021

Zoom Meeting

Recorded By: Program Managers

The meeting was called to order at 6:01PM.

Attendance:

Sherise Brown	Mary D. Gay	Johnny Floyd
Jane H. Ridley	David Holder	Sheronde Glover, PM
Elsie Lee Sullivan	Rick Hudson	Natasha Harrision, PM
Travis Parks	Kenyatta Mitchell	Imani Bryant, APM
Ben Sian	Greg Burson	

Welcome, Call to Order, and Adoption of Agenda

- ❖ Meeting was called to order at 6:01PM.
- ❖ Motion to adopt the agenda passed unanimously.

Review and Approval of Prior Meeting Minutes

- ❖ Motion to approve prior meeting minutes passed.
 - Jane Ridley abstained

Chair Report

- ❖ Chair Appointments
 - Sub-Committees will discuss new chair appointments
- ❖ Technology Proposal
 - Proposed by Travis to help people on the committee who do not have sufficient technology to operate in this virtual environment
 - Members were given time to talk about their opinions
 - Sherise: read over the proposal and the email comments, believes the city should invest in the committee, should ask the Ethics Office if there would be any violations if the committee were to purchase devices
 - Ben: not opposed, does not need any additional equipment, those who do accept technology should document their reasons
 - Jane: agrees with Ben and Sherise, uses personal device which doesn't have the capacity to support a virtual work space,

because the committee members are members of the community they are also entitled to some of the Trust Fund's money

- David: what is the ethical question
- During committee breakouts, members were asked to come up with questions for the Ethics Office
- Want to avoid the appearance of impropriety

Program Manager Report

❖ Distribution of Proposal Reviews

- Each Committee member is paired with a fellow committee member and sent an email with their slate of proposals they need to review and submit to through the review Google form
 - Jane Ridley and Greg Burson
 - Mary Gay and Lee Sullivan
 - Rick Hudson and Johnny Floyd
 - Sherise Brown, Ben Sian, and David Holder
 - Travis Parks and Kenyatta Mitchell
- Each member also received a link to all the other proposals in case they wanted to look at them before the consensus meeting
- The process is the same as before just virtual due to the pandemic
- Partners will be given time to deliberate during the consensus session
- The committee will not be changing the requested funding amount. The proposal will be approved as is or not approved
- The cap for funding requests is \$250,000 and all the funding levels are in the RFP
- There was a question about financial homework/ background checks on each organization
 - Organizations need to submit documentation based on their funding request
 - Ensuring that the committee is not funding organizations entire budget or giving them an amount of money that they've never had before

❖ Consensus Meeting Dates

- Either March 20th or March 13th; The majority of the committee are available on March 20th. The session will start at 9 a.m. via Zoom
- All proposals should be reviewed by March 11th, 2021

❖ Conflict of Interest

- Lee Sullivan has received food from CHRIS 180 but is not involved with them on a professional level
- Ben Sian noted that his wife is a gym member with Noble Clay Fitness but they are not involved with them on a professional level

- Mary is a member of Intrenchment Creek's Board and will recuse herself when it comes time to vote
- The conflict of interest policy will be emailed to all committee members by Sheronde
- ❖ Commemorative Plaques for the former members of the committee
 - Each former member will receive a plaque and a certificate
 - The plaque will be purchased from Etsy by the Program Members
 - Suggestion to give them a retroactive DoorDash gift card (not voted on)

Committee Breakouts (Discussion of Technology Proposal for 6 minutes)

- ❖ Governance
 - Taking turns as the chair of the subcommittee, Sherise the acting chair for the purposes of the meeting
 - Can the devices be kept by the committee members or are they on loan from the city
- ❖ Programs and Project Development
 - Are we proposing to provide internet service to those who have devices? When does the obligation end?
- ❖ Operations
 - Ben Sian is the new chair
 - No questions about the proposal but like to hear from the Ethics Office

New Business/Reflections

- ❖ David: do all the new board members have access to their SNCTF email addresses?
 - According to Sheronde, no. It's set up through the website.
 - Kenyatta, Greg, Ben, and Johnny need email addresses
- ❖ Johnny Floyd: none
- ❖ Kenyatta: none
- ❖ Rick: misses in person meetings and giving Ms. Jane trouble in person
- ❖ Mary: if anyone needs rides to their vaccine appointments, let her know
- ❖ Ben: everyone have a great March
- ❖ Jane: loves Rick too, misses being in person, and looking forward to getting back to an in person environment
- ❖ Greg: looking forward to meeting in person, be safe, stay blessed, get vaccinated
- ❖ Lee: none
- ❖ Sherise: thanks for the DoorDash gift cards, glad to be part of something that will impact the community
- ❖ Natasha: having a little cabin fever

- ❖ Sheronde: miss seeing everyone in person, but still loves Zoom, spring, Natasha's birthday
- ❖ Imani: Spring is coming, birthday, graduation, attempting to get vaccine appointment
- ❖ Travis: Appreciates the program managers, differences of opinion, and getting things done

Adjourn Full Meeting

- ❖ The full meeting was adjourned at 7:30PM.

Motions:

- ❖ Motion to adopt the agenda
 - Passed unanimously
- ❖ Motion to approve prior meeting minutes
 - Passed
 - Jane Ridley abstained
- ❖ Motion to purchase commemorative plaques for the former committee members
 - Passed
 - Kenyatta Mitchell abstained
- ❖ Motion to adjourn the meeting