

SNCTF COMMITTEE Meeting

April 7, 2021

Zoom Meeting

Recorded By: Program Managers

The meeting was called to order at 6:03PM.

Attendance:

Sherise Brown

Mary D. Gay

Johnny Floyd

Jane H. Ridley

David Holder

Sheronde Glover, PM

Elsie Lee Sullivan

Rick Hudson

Natasha Harrision, PM

Travis Parks

Kenyatta Mitchell

Imani Bryant, APM

Ben Sian

Greg Burson

Welcome, Call to Order, and Adoption of Agenda

- ❖ Meeting was called to order at 6:03PM.
- ❖ Motion to adopt the agenda passed unanimously.

Review and Approval of Prior Meeting Minutes

- ❖ Motion to approve prior meeting minutes passed.
 - Jane Ridley abstained

Chair Report

- ❖ Agreement Adoption
 - Includes
 - Agreement to the Bylaws
 - Contact information
 - Stipend information, including the W-9 form
 - Affirms that members have received orientation materials and understands the bylaws
 - Purpose is to have documentation on all the committee members and ensures that all members have clarity on their roles and responsibilities
 - Jane Ridley
 - Against signing the agreement
 - Will only sign an agreement if there is a change to the bylaws by the City Council
 - Travis would like to adopt the documentation

- Reminder: the City of Atlanta requires that the committee members need to submit a financial report to the Ethics office
 - The proposed agreement by the Chair and PMs is not required by the city
 - The proposed agreement is more akin to a "gentleman's agreement"
- The proposed agreement will be submitted to the City of Atlanta Ethics Office for review and then will be sent to the Governance subcommittee for approval
 - Will be discussed during the breakout sessions for the subcommittees
- ❖ Technology Proposal Update
 - Approved by the Ethics Office
 - All devices have strict rules and regulations and must be turned back into the city when members leave the committee
 - Device type and cost is yet to be determined and voted on by the committee
 - Training on how to use the device will also be required
 - Will be discussed during the breakout sessions
 - Looking into getting Google Chromebooks
- ❖ Training Ideas/Budget
 - Part of the budget that has gone unused
 - Discuss during the breakout sessions to determine what type of training the committee would like and how it would be beneficial to the respective communities

Program Manager Report

- ❖ Selected Proposals Presentation
 - Presentation of proposals that have been recommended for funding
 - Total: \$1,709,995.28
 - The majority of the grants are for Community Development
 - Mostly evenly distributed across the different neighborhoods
 - Next steps
 - Proposals have been delivered to Carla
 - Week of April 19th: will be sent to the city council for approval
 - Week of May 3rd: will be passed by the full city council
 - Week of May 3rd: signed and approved by the Mayor
 - Grantees will be notified of the awards after approval by the Mayor
- ❖ Considerations for the Next Cycle
 - All members need to participate in scoring process
 - Printing hard copies of applications for members with technology issues

- Vote on proposals individually instead of as a slate
 - Concerns over timing
 - If someone has hesitation over a particular proposal they should express concern as needed
- ❖ Q1 Financial Report
 - As of March 31st, 2021 the balance is \$3,866,138.68
 - The 2019, COVID-19, and 2020 Grantees will be closed out by the end of June
 - Natasha will look into the amount of money that is currently committed

Committee Breakouts (Discussion of Technology Proposal, Committee Agreements, Training Ideas & Budget for 10 minutes)

- ❖ Governance
 - Sherise is the new Chair of the Governance Committee
 - Training ideas: best practices training based on other city boards
- ❖ Programs and Project Development
 - No ideas around training
 - Legacy Project for the board
 - Using the money leftover for a project that's long lasting
 - If anyone has any legacy project ideas email them to the Programs and Project Development Committee
- ❖ Operations
 - United Way training - Mary will send out an email regarding this training
 - Ben Sian will email Carla about City offered trainings

Adjourn Full Meeting

- ❖ The full meeting was adjourned at 7:30PM

Motions:

- ❖ Motion to adopt the agenda
 - Passed unanimously
- ❖ Motion to approve prior meeting minutes
 - Passed
 - Jane Ridley abstained
- ❖ Motion to adopt the committee conflict of interest and agreements
 - Tabled until the next meeting
 - David noted hesitation to adopt and sign the agreements unless it comes from legal
 - Sherise asked if the agreements adhere to the committee's bylaws